

FLORIDA DEPARTMENT of STATE

Third-Party Voter Registration Organization (3PVRO) Overview

Secretary of State Laurel M. Lee

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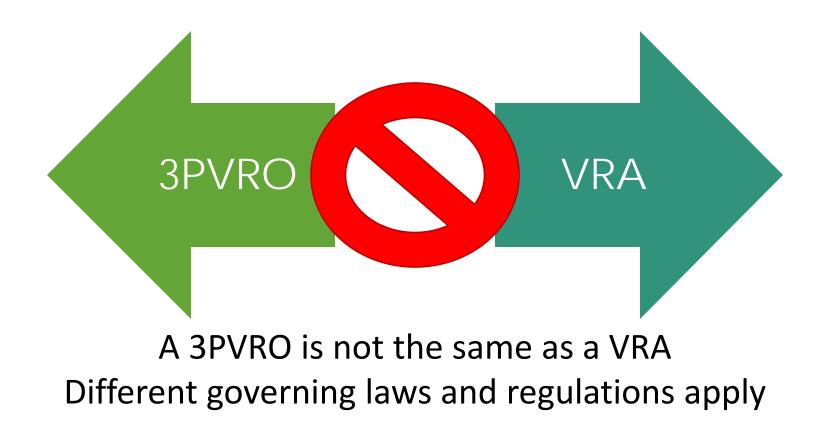
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What is a 3PVRO?

SECTION ONE



Activity – Collecting Applications

3PVRO

- Any person or entity who collects one or more paper voter registration applications once or more often:
 - Private individuals
 - Non-profit corporations
 - Political organizations
 - Other groups
- Reference: s. 97.0575, Fla. Stat., and Rule 1S-2.042, F.A.C.

NOT A 3PVRO

- Only distributes blank applications
- Only collects applications from spouse, child, or parent
- Is an employee or agent of:
 - Division of Elections
 - Supervisor of Elections
 - Any office that issues driver license or state identification card
 - Voter Registration Agencies (VRAs) designated by federal or state laws

Activity – Helping People Register



- 3PVRO requirements do not apply when the voter submits their application directly through the official online voter registration website <u>RegistertoVoteFlorida.gov</u>, the Department of Highway Safety and Motor Vehicles' online renewal system, or directly to supervisor of elections office
- 3PVRO requirements do apply if person or entity collects printed or paper form from voter using RegistertoVoteFlorida.gov or downloadable form (<u>English</u> <u>PDF/ Español PDF</u>) or any other website and is not otherwise a spouse, child or parent

How to register as a 3PVRO?

SECTION TWO

Register as 3PVRO

3PVRO assigned unique identifier

Note: This form becomes a public record upon its filing.

FLORIDA THIRD-PARTY VOTER REGISTRATION ORGANIZATION REGISTRATION FORM

For Official Use Only:
ID #: 3P

Check applicable box: 🗆 Original Registration 👘 Update to Registration 👘 Termination of Registration

1. Third Party Voter R	egistration Organization (name):		Phone:		Check Applicable box: 🛛 Initial Appoint
				_	Name of registration agent:
Permanent Address:	(address, city, county, state, zip code) Email address, if any:			-	Permanent de la companya de la compa
Mailing Address:	Email address, if any.				Templer address, if applicable:
(if different from above)	(street or PO Box address, city, county, s	tate, zip code)			Check Applicable box: 🛛 Initial Appoint
2. Designation of Orga	nization's Registered Agent in th	e State of Florida (name	: Phone:		Name of registration agent:
Address:					Permitiant address:
(P.O. Box not permitted)	(street address, city, county, state, zip co	de)			Tensionary address, if applicable:
3. Registered Agent's	Acceptance: I accept the appointme	nt as registered agent for t	his organization: Date:	V X	Tensorary address, if applicable: Cneck Applicable box:
(Signature of registered ager	nt or authorized person signing for an org s in which the third-party voter re	nizational registered agent)	urill operator		Name of registration agent:
[] All counties:	ties of:		Date:	e tie	Permanent address:
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				J	7. Further Instructions. (a) If more entries a
			0		size paper and provide the same information (b) If more entries are required to list addition
5. Listing of the third-	party voter registration organizat	ion's officers:			sufficient quantity to list all registration agen
Name	Title	Address	:5		(c) If you are updating a registration: Check organization in Block 1, but also place the org
		ーフ	<u>.</u>		those entries on the form that are being upda
				_	(d) If you are terminating the organization's
					complete the name of the organization in Blo entry; and then only complete Block 8.
					(e) If you use continuation pages, state the nu
					8. Signature: I understand that the above-na
					voter registration application until the Divisi
					assigns the organization an identification nur
					Name and Title of Person Completing Form
					DS-DE 119 (eff. 09/2012) - page 2
DS-DE 119 (eff. 09/2012) - 1	oage 1		Rule 18-2.042, F.	A.C.	

FLORIDA THIRD-PARTY VOTER REGISTRATION ORGANIZATION REGISTRATION FORM (CONTINUED)

 Listing of the third-party voter registration of employed by the organization who collect voter applicants on behalf of the organization). An address must include a street address, city, s 	registration applications from	
Check Applicable box: 🛛 Initial Appointme	nt 🛛 Amended Entry	□ Termination
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Templer address, if applicable:		
Sheck Applicable box: 🛛 Initial Appointme	nt 🛛 Amended Entry	Termination
Name of registration agent:		
Permanent address:		
Ten porary address, if applicable:		
Check Applicable box: 🛛 Initial Appointme	nt 🛛 Amended Entry	□ Termination
Name of registration agent:		
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sufficient quantity to list all registration agents, t		
(c) If you are updating a registration: Check the		
organization in Block 1, but also place the organi		
those entries on the form that are being updated		in energy and area only complete
(d) If you are terminating the organization's reg		ation of Registration'' box,
complete the name of the organization in Block 1 entry; and then only complete Block 8.	1, but <i>also</i> place the organizat	ion's 3P number in the name
(e) If you use continuation pages, state the numb		
 Signature: I understand that the above-name voter registration application until the Division a assigns the organization an identification number 	approves the registration and	
assigns the organization an identification fullion		
Name and Title of Person Completing Form	Signature	Date
DS-DE 119 (eff. 09/2012) - page 2		Rule 18-2.042, F.A.C.

Public online database of registered 3PVROs

← -) C 1		s://tpvr.elect	ions.myflorida.com													☆ 0
⊢			Active O	rganizations				Voter Re	gistration Applic	cations F	Received and/or Pro	ovided				Term	inated Organizations
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	Active Organizations																
				Note:	Information posted is a	s submitted by t	the third party ve	oter registration	organization.								
Any	column	in the table below	can be sort	ed by clicking on th	ne underlined headi	ing. For exar	nple: if you c	lick on the he	eading "3PVI	RO's N	Name" all organ			abetical orde	r.		
<u>ID</u> Prefix	<u>ID</u> Number	<u>3PVRO's Name</u>	Registration Date	Phone	<u>Address</u>	<u>City</u>	Zip <u>Email</u> Address	Mail Address	Mail City	<u>Mail</u> <u>Zip</u>	Registered Agent <u>Name</u>	Agent Phone	<u>Agent</u> Address	Registered Agent City	Registered Agent Zip		<u>Officers</u>
	09-12	Stonewall County Democrats of Pinellas	6/30/2009	727-327-2796	2250 1st Avenue N	St. Petersburg	33713 <u>Email</u>	PO Box 40776	St. Petersburg	33743	Rick Boylan	727-363- 6727	316 13th Ave. N	St. Petersburg	33701	Hillsborough Pinellas	Susan McGrath, President; Jane Morris, Vice President; Teal Heeren, Secretary; John (Jay) Chetney, Treasurer;
	09-60	Cambodian American Community Ser. Inc	11/09/2009	904-859-1011	4057 Hunt Street	Jacksonville	32205	5583 Ribbon Rose Drive	Jacksonville	32258	Top Chan	904-483- 1770	4057 Hunt Street	Jacksonville	32205	All counties	Jadranko Gogalija, Program Director; Top Chan, President; Narin Chhem, Vice President;
	10-01	South Florida Tea Party, Inc.	1/07/2010	561-880-5790		Palm Beach Gardens	33410	4045 Pinella Circle, H640	Palm Beach Gardens	33410	Everett Wilkinson	561-880- 5790	4045 Pinella Circle, H640	Palm Beach Gardens	33410	All counties	Everett Wilkinson, Chairman;
	10-08	North Pinellas 9.12 Project	1/22/2010	727-842-2766		New Port Richey	34652	4102 Sail Drive	New Port Richey	34652	Joseph P. Sekula	727-842- 2766	4102 Sail Drive	New Port Richey	34652	Hillsborough Pasco Pinellas	Joseph P. Sekula, Organizer; Ann L. Fried, Steering Committee; Beaudine Larko, Steering Committee; Richard Pierce, Steering Committee;
	10-26	Pinellas Democratic Party	3/10/2010	727-327-2796	2250 1st Avenue North	St. Petersburg	33713	2250 1st Avenue North	St. Petersburg		Ramsay McLauchlan	727-327- 2796	2250 1st Avenue North	St. Petersburg	33713	All counties	Ramsay McLauchlan, Chair, Dawn Hunter, Vice Chair, David Schauer, Treasurer, Johnny Bardine, Campaign Chair, Rich Piper, District Leader; Jack Killingsworth, Club President; Gerald Goen, Club President; Michael Fox, District Leader; Dennis Port, District Leader; Marion McNary, Office Manager;
	10-30	Jordan and Anne Marie Baker Conservative Christian Teens for America	3/22/2010	352-588-4036 / ALT- 813-732-1507	18051 Hancock Bluff Road	Dade City	33523	18051 Hancock Bluff Road	Dade City	33523	Anne Marie Baker	352-588- 4036	18051 Hancock Bluff Road	Dade City	33523	Citrus Hernando Hillsborough Pasco Pinellas	Anne Marie Baker, Adult Sponsor; Jordan Baker, Founder and President;
	10-52	Florida Forum for Social Justice	6/11/2010	386-451-3800	14303 Lymestone Court	New Smyrna Beach	32 1 68	PO Box 1372	New Smyrna Beach	32170	Nicholas Ruiz III	386-451- 3800	14303 Lymestone Court	New Smyrna Beach	32168	All counties	Nicholas Ruiz III, Partner; Danielle Ruiz, Partner;
	10-62	Republican Liberty Caucus of Clay County	6/24/2010	904-314-7477	2871 Affirmed Court	Green Cove Springs	32043	2871 Affirmed Court	Green Cove Springs	32043	Travis Christensen	904-314- 7477	2871 Affirmed Court	Green Cove Springs	32043	Collier, Hardee, Hendry, Hillsborough, Monroe	Travis Christensen, Organizer;
	10-63	Daniel Webster for Congress	6/24/2010	407-295-3919	3400 Old Winter Garden Road	Orlando	32805	3400 Old Winter Garden Road	Orlando	32805	Debra Warren	407-298- 5267	8815 Hackney Prairie Road	Orlando	32805	All counties	
		South Shore Republican Club	7/23/2010	813-784-0258	12917 Prestwick Drive	Riverview	33579	PO Box 84	Riverview	33568	Brian Hollands	813-784- 0258	12917 Prestwick Drive	Riverview	33579	Hillsborough	Brian Hollands, President; W. Thomas Grimm, Vice-President; Jaqueline Swann, Treasurer;
		Sankofa Society, Inc.	8/19/2010	305-498-4981		Miami	33176	8953 SW 128 Street	Miami	33176	Derrick Moore	305-498- 4981	8953 SW 128 Street	Miami	33176	All counties	Kelsey Hays, President; Landon Dock, Vice-President; Derrick Moore, Secretary/Executive Assistant; Clarence Lewis, Treasurer; Carl Springer, Board Member; Carol Mattison, Board Member;
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What to do as a 3PVRO?

SECTION THREE

Duties – When Collecting Paper Applications

- Know the law and rules
- Register as a 3PVRO if collecting applications
- Obtain blank applications with assigned 3PVRO #
- Timely submit collected voter registration applications:
 - No later than the registration deadline for upcoming elections, or
 - Within 14 days of collection, whichever is earlier
- Include 3PVRO #
- Date the backside of collected applications

3PVRO Duties – Update Information

- Change in Registered Agent
- Change in registration agents
- Change in officers
- Change in contact information
- Change in status closing or termination of activity

Notify the Division of Elections immediately so records and public website are current

What constitutes non-compliance?

SECTION FOUR

Key Non-Compliance Activities

- Failure to register as a 3PVRO
- Failure to place unique 3PVRO identifier on back of collected application(s)
- Failure to date back of collected application(s)
- Failure to timely return collected application(s)
 - No later than 14 days after date completed by voter (or date collected if voter does not date application), or
 - By registration deadline (book closing) for an upcoming election, whichever is earlier

Primary responsibilities of 3PVRO registration agent

- Submit application timely to the county in which the applicant resides
 - i.e., No later than 14 days from date of application or date collected or no later than registration deadline.
- Inform applicant that the organization might not deliver the application within 14 days or before registration deadline and let voter know that he or she may deliver the application in person or by mail
- Tell the applicant how to register online with the Division
 - o i.e., RegistertoVoteFlorida.gov
- Tell the applicant how to find out if application is delivered
 - i.e., contact the Supervisor of Elections' office in county where person seeks to register or is registered.

Consequences for Voter ...

If application is untimely submitted or never submitted by 3PVRO:

- Voter is not registered for election
- Voter cannot vote
- Voter is not able to change party affiliation in time to vote for party race(s) in primary election
- Voter encounters problems at the polling place during Early Voting or Election Day

Consequences for 3PVRO . . .



Division of Elections' and Supervisor of Elections' Role

SECTION FIVE

Division of Elections' Role

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- Process request to register as 3PVRO Assign a newly registered 3PVRO a unique identifier # - Provide blank applications requested by 3PVRO - Provide 3PVRO power point training

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• Maintain online database of 3PVROs and distributed/returned forms Verify 3VPRO name and assigned name on public 3PVRO database

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- Process and forward returned 3PVRO voter registration applications to respective Supervisor of Elections

	If mailed, enter postmark date (please provide copy of envelope);	
Delivery method:	If hand-delivered or no postmark, enter date received by SOE:	
	person submitting the at SOE office (if available):	
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- Collect reports from SOEs and complaints
- Review 3PVRO non-compliance reports filed by SOEs
- Issue warning or refer for fine or further investigation

Supervisor of Elections' Role



- Process requests for blank voter registration forms (if volume is 10,000 or more refer request to DOE)

- Write or stamp 3PVRO ID# on reverse side of apps BEFORE distribution



Complete Form DS-DE 124 to account for distribution and return of application forms

Delivery method:	If hand-delivered or no postmark, enter date received by SOE:	
	person submitting the at SOE office (if available):	
from the 3PVR 2. In those dro delivered mark signed the app	ons cited by SPVRO for noncompliance of G. Also, complete the entries on page 2 is unstances in which an application with a reflecting it was collected by a SIPVRO, a lication, include what efforts the supervi-	ment About SPIRO's Noncompliance absentatively. Travaille, attach owner letter or written downeret if dis førn med une constraution nages, an near ansare. JPIR OLD number i returned without a di het apglication is recrived utter book closing er to di dapa ätter i he of s affic tooksto omstat the apglicant/registered voter and confis D. See subsection (6(d), disk 25:30,27.84).

Report to State 3PVRO non-compliance (Form DS-DE 148)
 Courtesy contact to applicants whose applications were untimely submitted

- Conduct outreach to 3PVROs



Process all returned applications (even if untimely returned)
Date/Time stamp and receiver's initials on back of application
New registration date is determined same way as for any other application mailed or hand-delivered. See s. 97.053(5), F.S.

Form for Supervisors

DS-DE 124 -

- Accounts for distribution of blank forms and return of voter registration forms
- Each supervisor of elections shall report to the Division on Form DS-DE 124 by noon of the following business day the number of voter registration applications provided to and received from each organization the previous business day

(SECTION 97	7.0575, FLORIDA STATUTES)	TIONS Page	of	_ pages.
Supervisors of Elections must account for	r voter registration app	lications pro	vided to,	and
received from, each third-party voter reg	sistration organization.			
This report reflects applications provide	ed/received on:			, 20
	-	(month)	(day)	(yr)
NOTES: (1) If forms are received from someone who show but is not registered, submit the requested inforn identifying information about the unregistered p of the requirement to register and report the inci (2) Supervisors of Elections are to submit this co 3PVRO@dos.state.fl.us or transmit the form to th no later than noon on the business day following Third-party organization voter registration a. Number of voter registration applie State forms:	mation and place "NR" in the person or organization as per- ident and information to the properties of the Division of Election's face of the Division of Election's face of the day being reported. A organization's identifica cations <u>provided</u> : Federal forms: cations <u>received</u> :	he "3P" I possible. Inform 2 Division of El lf attachment in simile machine ation number	ine. Obtain the person lections. a an email e at 850-245 : 3P	n as much 1 or entity to
Federal forms (blank): Third-party organization voter registration a. Number of voter registration applie	organization's identifica			
	Federal forms: cations <u>received</u> :	ink): blank):		
Third-party organization voter registration	organization's identifica	ation number	: 3P	
 a. Number of voter registration applie State forms:	Federal forms: cations <u>received</u> : State forms (non-bla Federal forms (non-	nk): blank):		
Use continuat	ion pages if needed – see 1	next page.		
Supervisor of Elections Office for:			_ Coun	ty
-				

CUPEDVISODS OF FLECTIONS! A COUNTING OF

Form for Supervisors to Report 3PVRO Non-compliance

DS-DE 148 - Non-Compliance

County:	~	Total applications:	
Entity/person's name:			
Entity/person registered as 3PVRO:	다 Yes 🗹 No	If yes, 3PVRO ID No:	
	If mailed, enter postmark date (please provide copy o envelope):	f	
Delivery method:	If hand-delivered or no postmark, enter date received by SOE:		
Name of the per	son submitting the		
 Include reasons ci from the 3PVRO. Al In those circumstration of the second secon	ted by 3PVRO for noncompliance of so, complete the entries on page 2 ances in which an application with cting it was collected by a 3PVRO, i	of this form and use continuation BPVRO ID number is returned w and the application is received aff upervisor's office took to contact	h cover letter or written document(s)
1. Include reasons ci from the 3PVRO. Al 2. In those circumstr delivered mark refle voter signed the app	SOE's Explanatory Stat ted by 3PVRO for noncompliance o so, complete the entries on page 2 ances in which an application with citing it was collected by a 3PVRO, lication, include what efforts the s	r alternatively, if available, attact of this form and use continuation a 3PVRO ID number is returned w and the application is received aff upervisor's office took to contact	h cover letter or written document(s) n pages, as necessary. vithout a cover letter or without a date ter book closing or 14 days after the
 Include reasons ci from the 3PVRO. Al In those circumstration of the second secon	SOE's Explanatory Stat ted by 3PVRO for noncompliance o so, complete the entries on page 2 ances in which an application with citing it was collected by a 3PVRO, lication, include what efforts the s	r alternatively, if available, attact of this form and use continuation a 3PVRO ID number is returned w and the application is received aff upervisor's office took to contact	h cover letter or written document(s) n pages, as necessary. vithout a cover letter or without a date ter book closing or 14 days after the

FVRS ID (ID # or none)	3PVRO ID entered on application	Application date stamped by 3PVRO	Date voter signed application	Date of collection	Applicant status	Untimely filed
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Note: Please submit this form to the Division of Elections after applications have been processed.

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Continuation Page # ____

Resources and Contact Information

SECTION SIX

How to get blank paper applications?

- Available online to download and print paper applications and print 3PVRO# on applications
- Request from Supervisor of Elections Offices or Division of Elections' Office
- Free for requests up to 9,999
- 1 cent per application for requests for 10,000 or more
 - (Based on history of requests since 1st request by 3PVRO) For number of requests to date, visit 3PVRO website at: <u>https://tpvr.elections.myflorida.com/Applications.aspx</u>
 - For non-3PVRO groups, contact the Division of Elections

Who to Contact for Assistance?

- Toshia Brown, Interim Contact
 - <u>Toshia.Brown@DOS.MyFlorida.com</u>
 - 850-245-6225
 - Registration as a 3PVRO
 - Process of SOE daily 3PVRO accounting reports
 - Training
- Jason Merrick, Interim Coordinator for Application Orders
 - Jason.Merrick@DOS.MyFlorida.com
 - Requests for blank paper applications

3PVRO Resources

- 3PVRO Division Webpage: <u>https://dos.myflorida.com/elections/for-voters/voter-registration/third-party-voter-registration-organizations</u>
- Database of current and terminated 3PVROs: <u>https://tpvr.elections.myflorida.com</u>
- Reference guideline on 3PVROs (DE 0012): <u>https://dos.myflorida.com/media/704338/de-guide-0012-</u> <u>third-party-voter-registration-organizations.pdf</u>



FLORIDA DEPARTMENT of STATE

For more information, visit us online at: dos.myflorida.com/elections