

FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.

DRAFT MINUTES

February 24 and 25, 2022

Olin Library, Rollins College, Winter Park Florida and via webinar

Present

Board of Directors

Gloria Colvin
Gene Coppola
Claire Dygert
Kathleen Malloy
Dr. Ramona La Roche
Dr. Jinfang Niu
Taryn Rodríguez-Boette
Sandra Varry
Rachel Walton

Division Staff

Lindsey Harrington
Kymberly Keaton-Emmert
Amy Johnson
Cathy Moloney
Tom Peña

Call to order

The meeting was called to order at 1:00 p.m. Eastern on February 24, 2022. A quorum was noted.

Adoption of agenda

Claire Dygert moved to adopt the draft agenda. The motion was seconded, and the agenda was unanimously adopted.

Approval of minutes from the December 9 and 10, 2021 meeting

Rachel Walton moved to approve the draft minutes. The motion was seconded, and the minutes were approved.

Introduction of board members, staff and guests

Board members, division staff and guests introduced themselves. The director of Olin Library, Dr. Deborah Prosser, welcomed the board.

Financial report

Director's office staff presented the year-to-date budget to the board and an update of the current account balance via the profit and loss worksheet. Board members and staff provided information to new board members on the CSO's sources of income.

Director's comments

Division Director Amy Johnson provided a brief update of division activities to the board including legislative session; staff vacancies and hiring; the FLA pre-conference, "Reset and Reconnect Library Friends Groups and Foundations;" the division's five-year federal evaluation process and the

drafting of the next five-year plan; and updates on the courier system. The board was invited to participate in the focus groups the division is conducting prior to drafting the five-year plan. Cathy Moloney provided an update on the statewide resource sharing platform, FLIN SHAREit, and asked the board to consider providing funds toward marketing materials for FLIN SHAREit.

Business items

The board reviewed and discussed the revised promotional PowerPoint presentation developed by division staff. The board also considered the best use of their elevator speeches and decided to work on recording their statements in their own voices for incorporation into the PowerPoint presentation. The board expressed a desire to have these completed and ready to use by the Society of Florida Archivists Conference on May 11-13, 2022. Division staff agreed to provide board members with a template slide and instruction on recording the video clips within PowerPoint.

New business

The board discussed upcoming conferences being sponsored by the Friends, and several members expressed interest in attending the FLA pre-conference session. The board agreed to designate \$600 of the \$6,000 approved for conference sponsorships to sponsor the Society of Florida Archivists annual conference.

The board held an initial conversation about fundraising. Board president Gene Coppola suggested the board review the Palm Harbor Library fundraising strategy as a springboard for future conversation. The board agreed to do so and set May 18, 2022, as the date for a virtual meeting to continue the conversation.

Next meeting

The board will meet virtually on May 18, 2022, from 2 to 4 p.m. and again on June 27, 2022, from 1 to 5 p.m. and June 28, 2022, from 9 a.m. to noon.

Public comment

A call was made for public comment and there was none.

Adjourn

Gloria Colvin moved to adjourn the meeting. The motion was seconded, unanimously approved, and the meeting adjourned at 10:52 a.m. Eastern on February 25, 2022.