

# Brevard Schools Foundation, Inc.

**Project Title:** Brevard Next Generation Artist Residencies 2020

**Grant Number:** 20.c.pr.200.614

**Date Submitted:** Friday, June 1, 2018

## A. Cover Page Page 1 of 10

### Guidelines

Please read the current Guidelines prior to starting the application: 2019-2020 Specific Cultural Project Grant Guidelines

### Application Type

**Proposal Type:** Arts In Education


**Funding Category:** Artist Residency

**Discipline:** N/A

**Proposal Title:** Brevard Next Generation Artist Residencies 2020

## B. Contacts (Applicant Information) Page 2 of 10

### Applicant Information

- a. **Organization Name:** Brevard Schools Foundation, Inc. 
- b. **FEID:** 59-2895155
- c. **Phone number:** 321.633.1000
- d. **Principal Address:** 2700 Judge Fran Jamieson Way Viera, 32940-6601
- e. **Mailing Address:** 2700 Judge Fran Jamieson Way Viera, 32940-6601
- f. **Website:** [www.brevardschoolsfoundation.org](http://www.brevardschoolsfoundation.org)
- g. **Organization Type:** Nonprofit Organization
- h. **Organization Category:** Other
- i. **County:** Brevard
- j. **DUNS number:** 091208608

### 1. Grant Contact \*

**First Name**

Linda

**Last Name**

Filippini

**Phone**

321.633.1000

**Email**

[filippini.linda@brevardschools.org](mailto:filippini.linda@brevardschools.org)

### 2. Additional Contact \*

**First Name**

Janice

**Last Name**

Kershaw

**Phone**

321.633.1000

**Email**

kershaw.janice@brevardschools.org

**3. Authorized Official \***

**First Name**

Janice

**Last Name**

Kershaw

**Phone**

321.633.1000

**Email**

kershaw.janice@brevardschools.org

**4. National Endowment for the Arts Descriptors**

**Applicant Status**

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Organization - Nonprofit

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**Institution Type**

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Foundation

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**Applicant Discipline**

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Non-Arts/Non-Humanities

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**5. Department Name**

## C. Eligibility Page 3 of 10

### 1. What is the legal status of the applicant? \*

- ☐ Public Entity
- ☒ Nonprofit, Tax-Exempt
- ☐ Solo or Individual artists or unincorporated performing company
- ☐ Other (not an eligible response)

### 2. Are proposed activities accessible to all members of the public? \*

- ☒ Yes (required for eligibility)
- ☐ No

### 3. Do proposed activities occur between 7/1/2019 - 6/30/2020? \*

- ☒ Yes (required for eligibility)
- ☐ No

### 4. How many years of completed programming does the applicant have? \*

- ☐ Less than 1 year
- ☐ 1-2 years
- ☒ 3 or more years (required minimum to request more than \$50,000 in GPS)

### 5. How many contact hours does this residency include?\*

# D. Excellence Page 4 of 10

## 1. Applicant Mission Statement - (Maximum characters 500.) \*

Established in 1987, the Brevard Schools Foundation is the direct-support, non-profit organization which matches community resources with the needs of Brevard Public schools. Brevard Schools Foundation fills educational funding and opportunity gaps at all of our 82 public schools for 73,000 students and 5,000 teachers by supporting innovation, engaging communities and changing lives.

## 2. Proposal Description

Describe the project or program for which you are requesting funding. Include goals, fully measurable objectives, activities, partnerships/collaborations, and a timeline. If you are an LAA or SSO, please include a statement that describes the services provided to your audience (including membership) and how those services are provided.

### Goals, Objectives, and Activities - (Maximum characters 5000.)

**Goals:** Broad statements that are usually general, abstract, issue oriented with realistic priorities. Goals are a long-term end to which programs and activities are developed and should reflect the organization's mission statement. Goals can be listed in priority order and ranked.

**Objectives:** Specific, measurable ends that are achievable within a time frame and mark progress towards achieving goals.

**Activities:** These are the specific activities that achieve the objectives.

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Brevard Schools Foundation provides administrative oversight and contracts with Brevard Cultural Alliance to implement and manage Next Generation Artist Residencies.

This grant will support residencies at 12-15 different schools, providing 30-50 instructional hours per residency, and serve an average of 80 students per school. Activities will immerse participating students in a particular art form; enhance school curriculum and teachers' instructional plans; all while focusing on acquisition of 21st century skills. The program also facilitates professional development for both educators and artists through their collaborative work.

#### **Goals:**

- *Promote arts and culture as an integral part of education, and personal and community development.*
- *Increase prominence of arts in participants' lives; improve their skills, perceptions and understanding about the arts in general and artistic activity*
- *Channel existing resources within the arts sector for the benefit of Brevard students and schools.*
- *Enrich existing school programs, thereby assisting Brevard Public Schools in fulfilling its goal of enhancing student's lives by providing the highest quality education in a culture of dedication, collaboration and learning.*
- *Facilitate schools' implementation of innovative educational models to enhance students' engagement in the learning process.*
- *Facilitate students' acquisition of 21st century skills*

- *Implement STEAM educational experiences*
- *Provide professional development for participating educators and teaching artists*

### **Objectives:**

- Provide a minimum of 12 Brevard public schools with artist residencies during 2019-20 school year
- Participation in artist residency by at least 10% of the population at each selected school
- At least 50% of participating schools will be Title 1 or magnet schools
- Enhance participating students' artistic skills, measured by participation and evaluation
- Each residency will deliver 21st century skills education and include cross-curricular integration
- At least 4 of the residencies will be STEAM Artist Residencies, providing STEAM education experiences
- Enhance existing curriculum and teachers' plans as measured through residency plan, reporting and evaluation
- Arts integration into other subject areas as measured through residency plan, reporting and evaluation
- Create teacher/artist teams that collaborate to plan, implement and evaluate residency activities
- Create opportunities for student recognition by their families and/or school community, measured by scheduling of concluding residency activities and attendance

### **Activities:**

1. Recruitment of a team of highly qualified professional teaching artists of diverse artistic disciplines to provide instruction
2. Planning/consultation sessions between program administrators, partners and school district specialists to ensure program alignment with BPS' Strategic Plan and current needs of schools and to review the teaching artists team.
3. BPS specialists distribute Next Generation Artist Residency information and application information to schools.
4. Application materials are also available online on the BCA website; with comprehensive information on each available teaching artist, their discipline and the type of activities they offer.
5. Schools submit an application that includes their preference of instructor (selected from the group of BCA teaching artists) and a description of the type of residency they want to implement.
6. Applications received from schools are reviewed by Brevard Schools Foundation staff, BCA staff and BPS specialists to select host schools based on demographics, program goals and resources.
7. Selected schools' administration and faculty meet with the teaching artist and BCA staff to devise a residency plan that specifies schedule, lessons/activities, objectives and evaluation plan.
8. Residency classroom sessions begin. Coordination is provided by BCA to monitor program quality, oversee logistics and assure school staff satisfaction.
9. Residencies culminate with sharing sessions, art exhibitions and/or performances showcasing participant achievement.
10. Each artist/teacher team conducts evaluations of each student's accomplishment based on final project/performance.
11. Artists and teachers complete their school residency program report. BCA Program Manager analyzes each school report to assess achievement of outcomes based on pre-determined objectives.

12. Final program report is compiled by BCA Program Manager to determine outcomes achieved, evaluate the program as a whole, and assess ways to continually improve program.

## **Partnerships & Collaborations - (Maximum characters 2000.)**

Describe any partnerships and/or collaborations with organizations directly related to the Specific Cultural Project (SCP) or General Programing (GPS). Discuss the responsibilities and benefits of the relationship and whether any formal agreements are in place.

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Brevard Schools Foundation and Brevard Cultural Alliance partner to implement Next Generation Artist Residencies funded by the Florida Division of Cultural Affairs (DCA).

Brevard Schools Foundation is responsible for fiscal and administrative oversight. Brevard Cultural Alliance is contracted by Brevard Schools Foundation to implement and manage Next Generation Artist Residencies.

This partnership has proven beneficial to students, educators and professional artist instructors over a number of years. Each year a Memorandum of Understanding (MOU) is executed between BSF and BCA for Next Generation Artist Residencies.

## **Timeline - (Maximum characters 2000.)**

List timeline of activities during the grant period.

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July - August 2019

- Review project scope, roster of artist instructors, and overall program goals and plan with partners
- Inform schools about program availability
- Review budget
- Schools' application process begins

October 2019

- Review of applications and selection of host schools
- Selected schools notified
- Planning/coordination meetings

November - December 2019

- Materials and supplies purchased
- Some artist residencies begin
- Site observations and ongoing program coordination

January - April 2020

- Remaining residencies begin after winter break
- Ongoing residencies
- Site observations and ongoing program coordination

May - June 2020

- Individual school evaluations/reports completed
- Program evaluation and preparation of final report

# E. Impact Page 5 of 10

## Instructions

Do not count individuals reached through TV, radio, cable broadcast, the Internet, or other media. Include actual audience numbers based on paid/free admissions or seats filled. Avoid inflated numbers, and do not double-count repeat attendees.

Applicants to the UCCD Salary Assistance category should calculate the number of individuals benefitting based on the number of jobs the grant funds in the application is supporting. If it is only one (1) position, then the number of individuals benefitting should be one (1).

### 1. What is the estimated number of proposal events? \*

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20

### 2. What is the estimated number of opportunities for public participation? \*

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120

### 3. How many Adults will be engaged? \*

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600

### 4. How many school based youth will be engaged? \*

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3,400

### 5. How many non-school based youth will be engaged? \*

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100

### 6. How many artists will be directly involved? \*

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10

**Total number of individuals who will be engaged?**



**7. Select all categories that make up 25% or more of population directly benefitting (excluding broadcasts and online programming): \***

☒ Children/Youth (0-18 years)

**8. Select all categories that make up 25% or more of population directly benefitting (excluding broadcasts and online programming): \***

☒ White

**9. Additional impact/participation numbers information (optional) - (Maximum characters 500.)**

Use this space to provide the panel with additional detail or information about the impact/participation numbers.

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Demographically, African-American and Latino/Hispanic individuals each comprise about 10% of Brevard's population.

**10. In what counties will the project/program actually take place?**

Select the counties in which the project/programming will actually occur. For example, if your organization is located in Alachua county and you are planning programming that will take place in Alachua as well as the surrounding counties of Clay and St. Johns, you will list all three counties. Please do not include counties served unless the project or programming will be physically taking place in that county. *State Service Organization* applicants: Select all counties that will be served by your programming.

☒ Brevard

**11. Proposal Impact - (Maximum characters 3500.) \***

Describe the economic impact of your organization as a whole and of the proposal in particular on your local community. Include a description of your proposal's education and outreach activities.

*Organizations:* Include the economic impact of your organization as a whole.

*Solo Artists:* Include any positive social elements and community engagement anticipated from the project.

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Established in 1987, the Brevard Schools Foundation is the direct-support, non-profit organization which matches community resources with the needs of Brevard Public Schools. Support may be in the form of financial contributions or in-kind gifts of goods or services. Brevard Schools Foundation solicits funds for Brevard Public Schools through grants and/or private resources. These supplement dollars available through the school district, to provide the means for classroom teachers to undertake special projects not supported through existing budgets and programs. The Brevard Schools Foundation supports all 82 public schools in Brevard County encompassing over 73,000 students.

Brevard Schools Foundation has ranked in the Top 10 national education foundations for the past three years for its role in supporting public education. Since its establishment the Brevard Schools Foundation has provided more than \$47 million in benefit to Brevard Public Schools.

Foundation Programs:

- The Supply Zone for Teachers – The Supply Zone's mission is to serve the educational and creative needs of children in Brevard Public Schools by providing free school supplies to teachers at high-poverty schools. To date, more than \$2 million in supplies have been distributed to more than 4,000 teachers.
- Take Stock in Children -- A comprehensive drop-out prevention program that helps at-risk, low-income middle and high school students stay in school, earn a high school diploma, graduate from college and enter the workforce.
- Space Week - Each year the Foundation introduces more than 5,000 sixth grade students to science, space and space exploration through classroom learning designed around STEM education, and a full day study trip to Kennedy Space Center.
- Classroom Grants - Classroom grants enhance education by helping teachers undertake special projects not supported through existing budgets and programs. Nearly \$500K has been awarded through more than 600 grants that have improved student achievement, especially amongst hard to reach children.
- Scholarships - The Foundation manages a scholarship program that in 2018 awarded 76 scholarships totaling in excess of \$73,000 for graduating seniors.
- Recognition Events - Each year the Foundation applauds excellence in education by bringing attention to the special contributions made by educators, support staff, administrators, volunteers, business partners, and others who serve over 73,000 students at the annual ABC Awards.

These Next Generation Artist Residencies provide employment opportunities for professional artists, thereby supporting their creative endeavors and advancing their careers. The purchase of goods and materials needed to implement the residencies also contributes to Brevard's economy.

During the 2016-17 school year, over 2,500 students were directly served through Next Generation Artist Residency program instruction. The residencies program will emphasize hands-on learning, mentoring and the processing of sequential steps to complete a project. The program will create opportunities for cross-curricular integration with an emphasis on participants' acquisition of 21st Century Skills (critical thinking, problem solving, creativity, innovation). Through art creation and performance participants will also explore careers in arts related fields.

Some of the residencies will focus specifically on enhancing technology literacy and teach STEM (science, technology, engineering and mathematics) curriculum through arts integration, widely known as STEAM education. This technology-based subset of next Generation Artist Residencies, Technology Through the Arts, will provide learning experiences that humanize technology and expand the possibilities of understanding and using it in creative and innovative ways.

Participation in the program will not be limited to art teachers; educators from other subject areas will have the opportunity to explore the potential of the arts to add innovation and novelty to teaching.

## **12. Marketing and Promotion - (Maximum characters 3500.) \***

Describe the marketing/promotion/publicity plans and audience development/expansion efforts as related to the proposal. For example, include information on advertising, social media, collaboration with local organizations, brochures, etc.

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The program will be promoted through Brevard Schools Foundation and Brevard Cultural Alliance (BCA) websites and social media platforms, as well as through diverse school district channels of communication (website, email, publications, etc.). As the designated local arts agency of Brevard County, BCA creates opportunities to promote Brevard arts and cultural initiatives online and through social media.

Next Generation Artist Residencies will be featured in BCA's marketing and promotion platforms, including their strategic public relations efforts. Video excerpts of artist residency activities will also be featured on Brevard Cultural Alliance's YouTube page and website, and then cross-promoted through social media.

# F. Management and Operating Budget Page 6 of 10

## **1. Fiscal Condition and Sustainability - (Maximum characters 1750.) \***

Describe the fiscal condition of the organization as it relates to the successful completion of the proposal. Also describe plans to sustain the proposal activities after the grant period.

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Brevard Schools Foundation was established as a 501 (c)(3) organization in 1987. The organization conducts an annual audit.

Through continued partnership between Brevard Schools Foundation and Brevard Cultural Alliance and with grant opportunities and corporate funding, these unique school-based artist residencies will continue to be implemented and offered for the benefit of Brevard students.

## **2. Evaluation Plan - (Maximum characters 1750.) \***

Briefly describe your methods and processes for gathering, analyzing, and reporting data to evaluate your programming with the purpose of improving, deciding to continue, or stopping.

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1. As part of the planning sessions each artist/teacher teams will develop - with BCA Program Manager's supervision - an evaluation plan that specifies methods and/or tools (surveys, direct observation, rubric, etc.) to evaluate student performance, focusing on the ability of students to apply arts concepts and skills learned during the residency to their artwork or performance piece.
2. Program manager will conduct site visits to observe artists' and teachers' collaborative work and discuss their experiences within the program; also to gain informal feedback from the participants. This information, along with anecdotal reports by teachers, will be used in final reporting to complement quantitative data from the students' performance assessments/surveys to evaluate the residencies and determine outcomes achieved.
3. Teachers and artists will conduct the students' evaluations based on the plan they devised in collaboration with BCA Program Manager. Quantitative data collected is provided for inclusion in residency final report.
4. Upon conclusion of the residencies, artists and teachers will compile a residency report for each participating school consisting of an overview of program activities, students' evaluation data and responses to questions focused on the achievement of goals, and outcomes and assessment of impact of the activities on students and school programs.
5. All quantitative data and qualitative information from each of the school residency reports from all participating schools will be used by program managers to evaluate Next Generation Artist Residencies based on pre-established goals. Final report findings will help to identify program strengths and weaknesses, and paths for continued improvement.

6. The final report, which compiles and analyzes all data from all residencies, is presented to project funders, the Boards of Brevard Schools Foundation and Brevard Cultural Alliance, and the Brevard School Board.

### 3. Completed Fiscal Year End Date (m/d/yyyy) \*

6/30/2017

### 4. Operating Budget Summary

Expenses		Previous Fiscal Year	Current Fiscal Year	Next Fiscal Year
1.	Personnel: Administrative	\$244,790	\$258,833	\$264,010
2.	Personnel: Programmatic	\$217,498	\$175,766	\$179,281
3.	Personnel: Technical/Production			
4.	Outside Fees and Services: Programmatic	\$89,495	\$68,083	\$70,806
5.	Outside Fees and Services: Other	\$29,440	\$33,809	\$35,161
6.	Space Rental, Rent or Mortgage			
7.	Travel	\$78,153	\$68,192	\$70,920
8.	Marketing	\$2,124	\$2,510	\$2,610
9.	Remaining Operating Expenses	\$1,593,939	\$1,460,863	\$1,519,298
A.	Total Cash Expenses	\$2,255,439	\$2,068,056	\$2,142,086
B.	In-kind Contributions	\$589,763	\$529,082	\$555,536
C.	Total Operating Expenses	\$2,845,202	\$2,597,138	\$2,697,622
Income		Previous Fiscal Year	Current Fiscal Year	Next Fiscal Year
10.	Revenue: Admissions			

11.	Revenue: Contracted Services			
12.	Revenue: Other	\$40,580	\$32,703	\$34,011
13.	Private Support: Corporate	\$1,518,589	\$1,128,054	\$1,173,176
14.	Private Support: Foundation	\$294,800	\$218,986	\$227,746
15.	Private Support: Other	\$1,297,996	\$964,191	\$1,002,758
16.	Government Support: Federal			
17.	Government Support: State/Regional	\$307,557	\$228,463	\$237,601
18.	Government Support: Local/County	\$50,000	\$50,000	\$50,000
19.	Applicant Cash			
<b>D.</b>	<b>Total Cash Income</b>	<b>\$3,509,522</b>	<b>\$2,622,397</b>	<b>\$2,725,292</b>
<b>B.</b>	<b>In-kind Contributions</b>	<b>\$589,763</b>	<b>\$529,082</b>	<b>\$555,536</b>
<b>E.</b>	<b>Total Operating Income</b>	<b>\$4,099,285</b>	<b>\$3,151,479</b>	<b>\$3,280,828</b>

## 5. Additional Operating Budget Information (optional) - (Maximum characters 500.)

Use this space to provide the panel with additional detail or information about the operating budget. For example, if you have a budget deficit or there has been a large change in your operating budget compared with last fiscal year.

## 6. Paid Staff

- ☐ Applicant has no paid management staff.
- ☐ Applicant has at least one part-time paid management staff member (but no full-time)
- ☐ Applicant has one full-time paid management staff member
- ☒ Applicant has more than one full-time paid management staff member

## 7. Hours \*

- ☒ Organization is open full-time
- ☐ Organization is open part-time

# G. Management and Proposal Budget Page 7 of 10

## 1. Rural Economic Development Initiative (REDI) Waiver \*

☐ Yes

☒ No

## 2. Proposal Budget Expenses:

Detail estimated proposal expenses in the budget categories listed below. Include only expenses that specifically related to the proposal. You can find a list of non-allowable and match only expenses at <http://dos.florida-arts.org/grants/guidelines/2017-2018.gps.guidelines.cfm#budget>.

### Personnel: Administrative \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Residency planning, curriculum development, implementation, administration and evaluation	\$7,500	\$4,000	\$950	\$12,450
Totals:		\$7,500	\$4,000	\$950	\$12,450

### Personnel: Programmatic \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Payments to residency artist instructors	\$11,500	\$8,500	\$6,000	\$26,000
Totals:		\$11,500	\$8,500	\$6,000	\$26,000

### Outside Fees and Services: Other \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Grant administration and oversight	\$2,500	\$0	\$0	\$2,500
Totals:		\$2,500	\$0	\$0	\$2,500

### Travel (match only) \*

#	Description	Cash Match	In-Kind Match	Total
Totals:		\$0	\$1,000	\$1,000



#	Description	Cash Match	In-Kind Match	Total
1	Mileage	\$0	\$1,000	\$1,000
<b>Totals:</b>		<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>

### Marketing \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Communications services; website updates; social media	\$0	\$0	\$1,700	\$1,700
<b>Totals:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$1,700</b>	<b>\$1,700</b>

### Remaining Proposal Expenses \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Fingerprinting and background checks	\$0	\$0	\$500	\$500
2	Employee insurance; Workman's Comp	\$0	\$0	\$850	\$850
3	Art supplies, materials, equipment/tools and software	\$3,500	\$0	\$1,500	\$5,000
<b>Totals:</b>		<b>\$3,500</b>	<b>\$0</b>	<b>\$2,850</b>	<b>\$6,350</b>

### Amount of Grant Funding Requested:

**\$25,000**

### Cash Match:

**\$12,500**

### In-Kind Match:

**\$12,500**

### Match Amount:

**\$25,000**

### Total Project Cost:

**\$50,000**

### 3. Proposal Budget Income:

Detail the expected source of the cash match recorded in the expenses table in the budget categories listed below. Include only income that specifically relates to the proposal. The Proposal Budget income must equal the Proposal Budget expenses.

#### Government Support: Local/County \*

#	Description	Cash Match	Total
1	Arts license plate revenue	\$12,500	\$12,500
Totals:		\$0	\$12,500

\$12,500

#### Total Project Income:

\$50,000

#### Proposal Budget at a Glance

Line	Item	Expenses	Income	%
A.	Request Amount	\$25,000	\$25,000	50%
B.	Cash Match	\$12,500	\$12,500	25%
	Total Cash	\$37,500	\$37,500	75%
C.	In-Kind	\$12,500	\$12,500	25%
	Total Proposal Budget	\$50,000	\$50,000	100%

### 4. Additional Proposal Budget Information (optional) - (Maximum characters 500.)

Use this space to provide the panel with additional detail or information about the proposal budget. For example, if you have more in-kind than you can include in the proposal budget you can list it here.

# H. Accessibility Page 8 of 10

## **1. Describe how the facilities and proposal activities are accessible to all audiences and any plans that are in place to improve accessibility. - (Maximum characters 2500.) \***

For example, explain use of accessibility symbols in marketing materials, accessibility of facilities and programming and/or target population. You can find resources on accessibility at <http://dos.myflorida.com/cultural/info-and-opportunities/resources-by-topic/accessibility/>. We encourage all applicants to include images in the support materials showing the use of accessibility symbols in marketing materials.

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Brevard School Board Policy 2260 addresses non-discrimination and access to equal educational opportunity. Brevard Public Schools has an ADA Committee to review accommodation requests by students and patrons and that committee meets monthly or on an as-needed basis.

Brevard School Board Policy 2460 for Exceptional Student Education addresses compliance with Section 504. As noted in 2005 FDOE publication to Section 504 the director of exceptional student education (ESE) in their local school district would be the contact for any issues or concerns. The Director of Exceptional Education Program for Brevard Public Schools is Patricia Fontan.

Students of varying abilities successfully participate in Next Generation Artist Residencies. Accommodations are made for students of different abilities or needs to participate fully and have positive residency experiences.

A recent example of accessibility initiatives is the “Art Beyond Boundaries” project, which pairs at-risk boys who are in residence at the Melbourne Center for Personal Growth (the “Center”) with high school students with disabilities who participate in the Florida High School High Tech (HSHT) program at Heritage High School in Palm Bay, Florida.

“Art Beyond Boundaries” facilitates the boys in this program gaining a set of skills, experiences, relationships and behaviors that help them develop into successful and contributing adults by participating in artist residency projects jointly with students with disabilities.

Artist instruction takes place twice weekly at Heritage High and once weekly at the Center. The multi-phase final product of the project is the creation of a community garden at the school, which provides students the opportunity to cultivate edible plants and fruit. The first phase of the program (Feb-June 2018) includes the creation of six planters under the instruction of teachers from Verdi Eco School, in Melbourne. During the second phase (July-Dec 2018) highly-qualified teaching artists will work with participants on the creation of fully-accessible walking paths in the garden incorporating mosaic and other types of art and created by the Heritage High students and the Center’s at-risk young men working together.

The project uses the visual arts to foster inclusion, respect and dignity for people with developmental disabilities.

## **2. Policies and Procedures**

☒ Yes

☐ No

### **3. Staff Person for Accessibility Compliance**

☒ Yes

☐ No

**If yes, what is the name of the staff person responsible for accessibility compliance?**

Patricia Fontan

### **4. Section 504 Self Evaluation**

☐ Yes, the applicant has completed the Section 504 Self Evaluation Workbook from the National Endowment for the Arts.

☐ Yes, the applicant completed the Abbreviated Accessibility Checklist.

☒ No, the applicant has not conducted an accessibility self-evaluation of its facilities and programs.

**If yes, when was the evaluation completed?**

# I. Attachments and Support Materials Page 9 of 10

**Complete the support materials list using the following definitions.**

- **Title:** A few brief but descriptive words. Example: "Support Letter from John Doe".
- **Description:** (optional) Additional details about the support materials that may be helpful to staff or panelists. Identify any works or artists featured in the materials. For larger documents, please indicate page number for DCA credit statement and/or logo.
- **File:** The file selected from your computer. For uploaded materials only. The following sizes and formats are allowed.

Content Type	Format/extension	Maximum size
Images	.jpg or .gif	5 MB
documents	.pdf or .txt	10 MB
audio	.mp3	10 MB
video	.mp4, .mov, or .wmv	200 MB

## 1. Required Attachment List

Please upload your required attachments in the spaces provided. .

## Substitute W-9 Form

File Name	File Size	Uploaded On	View (opens in new window)
2017-18 Florida Substitute Form W-9.pdf	250 [KB]	6/1/2018 8:59:57 AM	<a href="#">View file</a>

## 2. Support materials (Optional)

File	Title	Description	Size	Type	View (opens in new window)
BCA Education 2016-17 Report 9-14-17.pdf	Brevard Cultural Alliance 2016-17 Arts Education Report		2882 [KB]		<a href="#">View file</a>
BCA Southwest Middle Report.pdf	Southwest Middle / Stone Middle Schools Artist Residency Report		323 [KB]		<a href="#">View file</a>



# J. Review & Submit Page 10 of 10

## 1. Review and Submit

☒ I hereby certify that I am authorized to submit this application on behalf of Brevard Schools Foundation, Inc. and that all information indicated is true and accurate. I acknowledge that my electronic signature below shall have the same legal effect as my written signature. I am aware that making a false statement or representation to the Department of State constitutes a third degree felony as provided for in s. 817.155, F.S., punishable as provided for by ss. 775.082, 775.083, and 775.084.

## Guidelines Certification

☒ I hereby certify that I have read and understand the guidelines and all application requirements for this grant program as outlined under section , Florida Statutes 265.286 and 1T-1.036, Florida Administrative Code.

## Signature (Enter first and last name)

Linda Filippini

