

FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.

DRAFT MINUTES

June 15 and 16, 2021

Via GoToWebinar

Present:

Board of Directors

Gloria Colvin
Gene Coppola
Claire Dygert
Dr. Ramona La Roche
Kathleen Malloy
Dr. Jinfang Niu
Elizabeth Uchimura (6/16/2021)
Rachel Walton

Division Staff

Alison Davidson
Beth Golding
Lindsey Harrington
Amy Johnson
Tom Peña

Guests

Carol Bryant-Martin

Absent

Elizabeth Uchimura (6/15/2021)

Call to order

The meeting was called to order at 1:03 p.m. Eastern on June 15, 2021. A quorum was noted.

Adoption of agenda

Dr. Ramona La Roche moved to adopt the draft agenda. The motion was seconded, and the agenda was unanimously adopted.

Approval of minutes from the February 25-26, 2021 meeting

Claire Dygert moved to approve the draft minutes. The motion was seconded, and the minutes were approved.

Introduction of board members, staff and guests

Board members and Division staff introduced themselves.

Financial report

Director's office staff presented the year-to-date budget to the board and an update of the current account balance. Staff also presented the board with a proposed budget for FY2021-2022. The board made adjustments to budgeted amounts based on reduced income in FY2020-2021 and eliminated or consolidated obsolete line items.

Gloria Colvin moved to approve the proposed budget as amended. The motion was seconded, and the amended proposed budget for FY2021-2022 was approved.

Director's comments

Division Director Amy Johnson provided a brief update of Division activities to the board including the Division budget for FY2021-2022; the American Rescue Plan grant funds; books donated to public libraries; the status of the Sunshine State Library Leadership Institute (SSLLI) and its sister program Next Level Library Leadership Institute (NLLLI); the annual Public Library Directors Meeting scheduled in-person for December 2021; the invitation to negotiate on a statewide digital platform; an economic impact study commissioned by the Division through the Bureau of Economic and Business Research at the University of Florida; updated status of travel permissions; the 2021 legislative session; and the return to in-person work for state employees.

Carol Bryant-Martin, Development Director for the Division of Historical Resources (DHR), spoke to the board about the Friends of Florida History, with a focus on fundraising. She also shared information on fundraising practices that might be of interest to the board.

Beth Golding, Chief of the Bureau of Archives and Records Management, reported to the board on the awarding of the 2021 Florida History Day prizes funded by the Friends of the State Library and Archives of Florida.

Business items

The board discussed their annual report for FY2021-2022 and made amendments to the draft presented by Division staff. Dr. Jinfang Niu moved to approve the amended annual report for FY2021-2022. The motion was seconded, and the amended annual report was approved.

The board reviewed the Letter of Agreement, to be renewed on or before June 30, 2021.

The board agreed to make the long-range plan the focus of discussion at their October 11-12, 2021 meeting.

New Business

- The board discussed funding options for the FAME annual conference in December 2021.
- The board requested that Division staff prepare a PowerPoint presentation and elevator speech for board members to use at events when promoting the Friends.
- The board also requested that Division staff price and purchase with CSO funds a pop-up banner and tablecloth with the Friends logo for use at events sponsored by the Friends.
- The board discussed upcoming board member term expirations, vacancies and reappointments.
- The board discussed the scheduled FY2021-2022 meetings, their format and location, and they reiterated their desire to have representatives from other Friends groups attend as invited guests.

Next meeting

The board will meet virtually on October 11, 2021, from 1 to 5 p.m. Eastern and October 12, 2021, from 9 a.m. Eastern to conclusion.

Public comment

A call was made for public comment and there was none.

Adjourn

Dr. Ramona La Roche moved to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 11:18 a.m. Eastern on June 16, 2021.

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