

Notice of Development of Rulemaking

DEPARTMENT OF STATE

Division of Library and Information Services

RULE NO.: 1B-26.003

RULE TITLE: Electronic Recordkeeping

PURPOSE AND EFFECT: The purpose of this amendment is to update guidelines for managing public records created or maintained in electronic form. Updated guidelines reflect current technologies and best practices in managing electronic records and ensuring their retention and accessibility in accordance with public records provisions of Chapter 119, Florida Statutes.

SUBJECT AREA TO BE ADDRESSED: Public records management guidelines for public records created or maintained in electronic form.

RULEMAKING AUTHORITY: 257.14, 257.36

LAW IMPLEMENTED: 257.14, 257.36

IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE NOTICED IN THE NEXT AVAILABLE FLORIDA ADMINISTRATIVE REGISTER.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Beth Golding, Bureau Chief, Division of Library and Information Services, at R. A. Gray Building, 500 S. Bronough Street, Tallahassee, FL 32399, or via email at Beth.Golding@dos.myflorida.com.

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS AVAILABLE AT NO CHARGE FROM THE CONTACT PERSON LISTED ABOVE.