

FLORIDA DEPARTMENT of STATE

Third-Party Voter Registration Organization (3PVRO) Overview

Secretary of State Cord Byrd

Maria Matthews, Esq., Division of Elections Amber Marconnet, Assistant Director

Updated March 2023 (to reflect chapter 2022-73, Laws of Florida)



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What is a 3PVRO?

SECTION ONE



A 3PVRO is not the same as a VRA. Different governing laws and regulations apply.

Activity – Collecting Applications

3PVRO

- Any person or entity who collects one or more paper voter registration applications once or more often:
 - Private individuals
 - Non-profit corporations
 - Political organizations
 - Other groups
- Reference: s. 97.0575, Fla. Stat., and Rule 1S-2.042, F.A.C.

NOT A 3PVRO

- Only distributes blank applications
- Only collects applications from spouse, child or parent
- Is an employee or agent of:
 - Division of Elections
 - Supervisor of Elections
 - Any office that issues driver licenses or state identification cards
 - Voter Registration Agencies (VRAs) designated by federal or state laws

Activity – Helping People Register



- 3PVRO requirements do not apply when the voter submits their application directly through the official online voter registration website <u>RegistertoVoteFlorida.gov</u>, the Department of Highway Safety and Motor Vehicles' online renewal system, or directly to a Supervisor of Elections' office
- 3PVRO requirements do apply if a person or entity collects printed or paper form from voter using <u>RegistertoVoteFlorida.gov</u> or downloadable form (<u>English</u> <u>PDF/ Español PDF</u>), or any other website, and is not otherwise a spouse, child or parent

How to register as a 3PVRO?

SECTION TWO

Register as 3PVRO

3PVRO assigned unique identifier

Note: This form becomes a public record upon its filing.

FLORIDA THIRD-PARTY VOTER REGISTRATION ORGANIZATION REGISTRATION FORM

For Official Use Only:
ID #: 3P

Check applicable box: 🗆 Original Registration 👘 Update to Registration 👘 Termination of Registration

1. Third Party Voter R	egistration Organization (name):		Phone:		Check Applicable box: 🛛 Initial Appointmer
Permanent Address:					Name of registration agent:
remanent Address.	(address, city, county, state, zip code) Email address, if any:			_	Permanente da Se:
Mailing Address:					Templer address, if applicable:
(if different from above)	(street or PO Box address, city, county, st	ate, zip code)			Check Applicable box: 🛛 Initial Appointmen
2. Designation of Orga	nization's Registered Agent in the	State of Florida (name)	: Phone:		Name of registration agent:
Address:					Permatient address:
(P.O. Box not permitted)	(street address, city, county, state, zip cod	le)			Ten porary address, if applicable:
3. Registered Agent's	Acceptance: I accept the appointmen	t as registered agent for t	his organization: Date:	XX	Check Applicable box: 🛛 Initial Appointmer
	nt or authorized person signing for an organ es in which the third-party voter re				Name of registration agent:
[] All counties:	ties of:		will operate:		Permanent address:
			X.`	<u> </u>	Temporary address, if applicable:
				J I	7. Further Instructions. (a) If more entries are re
			\mathbf{c}		size paper and provide the same information as a (b) If more entries are required to list additional
5. Listing of the third-	party voter registration organizatio	on's officers:			sufficient quantity to list all registration agents, t
Name	Title	Address	:5		(c) If you are updating a registration: Check the organization in Block 1, but also place the organiz
		- 7		_	those entries on the form that are being updated
				_	(d) If you are terminating the organization's regi
			/		complete the name of the organization in Block 1 entry; and then only complete Block 8.
					(e) If you use continuation pages, state the numb
					8. Signature: I understand that the above-name voter registration application until the Division a
					assigns the organization an identification numbe
					Name and Title of Person Completing Form
					DS-DE 119 (eff. 09/2012) - page 2
DS-DE 119 (eff. 09/2012) - p	page 1		Rule 18-2.042, F	A.C.	

FLORIDA THIRD-PARTY VOTER REGISTRATION ORGANIZATION REGISTRATION FORM (CONTINUED)

6. Listing of the third-party voter registration organ employed by the organization who collect voter regi applicants on behalf of the organization). An address must include a street address, city, state,	stration applications from	
Check Applicable box: 🛛 Initial Appointment	□ Amended Entry	Termination
Name of registration agent:		
Templer, address, if applicable:		
Sheck Applicable box: 🗌 Initial Appointment	□ Amended Entry	Termination
Name of registration agent:		
Permanent address:		
Ten porary address, if applicable:		
Check Applicable box: 🛛 Initial Appointment		Termination
Name of registration agent:		
Permanent address:		
Temporary address, if applicable:		
7. Further Instructions. (a) If more entries are requi	red to list additional org	anization's officers, attach letter-
size paper and provide the same information as requ		
(b) If more entries are required to list additional regi		
sufficient quantity to list all registration agents, then		
(c) If you are updating a registration: Check the "U		
organization in Block 1, but also place the organization those entries on the form that are being updated and		ne entry; and then only complete
(d) If you are terminating the organization's registra		ation of Registration" box.
complete the name of the organization in Block 1, bu		
entry; and then only complete Block 8.	Place are engalitzation	
(e) If you use continuation pages, state the number o	f additional pages here:	additional pages.
8. Signature: I understand that the above-named or	•	
voter registration application until the Division appr assigns the organization an identification number.	oves the registration and	
Name and Title of Person Completing Form	Signature	Date
DS-DE 119 (eff. 09/2012) - page 2		Rule 1S-2.042, F.A.C.

Public online database of registered 3PVROs

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⊢	and the second second		Active Or	rganizations				Voter Re	gistration Applic	cations I	Received and/or Pro	ovided				lerm	inated Organizations
CREAT SEAL	OF THE S	DISCLAIM		la Third Party Voter Re	nting Note: If you want to	o print just a sec abase is not inte	tion of this pag	e please highligl uld it be used, a	ht the section the	ien click Florida v	oter registration sta	t <i>print select</i> atistics. The 3	<i>ion</i> . If you print 3PVRO databa	without selectin	g a section tl cumulative nu	he entire list will print. Imber of voter registratio	Florida Department of State Division of Elections regardless of party affiliation.
						Active Or	ganizatio	ns									
				Note	Information posted is a	is submitted by	the third party v	oter registration	organization.								
Any	column	in the table below (can be sorte	ed by clicking on th	ne underlined head	ing. For exar	nple: if you o	click on the h	eading "3PVI	RO's N	Name" all organ			abetical orde	r.		
<u>ID</u> Prefi:	<u>ID</u> Number	<u>3PVRO's Name</u>	Registration Date	Phone	Address	<u>City</u>	Zip <u>Email</u> Addres	<u>s</u> <u>Mail Address</u>	Mail City	<u>Mail</u> <u>Zip</u>	Registered Agent <u>Name</u>	Registered Agent Phone	Registered Agent Address	Registered Agent City	<u>Registered</u> <u>Agent Zip</u>	<u>County</u>	Officers
	09-12	Stonewall County Democrats of Pinellas	6/30/2009	727-327-2796	2250 1st Avenue N	St. Petersburg	33713 <u>Email</u>	PO Box 40776	St. Petersburg	33743	Rick Boylan	727-363- 6727	316 13th Ave. N	St. Petersburg	33701	Hillsborough Pinellas	Susan McGrath, President; Jane Morris, Vice President; Teal Heeren, Secretary; John (Jay) Chetney, Treasurer;
	09-60	Cambodian American Community Ser. Inc	11/09/2009	904-859-1011	4057 Hunt Street	Jacksonville	32205	5583 Ribbon Rose Drive	Jacksonville	32258	Top Chan	904-483- 1770	4057 Hunt Street	Jacksonville	32205	All counties	Jadranko Gogalija, Program Director; Top Chan, President; Narin Chhem, Vice President;
	10-01	South Florida Tea Party, Inc.	1/07/2010	561-880-5790		Palm Beach Gardens	33410	4045 Pinella Circle, H640	Palm Beach Gardens	33410	Everett Wilkinson	561-880- 5790	4045 Pinella Circle, H640	Palm Beach Gardens	33410	All counties	Everett Wilkinson, Chairman;
	10-08	North Pinellas 9.12 Project	1/22/2010	727-842-2766		New Port Richey	34652	4102 Sail Drive	New Port Richey	34652	Joseph P. Sekula	727-842- 2766	4102 Sail Drive	New Port Richey	34652	Hillsborough Pasco Pinellas	Joseph P. Sekula, Organizer, Ann L. Fried, Steering Committee; Beaudine Larko, Steering Committee; Richard Pierce, Steering Committee;
	10-26	Pinellas Democratic Party	3/10/2010	727-327-2796	2250 1st Avenue North	St. Petersburg	33713	2250 1st Avenue North	St. Petersburg	33713	Ramsay McLauchlan	727-327- 2796	2250 1st Avenue North	St. Petersburg	33713	All counties	Ramsay McLauchlan, Chair; Dawn Hunter, Vice Chair; David Schauer, Treasurer; Johnny Bardine, Campaign Chair, Rich Piper, District Leader; Jack Killingsworth, Club President; Gerald Goen, Club President, Michael Fox, District Leader; Dennis Port, District Leader; Marion McNary, Office Manager;
	10-30	Jordan and Anne Marie Baker Conservative Christian Teens for America	3/22/2010	352-588-4036 / ALT- 813-732-1507	18051 Hancock Bluff Road	Dade City	33523	18051 Hancock Bluff Road	Dade City	33523	Anne Marie Baker	352-588- 4036	18051 Hancock Bluff Road	Dade City	33523	Citrus Hernando Hillsborough Pasco Pinellas	Anne Marie Baker, Adult Sponsor; Jordan Baker, Founder and President;
	10-52	Florida Forum for Social Justice	6/11/2010	386-451-3800		New Smyrna Beach	32168	PO Box 1372	New Smyrna Beach	32170	Nicholas Ruiz III	386-451- 3800	14303 Lymestone Court	New Smyrna Beach	32168	All counties	Nicholas Ruiz III, Partner, Danielle Ruiz, Partner;
	10-62	Republican Liberty Caucus of Clay County	6/24/2010	904-314-7477	2871 Affirmed Court	Green Cove Springs	32043	2871 Affirmed Court	Green Cove Springs	32043	Travis Christensen	904-314- 7477	2871 Affirmed Court	Green Cove Springs	32043	Collier, Hardee, Hendry, Hillsborough, Monroe	Travis Christensen, Organizer;
	10-63	Daniel Webster for Congress	6/24/2010	407-295-3919	3400 Old Winter Garden Road	Orlando	32805	3400 Old Winter Garden Road	Orlando	32805	Debra Warren	407-298- 5267	8815 Hackney Prairie Road	Orlando	32805	All counties	
	10-82	South Shore Republican Club	7/23/2010	813-784-0258	12917 Prestwick Drive	Riverview	33579	PO Box 84	Riverview	33568	Brian Hollands	813-784- 0258	12917 Prestwick Drive	Riverview	33579	Hillsborough	Brian Hollands, President; W. Thomas Grimm, Vice-President; Jaqueline Swann, Treasurer;
		Sankofa Society, Inc.	8/19/2010	305-498-4981	8953 SW 128 Street	Miami	33176	8953 SW 128 Street	Miami	33176	Derrick Moore	305-498- 4981	8953 SW 128 Street	Miami	33176	All counties	Kelsey Hays, President; Landon Dock, Vice-President; Derrick Moore, Secretary/Executive Assistant; Clarence Lewis, Treasurer; Carl Springer, Board Member; Carol Mattison, Board Member;
1			1		head of the			3620	1	1		000.044	3620		1		1

What to do as a 3PVRO?

SECTION THREE

Fiduciary Duty – s. 97.0575,Fla. Stat.

(3)(a) A third-party voter registration organization that collects voter registration applications serves as a fiduciary to the applicant, ensuring that any voter registration application entrusted to the organization, irrespective of party affiliation, race, ethnicity, or gender, must be promptly delivered to the division or the supervisor of elections in the county in which the applicant resides within 14 days after the application was completed by the applicant, but not after registration closes for the next ensuing election. If a voter registration application collected by any third-party voter registration organization is not promptly delivered to the division or supervisor of elections in the county in which the applicant resides, the third-party voter registration organization is liable for the following fines:

4. A final in the community of CEO for each continuation relational horizon division on the community of

Duties – When Collecting Paper Applications

- Know the law and rules
- Register as a 3PVRO if collecting applications
- Obtain blank applications with assigned 3PVRO number
- Timely submit collected voter registration applications:
 - No later than the registration deadline for upcoming elections or within 14 days of applicant completing application, whichever is earlier
 - To county in which voter resides
- Include 3PVRO number
- Date the backside of collected applications

3PVRO Duties – Update Information with Division

- Officer(s) changes
- Registered agent changes
- Registration agent changes
- Contact information changes
- Status changes termination or closing of activity

Notify the Division of Elections immediately, so that records and public website are current.

What constitutes a violation or non-compliance?

SECTION FOUR

Key Non-Compliance Activities

- Failure to register as a 3PVRO
- Failure to place unique 3PVRO identifier on back of collected application(s)
- Failure to date back of collected application(s)
- Failure to timely return collected application(s)
 - No later than 14 days after date completed by voter (or date collected if voter does not date application) or
 - By registration deadline (book closing) for an upcoming election, whichever is earlier

Primary responsibilities of 3PVRO registration agent

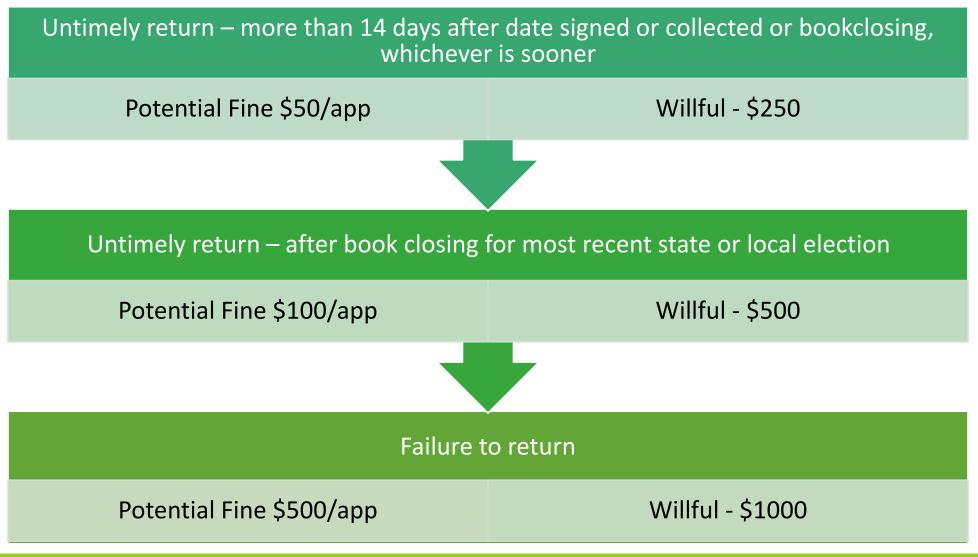
- Submit application:
 - \circ $\,$ To the county in which the applicant resides
 - No later than 14 days from date of application or date collected or no later than registration deadline

Consequences for Voter ...

If application is untimely submitted or never submitted by 3PVRO:

- New voter misses deadline to register
- Voter not able to vote
- Voter is not able to change party affiliation in time to vote for party race(s) in primary election
- Voter encounters problems voting by mail or at the polling place during Early Voting or Election Day

Consequences for 3PVRO . . .



Consequences for 3PVRO (cont'd.)

MAXIMUM FINE /Calendar Year -\$50,000

Secretary of State Referral to Attorney General upon reasonable belief that violation has occurred

Criminal Violation/Fine

 Any 3PVRO that alters a voter's application without person's knowledge and consent is liable for \$1,000 fine per application altered if convicted under s. 104.012, Fla. Stat.

Division of Elections' and Supervisor of Elections' Roles

SECTION FIVE

Division of Elections' Role

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Process request to register as 3PVRO
Assign a newly-registered 3PVRO a unique identifier number
Provide blank applications requested by 3PVRO
Provide 3PVRO Power Point training

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Maintain online database of 3PVROs and distributed/returned forms Verify 3VPRO name and assigned name on public 3PVRO database

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4	Date of Birth (measurem		•		٠ſ			FVRS No.			
5	Florida Driver License (FL DL)	or Florida ide	-	PL 101 Car	1	mber	1.	If <u>no</u> FL DL or FL D, then provide	Last 4 digit Security Na		NONE of these
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 Process and forward returned 3PVRO voter registration applications to respective Supervisor of Elections

AVRO		
	If mailed, enter postmark date (please provide copy of envelope);	
Delivery method	If hand-delivered or no postmark, enter date received by SOE:	
	at SOE office (if available):	
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- Collect reports and complaints from Supervisors of Elections

- Review 3PVRO non-compliance reports filed by Supervisors of Elections

 Refers non-compliance and violations to Office of Elections Crimes and Security for determination of fine and/or further investigation

Supervisor of Elections' Role

1	Are you a citizen of the United							AISE al			Lorgen u		e Vuller Ind	lermatiken Car
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 Process requests for blank voter registration forms (if volume is 10,000 or more, refer request to DOE)

Write or stamp 3PVRO ID number on reverse side of applications BEFORE distribution



Complete Form DS-DE 124 to account for distribution and return of application forms

Delivery method:	If hand-delivered or no postmark, enter date received by SOE:	
	person submitting the at SOE office (if available):	
from the 3PVRC 2. In those dro. delivered mark signed the spol	 Also, complete the entries on page 2 of an stances in which an application with a li- reflecting it was collected by a SPVRO, an lication, include what efforts the supervisi 	alternatively, if available, attach cover letter or a written document(i) (films form and use continuation pages, as necessary. 2014 OID number is returned without a cover letter or without a data of a strice took to constat the applicative page street woter and confirm 0. See subsection (BI(c), Rule 32-2.042, F.A.C.
	pre-returned the application to the prvHL	 See subsection (B)(C), Hule 33-2.042, F.A.C.

Report to State 3PVRO non-compliance (Form DS-DE 148)
 Courtesy contact to applicants whose applications were untimely submitted

- Conduct outreach to 3PVROs



Process all returned applications (even if untimely returned)
Place date/time stamp and receiver's initials on back of application
New registration date is determined the same way as for any other application mailed or hand-delivered. See s. 97.053(5), Fla. Stat.

Form for Supervisors

DS-DE 124 -

- Accounts for distribution of blank forms and return of voter registration forms
- Each Supervisor of Elections shall report to the Division on Form DS-DE 124 by noon of the following business day the number of voter registration applications provided to and received from each organization the previous business day

SUPERVISORS OF E THIRD-PARTY VOTER R VOTER REGIST	EGISTRATION	N ORGANIZA		
(SECTION 97.	.0575, FLORIDA STATUT	ES) Paş	ge of	pages.
Supervisors of Elections must account for	voter registratio	n applications p	rovided to, a	nd
received from, each third-party voter regi	stration organiza	ition.		
This report reflects applications provide	d/received on:	(month)	,, 2 (day)	20 (yr)
NOTES:				
 If forms are received from someone who shou but is not registered, submit the requested inform identifying information about the unregistered p of the requirement to register and report the incic (2) Supervisors of Elections are to submit this con 3PVRO@dos.state.fl.us or transmit the form to the no later than noon on the business day following 	nation and place "Ni erson or organizatio dent and information npleted form either e Division of Electio	R" in the "3P n as possible. Infor n to the Division of as a pdf attachmen n's facsimile machi	" line. Obtain a rm the person of f Elections. It in an email to	as much or entity
Third-party organization voter registration	organization's ide	ntification numb	oer: 3P	
 a. Number of voter registration applic State forms: b. Number of voter registration applic State forms (blank): Federal forms (blank): 	Federal forms: ations <u>received</u> :			
Third-party organization voter registration	organization's ide	ntification numb	oer: 3P	
a. Number of voter registration applic	- ations provided			
State forms:				
b. Number of voter registration applic				
State forms (blank):				
Federal forms (blank):	Federal forms	(non-blank):		
Third-party organization voter registration	organization's ide	ntification numb	oer: 3P	
a. Number of voter registration applic	ations provided	l:		
State forms:				
b. Number of voter registration applic				
State forms (blank):	State forms (no	on-blank): 📃		
Federal forms (blank):	Federal forms	(non-blank): _		
Use continuation	on pages if needed	– see next page.		
Supervisor of Elections Office for:			County	7

Signature

Name of Person Completing Form

DS-DE 124 (eff. 06/2011)

Date Submitted

Rule 1S-2.042, F.A.C

Form for Supervisors to Report 3PVRO Non-Compliance

DS-DE 148, Non-Compliance

County:		\sim	Total applications:		
Entity/person's name:					
Entity/person registered as 3PVRO:	🗆 Yes 🗹 No		If yes, 3PVRO ID No:		
	If mailed, enter postma date (please provide co envelope):				
Delivery method:	If hand-delivered or no postmark, enter date received by SOE:				
	son submitting the				
1. Include reasons ci from the 3PVRO. Al 2. In those circumstr delivered mark refie voter signed the app	ted by 3PVRO for noncomplian so, complete the entries on parances in which an application v cting it was collected by a 3PV	ance or a age 2 of with a 3 /RO, and the supe	ment About 3PVRO's Nor liternatively, if available, attack this form and use continuation PVRO ID number is returned w the application is received af ervisor's office took to contact 3PVRO.	o cover letter or written pages, as necessary. ithout a cover letter of ter book closing or 14	or without a date- days after the
1. Include reasons ci from the 3PVRO. Al 2. In those circumstr delivered mark refie voter signed the app	SOE's Explanatory ted by 3PVRO for noncomplian so, complete the entries on pa- ances in which an application cting it was collected by a 3PV dication, include what efforts 1	ance or a age 2 of with a 3 /RO, and the supe	Iternatively, if available, attact this form and use continuation PVRO ID number is returned w d the application is received aft ervisor's office took to contact	o cover letter or written pages, as necessary. ithout a cover letter of ter book closing or 14	or without a date- days after the

	3PVRO ID	Application date		1		
VRS ID (ID # or none)	entered on application	Application date stamped by 3PVRO	Date voter signed application	Date of collection	Applicant status	Untimely filed
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Note: Please submit this form to the Division of Elections after applications have been processed.

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Continuation Page # ____

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Resources and Contact Information

SECTION SIX

How to get blank paper applications?

- Available online to download and print paper applications and print 3PVRO number on applications
- Request from Supervisor of Elections' offices or Division of Elections' office
- Free for requests up to 9,999
- One cent (\$.01) per application for requests for 10,000 or more
 - (Based on history of requests since first request by 3PVRO)

For number of requests to date, visit 3PVRO website at: <u>https://tpvr.elections.myflorida.com/Applications.aspx</u>

• For non-3PVRO groups, contact the Division of Elections

Who to contact for assistance?

- Jennifer White
 - <u>3PVRO@dos.myflorida.com</u>
 - Bureau of Voter Registration Services
 - o **850-245-6175**
 - Registration as a 3PVRO
 - Changes to 3PVRO registration
 - Processing of daily 3PVRO accounting reports filed by Supervisors of Elections
 - > Non-compliance reports filed by Supervisors of Elections
 - Training
 - Requests for blank paper applications

3PVRO Resources

- 3PVRO division webpage: <u>https://dos.myflorida.com/elections/for-voters/voter-registration/third-party-voter-registration-organizations</u>
- Database of current and terminated 3PVROs: <u>https://tpvr.elections.myflorida.com</u>
- Reference guideline on 3PVROs (DE 0012): <u>https://files.floridados.gov/media/706366/3pvro-overview-rev-20230324_v2.pdf</u>



FLORIDA DEPARTMENT of STATE

For more information, visit us online at: dos.myflorida.com/elections