



FLORIDA
DEPARTMENT
of STATE

Voter Registration Training Overview for Offices Issuing Driver Licenses

*(Florida Department of Highway Safety and
Motor Vehicles and Tax Collectors' Offices)*

Secretary of State Cord Byrd

Maria Matthews, Esq., Division of Elections Director

Amber Marconnet, Division of Elections Assistant Director

Toshia Brown, Chief, Bureau of Voter Registration Services

Vacant, Statewide NVRA Coordinator

(Updated May 2022)



Table of Contents

Section 1

- Voter Registration History

Section 2

- General Responsibilities

Section 3

- Electronic Application Intake System

Section 4

- Processing Paper Applications

Section 5

- Non-Compliance

Section 6

- Key Dates and Contact Information

Voter Registration History

SECTION ONE

A solid green horizontal bar at the bottom of the slide.

National Voter Registration Act (NVRA)

(52 U.S.C. § 20501 - 52 U.S.C. § 20511)

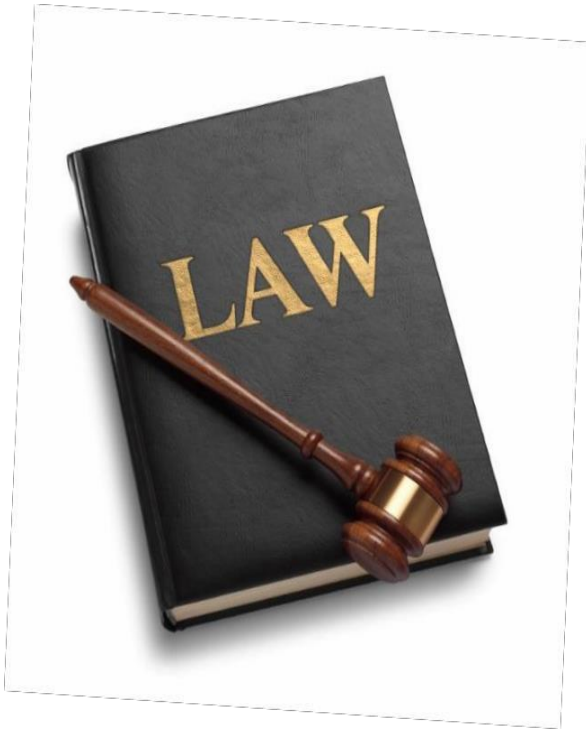
- Enacted in 1993:
 - State law version enacted in 1995 (Chapter 94-224, Laws of Florida; §. 97.057, Fla. Stat.)

- Introduced national procedures for voter registration including:
 - Allowed persons to register to vote and to receive driver license services at the same time (“Motor-Voter”)
 - Designated governmental or public offices/agencies to offer voter registration opportunities (VRAs)

Help America Vote Act (HAVA)

(52 U.S.C. § 20901- 21145)

- Enacted in 2002:
 - Replaced outdated voting machines
 - Introduced provisional ballot voting
 - Required states to create statewide voter registration systems



Role of DHSMV & Tax Collectors' Offices

- Before 2010:
 - Driver licensing/examiner offices serve as front office for driver license/ID cards and tags
 - Responsible for implementing “Motor Voter” part of NVRA
- 2010 - present:
 - State and county tax collectors' offices serve as primary front offices for issuance of driver license/ID cards
 - Shift of frontline responsibility for completing “Motor Voter”
 - State DL offices still issue the large percentage of DL/ID issuances)

Motor-Voter is a Partnership

Department of State

- Florida Voter Registration System (FVRS)

Department of Highway Safety & Motor Vehicles

- Driver and Vehicle Information Database (DAVID)
- Daily transfer of electronic voter registration data to FVRS

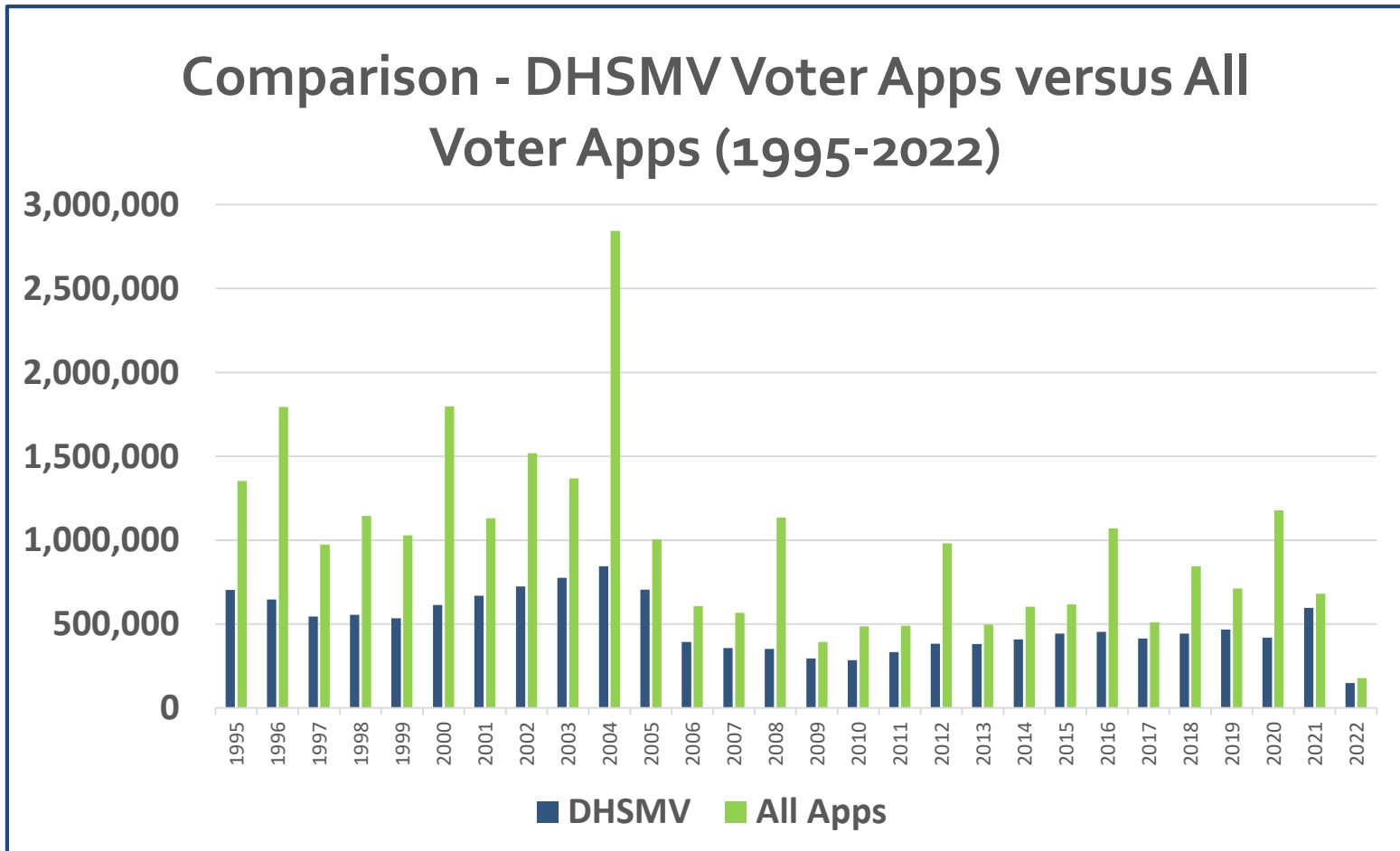
DHSMV Examiners/County Tax Collector Offices

- Frontline electronic intake

County Supervisor of Elections

- Role to register eligible voters and remove ineligible voters

Motor – Voter Role Importance





General Responsibilities

SECTION TWO

A solid green horizontal bar at the bottom of the page.

What is Required?

Each time
someone

Applies for
DL/State ID

Renews for
DL/State ID

Changes
address

Ask
customer

Do you want
to opt out of
submitting
information
for voter
registration
(new or
update)?

Inform
customer

Information
will be sent to
Supervisor of
Elections

Certain
information
kept
confidential

Additional
duties

DHSMV's
GoRenew

DHSMV Mail-
In Renewal

Undue Voter Influence



Do not say or do anything that discourages someone from registering to vote



Do not reveal any person's registration information for any purpose other than administration of voter registration



Do not influence or try to influence someone to pick a particular political party



Do not display any political party affiliation or party allegiance

Special Class of Applicants

- Pre-registrants
- Victims of domestic violence and stalking
- High-risk professionals

Special Class of Applicants: Pre-registrants (§ 97.041(1)(b), FS)



- 16 and 17 year olds can pre-register:
 - Cannot vote until he or she turns 18 by that election
 - Pre-registrant status converts automatically in system on person's 18th birthday or by registration deadline (book closing) of the election in which he or she will turn 18
- Statutory right to register belongs solely to the pre-registrant:
 - Parental or guardian approval is not required
 - No parent or guardian can sign for the pre-registrant



Special Class of Applicants: Domestic Violence and Stalking Victims

- Self-identifies as Florida Attorney General's Address Confidentiality Program (ACP) participant and/or
- Provides a **RED FLAG** Address
 - 723 Truman Avenue, Tallahassee
 - PO Box 6298, 7327, or 7297 with Tallahassee as mailing address
- Listed in DAVID as address confidential program participant
- **Do not intake voter registration**
 - *Special law and process apply for participants (§§ 741.401-.465, F.S.)*
 - Refer the customer to county SOE for further information and assistance in registering or updating registration record

Special Class of Applicants: High Risk Professionals

(§ 119.071, F.S.)



- **Who are they?** Law enforcement, correction officers, judges, quasi-judicial officers, state and U.S. attorneys, guardians ad litem, child abuse investigators, firefighters, human resource personnel, and others and includes spouses and children, etc.
- **What information is protected?**
 - Personal identification/location information (address, birthdate, phone number)
 - Spouses' and children's names
 - Duty to redact protected information from public access

Customer must still provide true address for proper assignment of precinct and ballot

Special Class of Applicants: High Risk Professionals (cont'd)

(§ 119.071, F.S.)

- **When does protection apply?**
 - After written request submitted
 - In each agency holding the information in its records
 - Applies retroactively
 - Department of State Form DOS-119 available on website:
dos.myflorida.com/media/695951/dos119.pdf
- **How will it be done?**
 - For voter registration records, a “protected flag” is placed on the record in the statewide and local voter registration system



Electronic Application Intake System

SECTION THREE

A solid green horizontal bar at the bottom of the page.

Overview

- Florida Driver License Issuance System (FDLIS) replaced with the ORION Driver License Issuance Motor Voter Application Process:
 - Designed and maintained by DHSMV
 - Simultaneous driver license/ID card - voter registration electronic intake process since 2006
- HSMV database does not integrate or directly link with Florida Voter Registration System
- Nightly batch file upload of voter registration information FVRS

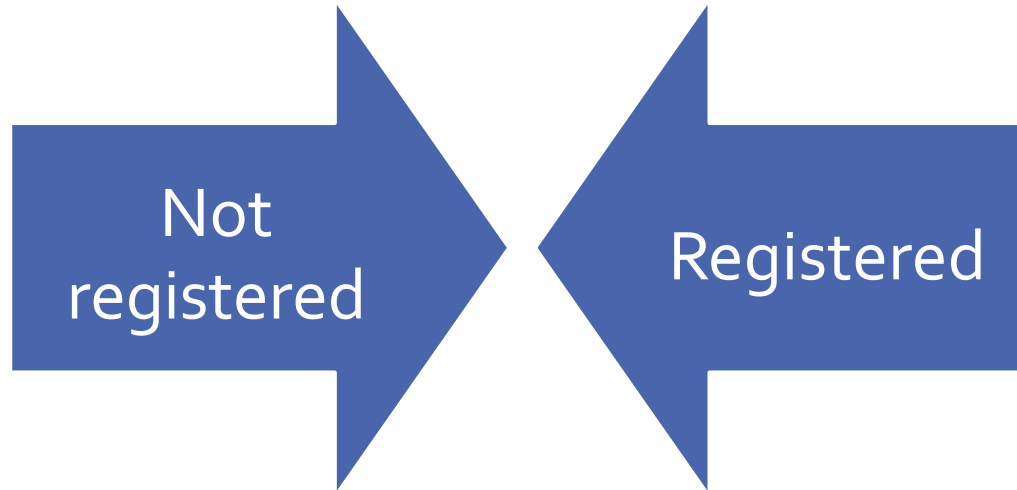
Applicant Choice –

To be or not
to be a
voter?



- **Right to register or update** registration:
 - Proceed with electronic intake of voter's information
 - Presumptive that the customer agrees to submit information for voter registration purposes
- **Right to refuse** before or during registration process:
 - Verbally opts-out
 - Refuses to provide signature affirming oath
- **Action:** Stop intake and record declination:
 - Retain record for two (2) years by DHSMV
 - Records kept by DHSMV, not the tax collectors' offices

How do you know if person is already registered?



- **“You don’t know”**
- **Go by what customer says – Supervisor of Elections will process accordingly based on search of FVRS**

Note: Many people think voter registration transfers from state to state – IT DOES NOT

Electronic
Intake –
Name and
DOB

- **Enter name and date of birth in proper order:**
 - First, Middle, Last (Enter name as indicated on legal documentation such as passport, birth certificate, etc.)
 - Date of Birth (Enter in order of MM/DD/YYYY – month, day, year)

Electronic Intake –

Name and DOB

- **Consequences of data input errors:**
 - Wrong date of birth or misspelling could create a duplicate registration record
 - Misspelling could cause someone to have to vote a provisional ballot because no record found:
 - ✓ Hernandez, Kathy versus Hernandez, Cathy
 - ✓ Date of birth: 7/17/19**38** versus 7/17/19**83**
 - ✓ Suffix in last name field

Electronic Intake –

Address Validation

- **Address entered twice:**
 - Driver license portion: Entered as single string
 - Voter registration portion: Entered in segments – manually parsed

- **Street validation program:**
 - Valid Street Address Master Index – Supervisors of Elections compile
 - DO NOT OVERRIDE invalid address until:
 - ✓ Review of customer’s document with proof of residential address
 - ✓ Check for inverted, abbreviated, transposed or omitted letters, numbers, and street suffixes (e.g., Twenty Second versus 22nd or 22, Tennessee versus Tenn)
 - ✓ Ask customer

Electronic Intake – Address Details

- **Residential Address:**

- Physical presence at address person intends to reside
- P.O. Box or business address should not be used as residential address

- **Special Cases of Residency:**

- **Mobile Home, Houseboat, or Recreational Motor Home:**
 - ✓ Address is where a person docks his/her residential riverboat or houseboat or motor home and/or receives mail regularly
- **Homeless:**
 - ✓ The address of the place where the person regularly receives mail
 - ✓ General delivery address at a post office
 - ✓ Church address that agrees to accept mail on the person's behalf
 - ✓ Address of a shelter that the person frequents

Electronic Intake –

Motor Voter Customer Oath Signature Pad Display

Motor Voter application preview for issuance personnel to complete the remaining voter application questions. The issuance personnel will then select the “Signature Pad Review and Customer Oath”.

Electronic Intake –

Motor Voter Customer Oath Signature Pad Display

DL Issuance Replacement ID Card - Motor Voter Logout

Customer Inquiry Transaction Queue NLETS MV Inquiry Reporting Administration Common 🔍 ⓘ

Application Type: New Voter Application Change Type

I affirm that I have not been adjudicated mentally incapacitated with respect to voting or, if I have, my right to vote has been restored.

I affirm that I am not a convicted felon, or if I am, my right to vote has been restored.

Residential Address

Street Number	Suffix	Pre-Direction	Street Name	Street Type	Post-Direction	Unit Type	Unit Number
2900		--	APALACHEE PKWY B341	-SELECT-	--	-SELECT-	

City: TALLAHASSEE State: FL Zip: 32399 - 0001 County: LEON

Email address and phone number provided for voter registration purposes are public record

Party Selection: REPUBLICAN PARTY OF FLORIDA

Do you need assistance with voting? --

Are you a U.S. Citizen residing outside of the U.S.? --

Are you the spouse or dependent of an active duty Uniformed Service or Merchant Marine member? --

Would you like to receive electronic sample ballots from the Supervisor of Elections, if the option is available in your county? --

Language: ENGLISH

Signature Pad Review and Customer Oath Timer Override

Would you like to provide a day time phone number?

Are you interested in becoming a poll worker? --

Are you an active duty Uniformed Service or Merchant Marine member? --

Oath Acceptance: No Response

Select options
 Name Change
 DOB Change
 Address Change

Electronic
Intake –

Motor
Voter
Customer
Oath
Signature
Pad Display
Continued

The customer's entries and selections of voter application type, party affiliation, change of address submission agreement and oath will be sent to the signature pad for the customer to review. The customer will make one of the following selections:

- Decline
- Modify
- Accept

Electronic Intake –

Motor Voter Customer Oath Signature Pad Display

Name: BARBARA MOTOR VOTER LICENSE
DOB: 01/11/1955 | Party: FLORIDA DEMOCRATIC PARTY
Email:
Address Submission: Yes | Type: New Voter Application
2900 APALACHEE PKWY, TALLAHASSEE, FL, 32399-6552

Under penalties of perjury, I submit my signature and I do solemnly swear (or affirm) that I will protect and defend the Constitution of the United States and the Constitution of the State of Florida, that I am qualified to register as an elector under the Constitution and the laws of the State of Florida, and that all information provided in this application is true.

Any person who willfully submits any false voter registration information commits a felony of the third degree and is punishable by a maximum of 5 years in prison and/or \$5,000 in fines.

Why Are Optional Fields Still Important?

- *Political party selection* – Might make the difference if voter can vote in primary election
- *Former name* - Reduces multiple records or same voter
- *Former out-of-state address* – Used to notify other states that person is now registered in Florida and cancel old registration

Why Are Optional Fields Still Important?

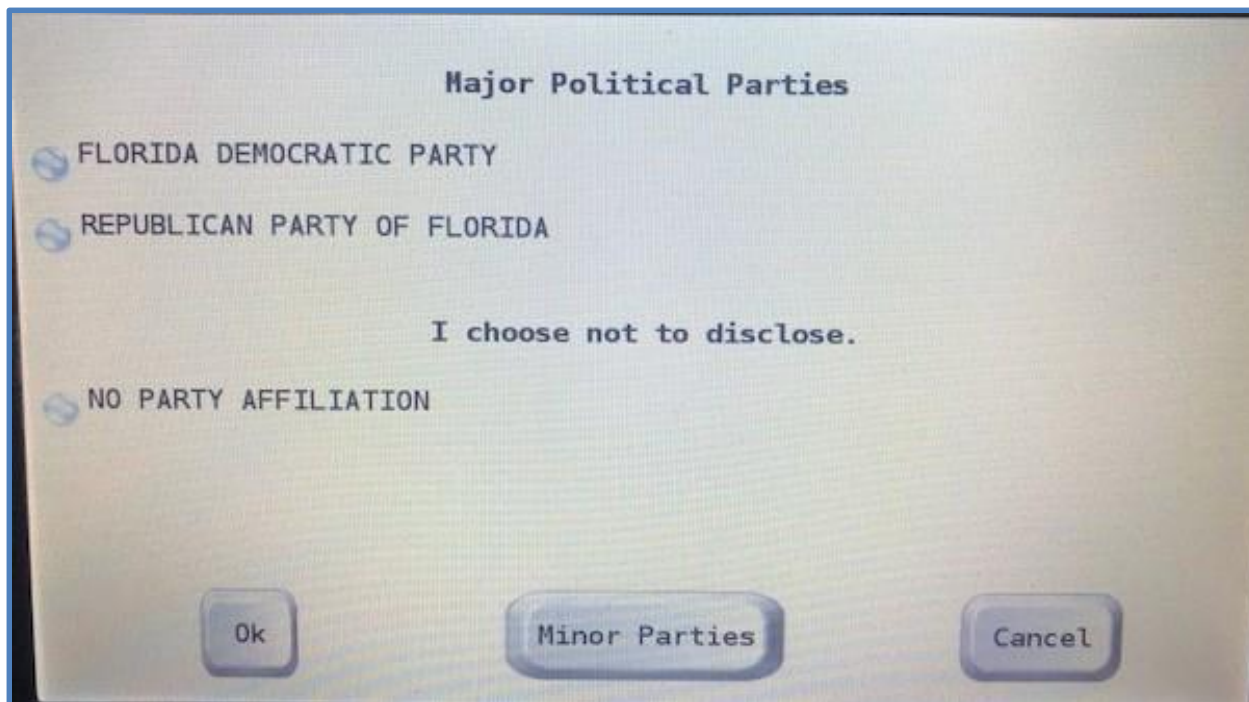
- *Request for assistance at polls* – Alerts election staff that voter might need help at polls and can get help without having to fill out an oath
- *Contact information* – Provides another way to reach voter about registration or ballot issue
- *Want to be a poll worker* – Provides Supervisors with pool of potential temp staff for election cycles

Electronic Intake – Political Party

- Voter's options:
 - Two major parties:
 - ✓ Florida Democratic Party
 - ✓ Republican Party of Florida
 - Eight minor political parties
 - No party affiliation
- List of registered political parties:
 - Built into system's signature pad for selection by customer
 - Division of Elections' website:
dos.myflorida.com/elections/candidates-committees/political-parties

Signature Pad Screen for Political Party Selection

Party Listing and Selection By Customer



Major Political Parties

FLORIDA DEMOCRATIC PARTY

REPUBLICAN PARTY OF FLORIDA

I choose not to disclose.

NO PARTY AFFILIATION

Ok Minor Parties Cancel

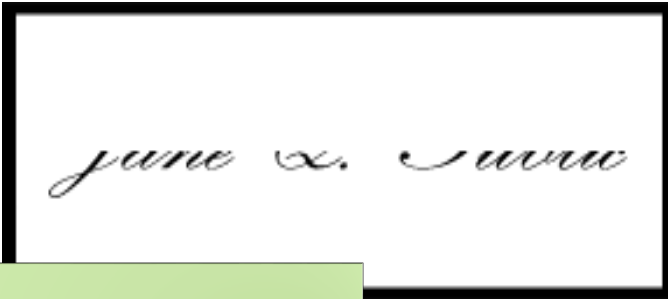
Electronic Intake –

Signature



- Signature image captured at front end of process
- **IMPORTANT:** Electronic DL/ID card signature = voter registration signature
- Signature on voter record used to verify signature on:
 - Vote-by-mail ballot (VMB)
 - Provisional ballot
 - Petition for candidate qualifying
 - Petition to remove municipal or charter county officer
 - Citizen initiative petition for constitutional amendment or public measure

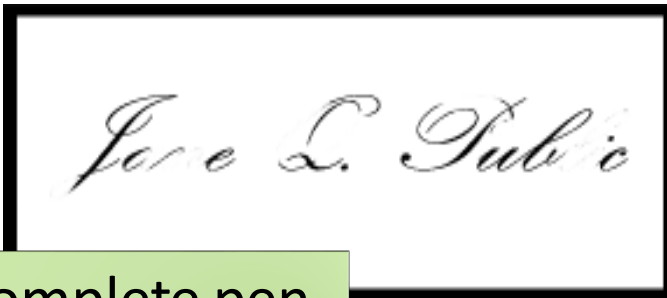
Signature Image Examples



Cut off



Blurry



Incomplete pen
strokes

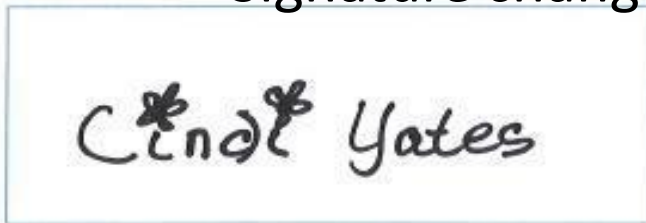


Complete and
clear

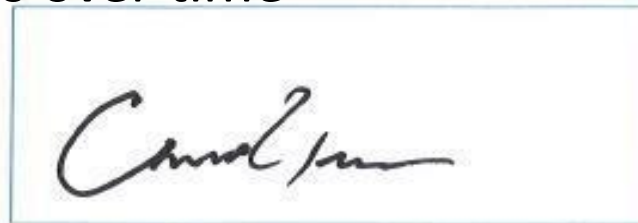
If signature is not complete and clear, have them re-sign

Signature Image Examples (cont'd)

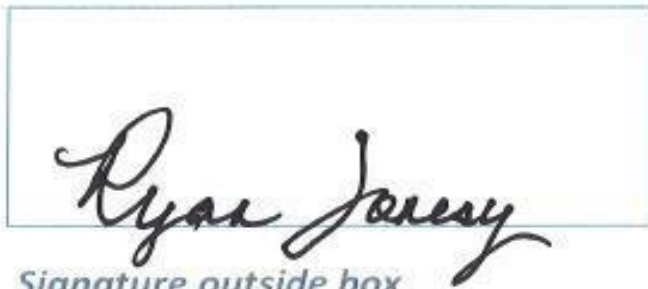
Signature changes over time



Teen Signature



30-something Signature



Signature outside box



Image captured

Signature image clipped

Warning: Cancelling or Abandoning Voter Applications



- Cancelling, or abandoning a DL/ID card transaction does the same to the voter registration information
- You must re-enter voter registration when you re-process a DL/ID credential information
- Failure to re-enter voter registration means no voter registration information is captured or transmitted to the DOS

Electronic Intake – Wrap-up

- **Print out inputted** voter application information for applicant:
 - Applicant keeps print-out as receipt (see next slide)
- Allow **person time to review** and verify data entered
- Accept electronic intake only after **person verifies** data entered
- Tell the person to contact Supervisor of Elections **within two (2) weeks** if voter registration card not received

State and Tax Collector Offices

Motor Voter Receipt for Customer

Type: New Voter Application	
Are you a citizen of the United States of America?	Yes
Are you a Florida Resident?	Yes
<input checked="" type="checkbox"/> I affirm that I am not a convicted felon, or if I am, my right to vote has been restored.	
<input checked="" type="checkbox"/> I affirm that I have not been adjudicated mentally incapacitated with respect to voting or, if I have, my right to vote has been restored.	
Date of Birth (MM/DD/YYYY):	01/11/1955
Race/Ethnicity:	W
Gender:	F
FL Driver License/FL ID Number:	L252-073-55-511-0
Social Security Number:	***-**-1999
State or Country of Birth:	FL
Last Name/Suffix:	LICENSE
First Name:	BARBARA
Middle Name/Initial:	MOTOR VOTER
Former Name, if name changed:	
Day Phone Number:	
Address Submission:	Yes
Address	
City	County
State	Zip Code
Residence Address:	2900 APALACHEE PKWY
Tallahassee	LEON
FL	32399-6552
Mailing Address:	2900 APALACHEE PKWY
Tallahassee	LEON
FL	32399
Previous Voting Address:	
Party Affiliation:	DEM <input checked="" type="checkbox"/> Party Affiliation Selected <input type="checkbox"/> Party Affiliation Not Selected
Do you need voting assistance at the polls?	No
Are you interested in being a poll worker?	No
Are you:	
<input type="checkbox"/> Active Duty Military/Merchant Marine?	
<input type="checkbox"/> Dependent of an Active Duty Military/Merchant Marine?	
<input type="checkbox"/> U.S. Citizen Currently Residing Outside the U.S.?	
<input type="checkbox"/> Please send me a sample ballot by email if option is available in my county.	
Provided email address:	
Please keep your receipt until you have received your new voter registration card from the local Supervisor of Elections.	
This form is provided for the purpose of verifying the information you have provided to the Department of Highway Safety and Motor Vehicles and for attesting to the oath at the bottom of this form. Your application for voter registration will be acknowledged by your local Supervisor of Elections either by a Voter Information Card or a request for further information.	
Contact your local Supervisor of Elections if you have questions.	
Oath:	
Under penalties of perjury, I submit my signature and I do solemnly swear (or affirm) that I will protect and defend the Constitution of the United States and the Constitution of the State of Florida, that I am qualified to register as an elector under the Constitution and the laws of the State of Florida, and that all information provided in this application is true.	
Any person who willfully submits any false voter registration information commits a felony of the third degree and is punishable by a maximum of 5 years in prison and/or \$5,000 in fines.	
Date: 10-Dec-20 04:51:47 PM - 240473066	

Tax Collectors' Offices

Enter voter registration information

Capture DL Signature Image

Upload data to DHSMV

DHSMV

Compile data

Upload nightly file batch to DOS-FVRS

DOS-FVRS

Assign source code

Suspend to county SOE for processing

County SOE

Determine whether new registration or update

Notify voter of disposition

If complete, issue voter information card

Tax Collector's Office

- Enter voter registration info
- Capture person's signature
- Update data to HSMV

HSMV

- Compile electronic data
- Upload nightly file to DOS-FVRS

DOS-FVRS

- Assign source code
- Suspend to county SOE for processing

County SOE

- Accept record as new or update
- If complete,, issue new voter information card. Otherwise send notice of disposition



Processing Paper Applications

SECTION FOUR

Types of Paper Voter Application Forms

All should be accepted

Voter Registration Application

Before completing this form, review the General, Application, and State specific instructions.

Are you a citizen of the United States of America? Yes No This space for office use only.

Will you be 18 years old on or before election day? Yes No

If you checked "No" in response to either of these questions, do not complete form.

1 Mr. Miss Last Name First Name Middle Name(s) F M S Sr Jr III

Home Address Apt./Flat/Condo/Other City State Zip Code

3 Address City State Zip Code

4 Date of Birth Telephone Number (optional) ID Number - See item 5 on the instructions for your state.

7 Check one box: I am a U.S. citizen living outside the country, and I have never lived in the United States. I am a U.S. citizen living outside the country, and I have never lived in the United States. I am a U.S. citizen living outside the country, and I have never lived in the United States.

9 I have reviewed my state's instructions and I swear/affirm that: I am a United States citizen. I meet the eligibility requirements of my state and I subscribe to any oath required.

National Mail-In Application

Voter Registration and Absentee Ballot Request

Federal Post Card Application (FPCA)

This form is for absent Uniformed Service members, their families, and citizens residing outside the United States. It is used to register to vote, request an absentee ballot, and update your contact information. See your State's instructions at FVAP.gov.

Print clearly in blue or black ink.

1. Who are you? Pick one.

I request an absentee ballot for all elections in which I am eligible to vote AND:

I am on active duty in the Uniformed Services or Merchant Marine -OR- I am an eligible spouse or dependent. I am an activated National Guard member on State orders.

I am a U.S. citizen living outside the country, and I have never lived in the United States. I am a U.S. citizen living outside the country, and I have never lived in the United States. I am a U.S. citizen living outside the country, and I have never lived in the United States.

Last name First name Middle name Social Security Number Driver's license or State ID #

2. What is your address in the U.S. State or territory where you are registering to vote and requesting an absentee ballot?

Your voting materials will be mailed to:

Address Apt. # State ZIP

Federal Post Card Application

Florida Voter Registration Application Part 1 - Instructions (DS-06 38, R15-2-240, P.A.C. (vfr), 10/2013)

To register in Florida, you must be:

- A U.S. citizen.
- A Florida resident.
- At least 18 years old (you may pre-register at 16 or 17).
- Not under a court order that you are "ineligible" to vote.

If you have been convicted of a felony, or if a court has found you to be mentally incapacitated and your right to vote is restricted, you cannot register until your right to vote is restored.

If you do not meet any ONE of these requirements, you are not eligible to register.

Questions?

Contact the Supervisor of Elections in your county: <http://www.doa.state.fl.us/elections/elections.html>

Visit the Florida Division of Elections website at <http://www.floridadivisionofelections.com>.

CRIMINAL OFFENSE: If you are charged with or convicted of a felony, you are ineligible to register to vote in Florida.

PUBLIC RECORDS: Once filed, all information including your address and any other information that is required to be used for your registration purposes, your FL DLP, FL IDE, FL DSID, where you register to vote, and whether you are allowed to register or to update your voter registration record will be available to the public. Your registration will be removed but not updated. (Section 97.086, F.S., 5/11)

Information in español: Sírvase leer la información en español de este formulario.

Para registrar en Florida, usted debe:

- ser ciudadano de los Estados Unidos.
- ser residente de Florida.
- tener al menos 18 años de edad (puede registrarse a los 16 o 17 años).
- no estar bajo una orden de un tribunal que declare que no puede votar.

Si usted ha sido condenado por un delito, o si un tribunal ha determinado que usted no puede votar, no puede registrarse hasta que se le haya restaurado el derecho a votar.

Si usted no cumple con NINGUNA de estas condiciones, no es elegible para registrarse.

PREGUNTAS?

Contáctese con el Supervisor de Elecciones en su condado: <http://www.doa.state.fl.us/elections/elections.html>

Visite el sitio web de la División de Elecciones de Florida en <http://www.floridadivisionofelections.com>.

DELITO CRIMINAL: Si usted está acusado o condenado por un delito, no puede registrarse para votar en Florida.

REGISTRO PÚBLICO: Una vez se haya presentado, toda la información que se requiere para su registro, su FL DLP, FL IDE, FL DSID, su condado de registro y si está autorizado a registrarse o actualizar su registro de votante, será disponible al público. Su registro será eliminado pero no actualizado. (Sección 97.086, F.S., 5/11)

Numbered rows 1 through 7 and 12 must be completed for a new registration.

Florida Voter Registration Application Part 2 - Form 100-06-016, R15-2-240, P.A.C. (vfr), 10/2013

The downloadable/printable online form is available at: <http://elections.doa.state.fl.us/pvcrpage/form.pdf>

This is: New Registration Record Update/Change (e.g., Address, Party Affiliation, Name, Signature) Request to Replace Voter Information Card

1 Are you a citizen of the United States of America? YES NO

2 I affirm that I am not a convicted felon, or if I am, my right to vote has been restored.

3 I affirm that I have not been adjudicated mentally incapacitated with respect to voting or, if I have, my right to vote has been restored.

4 Date of Birth

5 Florida Driver License (FL DL) or Florida Identification (FL ID) Card Number

6 Last Name First Name Middle Name Name Suffix (if S, Jr, III, etc.)

7 Mailing Address (if different from above address) Apt./Unit City State of Country Zip Code

8 Address Where You Were Last Registered to Vote Apt./Unit City State of Country Zip Code

9 Former Name (if name is changed) Apt./Unit City State of Country Zip Code

10 Former Name (if name is changed) Apt./Unit City State of Country Zip Code

11 Email me SAMPLE BALLOTS if option is available in my county. My email address is: _____

Party Affiliation (Check only one; if left blank, you will be registered without party affiliation)

Florida Democratic Party Republican Party of Florida No party affiliation Minor party (print party name): _____

Race/Ethnicity (Check only one; if applicable)

American Indian or Alaska Native Asian/Pacific Islander Black, not of Hispanic Origin Hispanic White, not of Hispanic Origin Multi-race Other: _____

12 I ask solemnly (swear or affirm) that I am protected and defend the Constitution of the United States and I will do so to the best of my ability. I am a citizen of the State of Florida, and I am registered to vote in this application, and that all information provided in this application is true.

SIGN/ MARK HERE

OFFICIAL USE ONLY

EVRS No: _____

If you are a U.S. citizen living outside the U.S., last 4 digits of Social Security Number: _____

I have NONE of these numbers: I am I am I am I am

Statewide Voter Registration Application

How do you want to receive your voting materials?

by mail (Different from above) Your mail forwarding address, (if applicable)

What is your contact information? This is so election officials can reach you about your request.

City and area code with your phone and fax number. Do not use a Defense Switched Network (DSN) number.

Phone: _____ Fax: _____

What is your voting preference? Select One.

Mail Email or online Fax

What is your political party for primary elections?

What information must you provide?

Provide more information: Alaska, Arizona, Puerto Rico, Vermont, and Virginia. (Ex. Proof of residence, employer, etc.) Use this space to clarify your voter information. See the Voting Assistance Guide at FVAP.gov.

I understand that by signing this statement, I am, under penalty of perjury, that this information is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in this document may constitute grounds for conviction of perjury.

I am, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and I am not under a court order that I am ineligible to vote.

If so, my voting rights have been reinstated; and I am requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.

Today's date (mm/dd/yyyy) / /

Printed full name only. Any unauthorized release may be punishable by law. Previous editions are obsolete. Standard Form 76 (Rev. 2017), OMB No. 0704-0002

Processing Paper Applications

- **If received by mail:**
 - Keep postmarked envelope with application (even if postmark is unclear or there is no postmark)

- **If received in-person:**
 - Stamp date of receipt on application
 - Review application required & optional fields before the person leaves

- **Transmit paper application to local county SOE office within 5 calendar days**

Importance of Postmark and Date Stamp

- **For mailed applications:**
 - Date of postmark will become voter's registration date
 - If no postmark or postmark is unclear, date application received will become voter's registration date (except if received within 5 days of registration deadline, the deadline becomes the voter's registration date)
- **For in person delivered applications,** date of receipt will become voter's registration date

Keep Blank Paper Voter Registration Applications Available

Keep
stocked

- In plain view - easily accessible (office entrance way and work station)
- English and Spanish versions
- For pick-up and take out and/or fill-in and drop off
- As back-up in case electronic intake system is down

Assistance

- Provide same level of help as you would for electronic intake process
- Remind person to review (especially required fields) and sign application

How to Obtain Blank Paper Voter Registration Applications

- **Download/print** from Division of Elections' website and copy them at your office- Statewide Form (English/Spanish)
- **Order forms from the Division of Elections:**
William.Payne@DOS.MyFlorida.com
 - Include:
 - ✓ Name of the person receiving the shipment
 - ✓ Mailing address (cannot be a post office box)
 - ✓ Contact telephone number
 - ✓ Number of English and Spanish applications needed
- **Obtain forms from local County Supervisor of Elections Office**

Non-Compliance

SECTION FIVE

Non-Compliance with NVRA - Action

- **Who:**

- Any person who alleges violation of voter registration or removal process under NVRA or Florida Election Code can file a complaint against DOS, SOE, DHSMV / Tax Collector, or a Voter Registration Agency

- **How:**

- NVRA complaint filed with the Department of State:
dos.myflorida.com/elections/forms-publications/forms/complaint-forms

Non-Compliance with NVRA - Remedy

- Award of attorney fees and other sanctions
- Declaratory and injunctive relief by U.S. Attorney General/Department of Justice
- Criminal penalty for knowing and willful violations
- Maximum 5-year prison for intentional threats, intimidation, or undue influence as to a person's ability to register or to vote, or for fraud in voter registration application process

Key Dates and Contact Information

SECTION SIX

A solid green horizontal bar at the bottom of the page.

Important Dates - 2022 Election Cycle

**Primary
Election**

August 23

**General
Election**

November 8

Online Voter Registration System

- To submit electronic application with confirmation receipt
- To prefill and print populated application to sign and deliver in person or by mail to the county Supervisor of Elections office

FLORIDA DEPARTMENT OF STATE Florida Online Voter Registration System

Register to Vote Florida.gov

Attention:
This site requires cookies to be enabled. Cookies are necessary for full functionality and allow for the best user experience. Cookie control is handled through your individual browser. Please refer to your browser or device help material to adjust cookie usage.

Welcome!

English Español [Am I Already Registered?](#)

[Register or Update](#)

This system can be used to submit an application online for new registration or to make changes to your existing registration record or to prefill a voter registration application form. The following voter registration application forms are also available for download if you do not wish to use this system:

- [\(English PDF / Español PDF\)](#) (version 10/2013)

To protect your privacy, you will also need:

- The issued date of your Florida DL or Florida ID card, and
- The last four digits of your Social Security Number (SSN4).

Note: If you do not have any one or all of the information above, you may still use the online system to prefill a voter registration application form. However, you will have to print, sign, and then mail or deliver your completed voter registration application to your county Supervisor of Elections office.

You should not use this system to register or update your voter registration information if you are a participant with the Florida Attorney General's Address Confidentiality Program (See sections 741-401-741-409, and 741-455, Florida Statutes). Contact your county Supervisor of Elections to register.

To be eligible to register to vote you must:

- Be a citizen of the United States of America;
- Be a legal resident of Florida;
- Be a legal resident of the county in which you seek to be registered;
- Be at least 16 years old to pre-register or at least 18 years old to register and vote;
- Not be a person who has been adjudicated mentally incapacitated with respect to voting in Florida or any other state without having the right to vote restored, and;
- Not be a person convicted of a felony without having your right to vote restored.

Notice: It is a 3rd degree felony to submit false information. Maximum penalties are \$5,000 and/or 5 years in prison.

Registration deadline

The deadline to register for an upcoming election is 29 days before that election. You can also update your registration record at any time. However, since Florida is a [closed primary election](#) state, a party change for a primary election must be made by the registration deadline for that election. If the deadline has passed, you can still submit an online application at any time and it will be processed for future elections.

Browser

The Florida CVR application works best when using the latest version of a browser (e.g., Microsoft Internet Explorer (IE) 8.0 or higher, Opera 10 or higher, Google Chrome or Mozilla Firefox). For more information, see the [Help page](#).

Ron DeSantis, Governor
Laurel M. Lee, Secretary of State

FLORIDA DEPARTMENT OF STATE
COMMUNICATIONS & ELECTRONICS

Privacy Policy | Accessibility | Site Map

Questions or Comments Contact the Department of State

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Communications | Contact
Florida Department of State
Phone: 1.866.308.6739
R.A. Gray Building
500 South Bronough Street,
Tallahassee, Florida 32399-0250

Copyright © 2019 State of Florida, Florida Department of State

Contact Information



Motorist Services Support

- Sharon Watson, Program Manager
- 850-617-2904
- SharonWatson@flhsmv.gov



Bureau of Voter Registration Services & Program Administration

- Toshia Brown, Chief, BVRS (HSMV verifications/Electronic Submissions)
- 850-245-6225
- Toshia.Brown@DOS.MyFlorida.com
- William Payne, Interim Coordinator for Application Orders
- 850-245-6121
- William.Payne@DOS.MyFlorida.com



Supervisor of Elections

- Contact information online at Division of Elections' website
dos.myflorida.com/elections/contacts/supervisor-of-elections



FLORIDA DEPARTMENT *of* STATE

For more information, visit us online at:

dos.myflorida.com/elections