

FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.

DRAFT MINUTES

October 11 and 12, 2021

Via GoToWebinar

Present:

Board of Directors

Gloria Colvin  
Gene Coppola  
Matt Daugherty  
Claire Dygert  
Kathleen Malloy  
Dr. Ramona La Roche  
Dr. Jinfang Niu  
Sandra Varry  
Rachel Walton

Division Staff

Lindsey Harrington  
Kymberly Keaton-Emmert  
Amy Johnson  
Tom Peña

Call to order

The meeting was called to order at 1:07 p.m. Eastern on October 11, 2021. A quorum was noted.

Adoption of agenda

Dr. Jinfang Niu moved to adopt the draft agenda. The motion was seconded, and the agenda was unanimously adopted.

Approval of minutes from the June 15-16, 2021 meeting

Claire Dygert moved to approve the draft minutes. The motion was seconded, and the minutes were approved.

Introduction of board members, staff and guests

Board members and Division staff introduced themselves.

Financial report

Director's office staff presented the year-to-date budget to the board and an update of the current account balance.

Director's comments

Division Director Amy Johnson provided a brief update of Division activities to the board including information on legislative committee week, the Department of State's budget, Florida Book Awards and career online high school. She also updated the board on the status of several board-requested projects that DLIS staff continue to work on.

Business items

The board discussed sponsorship of annual conferences of affiliate organizations such as FLA, SFA, FRMA and FAME, as well as the best ways to capitalize on the Friends' presence and visibility at these events.

The board discussed holding a raffle at the FAME conference in December. Rachel Walton made a motion to hold said raffle. The motion was seconded, and the raffle was unanimously approved.

The board also discussed membership levels and fundraising, including the need to create a fundraising committee within the board.

The board discussed partnerships with other Friends groups and private sector entities.

The board reviewed their bylaws and suggested edits to be reviewed again at their meeting in December.

The board expressed a desire to hear from Division staff at future meetings.

#### New Business

The board did not address any new business.

#### Next meeting

The board will meet in Tallahassee on December 9, 2021, from 9 a.m. to 5 p.m. Eastern and December 10, 2021, from 9 a.m. Eastern to conclusion. A virtual option will also be available.

#### Public comment

A call was made for public comment and there was none.

#### Adjourn

Gloria Colvin moved to adjourn the meeting. The motion was seconded, unanimously approved, and the meeting adjourned at 10:52 a.m. Eastern on October 12, 2021.