

Reflections of Manatee, Inc.

Project Title: History Matters General Program Support

Grant Number: 24.c.ps.170.345

Date Submitted: Tuesday, May 31, 2022

Request Amount: \$16,500.00

A. Cover Page Page 1 of 12

Guidelines

Please read the current Guidelines prior to starting the application: **2023-2024 General Program Support Grant Guidelines**

Application Type

Proposal Type: Discipline-Based


Funding Category: Level 1

Discipline: Museum

Proposal Title: History Matters General Program Support

B. Contacts (Applicant Information) Page 2 of 12

Applicant Information

- a. Organization Name: Reflections of Manatee, Inc. 
- b. DBA:
- c. FEID: 31-1567862
- d. Phone number: 941.875.2564
- e. Principal Address: 1302 4th Avenue East Bradenton, 34208
- f. Mailing Address: 1302 4th Avenue East Bradenton, 34208
- g. Website: www.reflectionsofmanatee.org
- h. Organization Type: Nonprofit Organization
- i. Organization Category: Other
- j. County: Manatee
- k. UEI: NCKVF7BM5LL8
- l. Fiscal Year End Date: 08/31

1. Grant Contact *

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3. Authorized Official *

First Name

Sherry

Last Name

Robinson Svekis

Phone 941.504.7130

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4. National Endowment for the Arts Descriptors

4.1. Applicant Status

Organization - Nonprofit

4.2. Institution Type

Other Museum

4.3. Applicant Discipline

Humanities

C. Eligibility Page 3 of 12

1. What is the legal status of your organization?

- Florida Public Entity
- Florida Nonprofit, Tax-Exempt

2. Are all grant activities accessible to all members of the public regardless of sex, race, color, national origin, religion, disability, age or marital status?

- Yes (required for eligibility)
- No

3. Project start date: 7/1/2023 - Project End Date: 6/30/2024 *

- Yes (required for eligibility)
- No

4. How many years of completed programming does your organization have?

- Less than 1 year (not eligible)
- 1-2 years (required for eligibility for GPS and SCP)
- 3 or more years (required minimum to request more than \$50,000 in GPS)

5. Museum *

- Applicant is open to the public for at least 180 days each year.
- Applicant owns or utilizes collections, including works of art, historical artifacts, or other tangible objects (live or inanimate).
- Applicant exhibits these collections, including works of art, historical artifacts, or other tangible objects to the public on a regular schedule.

D. Quality of Offerings Page 4 of 12

1. Applicant Mission Statement - (500 characters) *

To inspire people to gain knowledge from the past to build a better future for our community.

In furtherance of our mission, Reflections of Manatee:

Preserves the Manatee Mineral Spring and the structures of the early Manatee settlement.

Advances research on the maroon settlement of Angola.

Educates the public about Manatee's diverse history including indigenous peoples, freedom seekers and the Underground Railroad, Cuban fishing ranchos, American pioneer families, the enslaved, Seminole Wars, and the settlement and growth of Manatee.

2. Programming Description - (2000 characters)

Briefly describe the project or program for which you are requesting funding. If you are an LAA or SSO, please include a statement that describes the services provided to your audience (including membership) and how those services are provided.

History is currently the subject of high-profile debate that can divide communities. Historic sites can address this negative trend by offering opportunities to encounter the past—especially when they give visitors a chance to explore inclusive histories and grapple with historic injustices. A study published February 2022 by The Frameworks Institute suggests that historic sites can enrich people's understanding of history, leading to a wider recognition of a shared past among people of all demographics; when people recognize a shared history, they are more likely to feel a sense of belonging and to work toward a more just society for all community members.

Reflections of Manatee, whose mission for the past 25 years has been to preserve the environment surrounding the Manatee Mineral Spring and inspire people to learn from its adjacent historical resources, aims to create enriching and sustainable resources and programming that address the need for a shared history. Reflections uses its buildings, collections, yards, gardens, and landscape as a comprehensive learning center. Our exhibits include interpretive signage and artifacts of the early Manatee settlement; the Archaeology of Freedom exhibit about the excavations for Angola; and the Freedom Seekers at the Manatee exhibit, about resistance to enslavement, life at Angola, and Florida's Underground Railroad. Our yards and gardens have different "stations" for environmental, STEM, and historical/cultural learning including hands-on activities and interpretive signage providing perspectives of different people (Indigenous, Black freedom seekers, White settlers, Seminole, men, women) from our local past. Our historic houses are exhibit centers, but also serve as vital elements of our collection; we use them to discuss historic architecture, traditional building techniques, and historic preservation standards. Our gardens are used to address several areas

of concern for the local neighborhood. Situated within a food desert, education about seasonal growing, soil conditions, and cultivation provides families with the opportunity to learn new gardening skills to supplement their budget with home-grown produce.

Each component is designed to provide value to our community while being part of a safe space to consider points of views other than one's own and share thoughts on history, race, and inequality.

2.1. Programming Goals (2000 characters)

Please list at least three goals associated with the project or program for which you are requesting funding.

Goals: Broad statements that are usually general, abstract, issue oriented with realistic priorities. Goals are a long-term end to which programs and activities are developed and should reflect the organization's mission statement. Goals can be listed in priority order and ranked.

Sample goal: To provide residents and visitors with increased opportunities to view local art and meet local artists.

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1. Facilitate greater public understanding of the complex and diverse history and prehistory of Manatee County.
 2. Encourage historical and environmental learning and public enrichment.
 3. Anti-racism: Give visitors a chance to engage with multiple accounts of the past and perspectives of historically oppressed groups.
 4. Develop a historic complex where the parts (houses, gardens, landscape, walks, interpretive stations) all become elements of the story we tell; each contributes to an overarching narrative and unified purpose.
 5. Use the elements of the museum complex to expand our programming, create value for our community, increase service revenue streams, and increase visitation.
 6. Use our recognition as stewards of a National Park Service Underground Railroad Network to Freedom site to provide residents with opportunities to discuss race and social justice.
 7. Build recognition of Reflections within the community as a historical resource, as a professional organization, and as an asset to building heritage tourism as a local industry.
 8. To have an inclusive history of Manatee adopted into area school curriculums; to have that history include the maroon community of Angola and Florida's Underground Railroad.
 9. Keep the fun in learning about the past.

2.2. Programming Objectives (2000 characters)

Please list the three corresponding objectives for the goals listed above.

Objectives: Specific, measurable ends that are achievable within a time frame and mark progress towards achieving goals.

Sample Objective: At least 300 residents and visitors will view local art and be invited to a "meet the artist reception"

Aligning with our strategic plan, the following objectives work to accomplish using the multiple histories of the Manatee Mineral Spring to develop an inclusive, shared history for the community.

1. Provide interpretive exhibits and educational outreach programming
 1. Community outreach: Deliver minimum of (2) speaking engagements to community/civic groups.
 2. Public engagement/education programming: Hold at least (2) events at the museum featuring historians, archaeologists, or preservationists.
 3. Hold at least (6) living history demonstrations.
 4. Staff and/or board members will conduct (2) walking tours of the historic neighborhood.
 5. Monthly “history circle” hour at Manatee Mineral Spring Park
2. Develop minimum of (5) outdoor educational stations using Reflections yards and gardens
 1. Stations to be open to the public and connected to Bradenton’s Riverwalk East Park at the Manatee Mineral Spring.
 2. Interpretive signs to use multiple accounts of the past and perspectives of historically oppressed groups.
 3. Hands-on activities will engage families and members of public that may not typically go to a history museum.
 4. Activities to include mapping and observing the natural environment, using critical thinking about how geography/environment might have influenced the history of the community.
3. Facilitate community discussions about civil rights and social justice.
 1. Sponsor a “Community Conversation” with scholars/community leaders to discuss issues of race both historically and in present day.
4. Organization building & Sustainability
 1. Hold minimum of (4) fundraising events, at least two of which will also provide educational content in accordance with our mission.
 2. Provide training for new volunteer docents or board members to conduct historic house and/or exhibition tours.
 3. Create a committee, including community members, to explore funding a lecture hall that would allow increased programming as well as being a rentable venue for future financial stability.
5. School outreach:
 1. Hold at least (1) Teacher Training event
 2. Create classroom activities linked to inclusive histories and specific Florida state standards
6. Collections management
 1. All on-site collections logged in PastPerfect including any donor information. Any items or artifacts deemed to have no connection to Manatee history or use for our interpretive, educational, or fundraising goals will be deaccessioned according to policy.

2.3. Programming Activities (2000 characters)

Please list the project or program activities.

Activities: These are the specific activities that achieve the objectives.

Sample Activities: Work with local arts and tourism organizations to promote art shows. Communicate with local art teachers to encourage students to attend shows. Schedule artist commentaries and news articles to promote the shows.

1. Work with Historical Society, Downtown Development groups, and Tourism Bureau to promote Reflections' exhibits and events.

- **Exhibits currently include:**
 - **The Florida Humanities Council funded exhibit “Freedom Seekers at the Manatee” in the Visitors Center: The story of resistance to enslavement, Florida’s Underground Railroad sites, the maroon community of Angola at the Manatee Mineral Spring.**
 - **“The Archaeology of Freedom” exhibit in the Amelia House: showcases the 2020 archaeological project at the Manatee Mineral Spring and the meanings of the belongings from the Angola levels.**
 - **The “Manatee Room” at the Amelia House showcases interpretive signage and artifacts related to the settlement of Manatee post-1842.**
 - **The Samuel G Curry House is exhibited as a historic house museum that interprets aspects of daily life in Manatee during the 1860s.**
- **Staff will develop ideas and implementation strategies to rotate interpretive displays and develop ones that address the story of the African American community, from enslavement to today’s social justice movement.**
- **Offer speaker services to local community organizations.**
- **Plan two scholar-led lectures.**

2. Staff will develop outdoor educational stations to serve as a vibrant cultural and environmental learning space.

- **Staff will utilize interpretative signage as well as hands on activities to address a diverse audience of community members and families.**

3. Staff will organize a community conversation focused on why history matters to race and social justice issues.

4. Staff will plan fundraising events to attract new audiences.

- **Events might consist of Chili cook-off; Afternoon Tea with servers in historic dress; Ice Cream Social; Stargazing.**
- **Staff will plan education component of applicable events. I.E. discuss the use of ice-cream socials by women at Fort Brooke in Tampa in the early 1800s to “civilize” the frontier community. Or finding North in the stars like freedom seekers running for northern states.**

4. Staff will contact the School District’s Curriculum office about providing resources on an inclusive local history.

- **Staff will contact Social Studies Curriculum Coordinators to schedule Teacher Training sessions at in-service days.**

5. Staff will develop youth-specific events including story telling, scavenger hunts, and arts and crafts, and re-enactment events aimed at the whole family.

2.4. Partnerships & Collaborations (2000 characters)

Describe any partnerships and/or collaborations with organizations directly related to General Programming (GPS) or the Specific Cultural Project (SCP). Discuss the responsibilities and benefits of the relationship and whether any formal agreements are in place.

Reflections has strong working relationships with a number of community entities working to strengthen the east Bradenton neighborhood and build its profile as a heritage tourism destination. These include Realize Bradenton, Bradenton Area CVB, the Community Redevelopment Agency, Keep Manatee Beautiful, and Manatee County Parks.

Dr. Uzi Baram, New College Public Archaeology Lab (NCPAL), was Principal Investigator for the archaeological investigations at the Manatee Mineral Spring. The recovered artifacts, owned by Reflections, are currently curated at NCPAL. New College students volunteer for lab projects and intern for museum studies. NCPAL will continue curating artifacts unless they are selected for display or until Reflections develops additional secure and climate-controlled space. Dr. Baram is also an advisor for exhibits relating to Angola and outreach to the Black community because of his long involvement with local social justice initiatives.

Time Sifters Archaeology Society (TSAS), a chapter of the Florida Anthropological Society, provides trained volunteers for excavation and analysis. TSAS publishes articles about and promotes Reflections' events in its monthly newsletter.

Back to Angola Festival, founded by Bahamian Daphney Barnes, collaborates with Reflections to provide a multi-cultural festival that shares the story of Angola. Angolan descendants from the U.S. and Bahamas bring music, crafts, food, and dancing, and share stories of resilience.

Our local IFAS (Institute of Food and Agricultural Sciences) Extension office works with Reflections to recommend care of our gardens, grounds, and trees.

Gamble Plantation State Park requests Reflections' re-enactors to demonstrate cane grinding at its twice-yearly open houses where over 500 people each day interact with Reflections' staff.

The Manatee County Library System and the local Historical Society invite Reflections' staff to deliver lectures on local history, including on Angola during Black History Month. The libraries also promote Reflection's events by displaying flyers and rack cards.

Reflections is partnering with numerous other agencies and individuals to create an African American Heritage Trail that will commemorate sites of Black History in Manatee County.

3. Collection Summary (5250 characters)

Provide a summary of the collection (live or inanimate) and the collection policy including: 1) Size and scope of collection(s) the museum owns or uses; 2) Conservation and care; and 3) Overview/brief list of Inventory/registration methods. If you are not a collecting institution answer Not Applicable

Collection Summary

The Collection Committee is composed of a professional trained curator, a board liaison, and a volunteer. Collections are governed by the Collection Management Policy.

The Collection Management Policy includes the scope and categories of the collection, access and loan policies, accession, deaccession, and disposal policies, maintenance and conservation methods, insurance and risk management information, and collection review deadlines. The Collections Committee will review status of collection annually. The Collection Committee will complete a full inventory, which will allow for the deaccession of non-related and redundant objects. The archaeological inventory has been completed and is stored at the New College Archaeological Lab. The Collections Manager/Curator will maintain the policy on a regular schedule until the Policy is reviewed again in 2024.

Size and Scope of the Collections

Reflections of Manatee currently has approximately 200 historical artifacts, as well as antique furniture pieces, which are housed in 3 historic structures on their property. The 3 structures are considered to be a part of collection. Approximately 5000 archaeological artifacts are housed in the New College Public Archaeology Lab in Sarasota.

Reflections of Manatee accepts objects that are related to local history, can be exhibited or cared for, are authenticated, are from the rightful owner, and are unrestricted. Reflections of Manatee will not accept illegally imported or collected objects, objects in advanced stages of deterioration, Native American remains or objects specified under NAGPRA, and will not provide appraisals for any object. Relevant artifacts and historical material considered for accession can be of any medium including, but not limited to, objects such as clothing, textiles, household items, tools, industrial memorabilia, ceramics, art work, furniture, furnishings, textual records, photographs and other visual records, maps, plans and architectural documents, video and audio recordings, and digital material.

Conservation and Care

Reflections of Manatee is legally, ethically, and professionally responsible for the care of objects in its collection. It is the goal of Reflections of Manatee to implement preventative measures before object deterioration requires conservation treatment. Deterioration and damage will be assessed by the Curator to determine what preservation measures are required and can be made in-house, or if it is necessary to contract a specialist.

Collections at Reflections of Manatee are subject to various agents of deterioration, some of which may fluctuate depending on the season. Routine, regular monitoring of the Reflections of Manatee buildings and collections is essential for preservation long into the future. Reflections of Manatee collections will be monitored for preservation and conservation according to accepted museum standards. Areas to be monitored include, but are not limited to, Exhibit and Storage Environment (including humidity, temperature, and lighting levels), Security of Displays and Storage, and Pest Activity and Control.

Registration Methods

Reflections of Manatee utilizes PastPerfect to manage its collection and conduct research. Staff will attend conferences and take webinars to stay informed on system instructions and updates.

The most current version of the PastPerfect system is installed at Reflections of Manatee and secured with multiple backup systems including an external hard drive, virtual storage and hard copies. The external hard drive is stored off site.

New collection accessions follow these steps:

1)The donor offers the object(s) to Reflections of Manatee and is provided a Temporary Custody Receipt. The receipt includes the donor's information, description of items, and agreed upon disposition if the item is not accepted for the collection. A copy will go to the donor and another will be placed in the Temporary Receipt folder for consideration by the Collections Committee.

2)The appropriate information on the object(s) is entered into the Temporary Custody database in PastPerfect by the Curator or designated collections personnel.

3)The Collections Committee will meet and determine if the object(s) will be accepted into the collection based on the agreed upon criteria.

4)If accepted, the object(s) will be transferred to the Accessioned File in PastPerfect. An Accession folder is created for the accessioned object(s). Entries in PastPerfect will be completed as much as possible including photo, measurements and a condition report. Artifacts which are not accessioned are returned to the owner or what ever agreed upon disposition.

5)The Deed of Gift is printed and placed in the folder along with the original Temporary Custody Receipt form. The object(s) will be labeled according to accepted museum standards.

6) Reflections of Manatee currently holds a considerable archaeological collection recovered from the property. This material has been curated by the New College Public Archaeological Lab under the direction of Dr. Uzi Baram. It will continue to be housed there.

7) As Reflections of Manatee has collected numerous objects over the years, these objects will be given sequential "Found in Collection" (FIC) numbers. When non-numbered artifacts are found in the collection, every effort will be made to locate any existing documentation. If no paperwork is found, artifacts are given a "Found in Collection" (FIC) number. Artifacts in the collection which do not contribute to Reflections of Manatee's mission statement and/or long term vision may be considered for deaccessioning. Their deaccessioning may be considered as a method for improving existing collections, making use of available space, and best serving the public interest.

E. Impact - Reach Page 5 of 12

For questions 1-6, do not count individuals reached through TV, radio, cable broadcast, the Internet, or other media. Include actual audience numbers based on paid/free admissions or seats filled. Avoid inflated numbers, and do not double-count repeat attendees.

1. What is the estimated number of events related to this proposal?

20

2. What is the estimated number of opportunities for public participation for the events?

29

3. How many Adults will participate in the proposed events?

2,200

4. How many K-12 students will participate in the proposed events through their school?

1,500

5. How many individuals under the age of 18 will participate in the proposed events outside of their school?

485

6. How many artists will be directly involved?

Enter the estimated number of professional artists that will be directly involved in providing artistic services specifically identified with the proposal. Include living artists whose work is represented in an exhibition regardless of whether the work was provided by the artist or by an institution. This

figure should reflect a portion of the total individuals benefiting. If no artists were directly involved in providing artistic services enter 0.

6.1. Number of artists directly involved?

1

6.2. Number of Florida artists directly involved?

1

Total number of individuals who will be engaged?

4186

7. How many individuals will benefit through media?

1,500

8. Proposed Beneficiaries of Project

Select all groups of people that your project intends to serve directly. For each group, you can select more than one answer if applicable. If your project/program served the general public without a specific focus on reaching distinct populations, then select the “No Specific Group” options.

8.1. Race Ethnicity: (Choose all that apply) *

- Black or African American
- Hispanic or Latino
- White

8.2. Age Ranges (Choose all that apply): *

- Children/Youth (0-17 years)
- Young Adults (18-24 years)
- Adults (25-64 years)
- Older Adults (65+ years)

8.3. Underserved/Distinct Groups: *

- Youth at Risk

9. Describe the demographics of your service area. (2000 characters)

Demographics are distinct characteristics of a population. Examples include but are not limited to: age, race, ethnicity, religion, gender, income, family status, education, veteran, disability status, and employment.

The target population consists primarily of the communities of Bradenton, Palmetto, and Sarasota. Its individuals and families share an address on Florida's west coast, south of Tampa Bay, but may have a totally different sense of the history of their community, the inclusiveness of that history, and whether history matters to the health of their community or their place in it.

Bradenton's 2020 population: 55.7k people; Palmetto 13.3k; Sarasota 54.8k.

The 5 largest ethnic groups in Bradenton: White (Non-Hispanic) (60.7%); Black or African American (Non-Hispanic) (16.2%); Hispanic/Latino (19.9%); Two or More Races (3.3%); Asian (1.8%). (USCensus Data)

Similar ratios are found in Sarasota; the city of Palmetto also has a similar (16.3%) Black/African American population but a higher (25.9%) Hispanic/Latino population.

Populations seen at our Visitor Center in 2020-2021 were primarily White and African American with a small percent Hispanic as well as tourists from other countries. A number of retirement communities and new apartment communities are within the same block as the museums, and may change visitor ratios within the next two years as Reflections concentrates on more community-centric programming. Additionally, the resumption of field trips and availability of a larger variety of tours and experiences will bring students from public schools and homeschool groups, as well as retired visitors that may skew differently from general population ratios.

10. Additional impact/participation numbers information (optional) (1500 characters)

Use this space to provide the panel with additional detail or information about the impact/participation numbers. Describe what makes your organization/programming unique.

Reflections has gained recognition for its anti-racism work and is now looked to to support research, commemoration, and heritage tourism initiatives that positively impact Manatee's Black community. This will bring us new audiences that we cannot yet measure.

In addition to annual admissions bolstered by rotating interpretive displays, Reflections' outreach efforts reach varying and diverse groups in Manatee and Sarasota counties. Outreach is designed to ensure that a wide swath of the community including students, the elderly, and the underserved can actively participate in what the museum has to offer. Additionally, Reflections' members are well-respected re-enactors at museums around the State.

11. In what counties will the project/program actually take place?

- Manatee
- Sarasota

12. What counties does your organization serve?

- Manatee
- Pinellas
- Sarasota

13. Describe your virtual programming. Only for applicants with virtual programming. (2500 characters)

Briefly describe any virtual programming that you provide to the public. This information should include who is able to access the programming and any payment structure.

Reflections website (slated for redesign June/July 2022) hosts a number of features so that people may engage with our educational materials from wherever they are and at their own pace. These offerings are provided free of charge. They include:

- Full exhibit signage from the “Freedom Seekers at the Manatee” exhibit.
- “Finding Angola: Documenting Manatee County’s First Black Settlement” An hour-long video by Manatee Educational TV of Dr. Uzi Baram leading a tour of ASALH members around the Angola Network to Freedom site.
- Virtual tour of the Angola archaeological excavations.
- Link to our February 2022 Community Conversation about why history matters to race and social justice issues in the community.

14. Proposal Impact (3500 characters)

How is your organization benefitting your community .What is the economic impact of your organization?

Organizations: Include education and outreach activities.

Solo or Individual Artists: Include any positive social elements and community engagement anticipated from the project.

How Reflections benefits the community

Reflections is a unique organization within our community. Through sheer grit and determination a handful of volunteers saved a historic spring and three historic houses from being swallowed by riverfront redevelopment. Those volunteers contributed thousands of hours of time to restore the structures with a vision of creating a museum to tell the stories of the Manatee settlement. When scholars identified the Manatee Mineral Spring as a site of the freedom seekers of Angola, the Reflections board recognized its historic importance and the

value in diversifying the stories that would be featured in its museum. The board supported the research, including financially, put inclusive histories to the forefront of their outreach, and made connections with the local African American community.

Reflections benefits the community and local heritage tourism through the restoration of three historic houses slated for demolition, the nomination of those properties to the National Historic Register as the Curry Houses Historic District; through the preservation of the Manatee Mineral Spring and the nomination of the Spring site as a National Park Service Underground Railroad Network to Freedom site; and in opening its three buildings as a museum complex. The museum complex has small but impressive interpretive exhibits that are open to the public. There are still many stories to interpret from the Manatee Mineral Spring archaeological site. We are committed to telling inclusive stories that recognize the significance of the Angolan freedom seekers, Cuban fishermen, and the enslaved as well as the Anglo American planters and settlers of Manatee.

The recognition of Angola as a National Park Service Underground Railroad Network to Freedom site has brought international attention to the Spring, our museum and exhibits on Angola.

Reflections uses its position as a steward of the Angola site to advance anti-racism and social justice conversations.

Reflections is a partner in the 2022 (Third annual) Back to Angola festival. This festival attracts diverse members of our community as well as descendants of the Angolans, some of whom travel from the descendant community in the Bahamas for the event.

Reflections is currently developing curriculum pieces and student programs that focus on Angola and the early Manatee settlement. Bringing the information into the schools makes it fully accessible to minority and disabled students.

Reflections is developing its yards and gardens to teach environmental awareness and address food insecurity in the nearby lower income neighborhood.

Each of these outreach efforts reaches a different target audience, recognizing that all groups in our community are open to new information and have histories worthy to celebrate.

Impact: Diversity

Board members deliver public talks about local history and archaeology in many locations in the Manatee and Sarasota communities, such as libraries, parks, universities, and civic and community organizations. Black history is under-represented in Bradenton so there are specific

efforts to deliver public talks at venues in the African American communities.

Economic Impact:

Open at least 180 days a year, Reflections of Manatee’s museum complex is expanding public interest and heritage tourism visitation to this area of east Bradenton.

With additional exhibits and new programming, more individuals will be attracted to visit and participate in Reflections’ events. As visitors stay longer, there will be a carryover boosting economic activity such as dining and shopping in this charming and historic, but often overlooked, part of Bradenton. There are some exceptional, locally owned restaurants as well as a great craft brewery nearby and Reflections’ staff recommends them to its visitors. Reflections also uses local retailers for supplies and hires local contractors, keeping revenue within the community.

Direct Economic Impact:

Paying jobs for at least 4 Florida residents.

Cash flow to local Counties as graphic designers, printers and others fulfill interpretative designs.

15. Marketing and Promotion

15.1. How are your marketing and promoting your organizations offerings? *

- Brochures
- Collaborations
- Email Marketing
- Newsletter
- Newspaper
- Organic Social Media
- Paid Social Media

15.2. What steps are you taking in order to build your audience and expand your reach? (3500 characters)

How are you marketing and promoting your organizations offerings?

In the past, Reflections of Manatee has written press releases, advertised on Facebook, and produced flyers to promote its events. It has also benefitted from the marketing by community partners such as Realize Bradenton and Manatee Library. Manatee Heritage Days reaches thousands of people with notices of our March events. New partners, the Manatee Community Foundation and Keep Manatee Beautiful are expanding our reach even further.

There are always residents and visitors who are interested in learning about local history. But we are looking forward to seeing the difference that being part of a national story will bring.

The National Park Service identified the Manatee Mineral Spring as an Underground Railroad Network to Freedom site. Reflections wrote the nomination and achieved both local and regional interest in this history. Many local residents, including people of color, stopped by the Spring for the first time. There seemed to be a hunger to connect with this story that is both rooted locally but is so much larger than that, embodying the universal values of family and freedom from oppression; it is dramatic and significant yet largely still unrecognized in local histories.

The Spring site is reopening fall of 2022 as the focus of a new riverfront park. Reflections has plans to market its status as a NPS Network to Freedom site to those interested in touring sites of Black history.

Marketing for this proposal:

Opening hours are listed on our website and Facebook Page.

Museum hours and exhibits will be promoted on our website, Facebook page, and via a rack card available at local libraries, nearby businesses, other historic sites, and downtown farmers market as well as through the City's web page and community calendars.

Events at Reflections will be marketed:

- Via social media; these posts are usually shared by our partners, New College Public Archaeology Lab, Time Sifters Archaeology Society, Realize Bradenton, the City of Bradenton, and others. Individual events may also be boosted by a social media ad.**
- Listed on local event calendars including those of the newspapers and the Bradenton Area Tourism Bureau calendar**
- Flyers distributed at the local libraries, nearby businesses, other historic sites, and downtown farmers market**
- Press releases**

Outreach events:

- If open to a general audience, such as lectures or living history displays, will be marketed with our partners and via the same methods as our events.**
- At least one community lecture will be given during Black History Month, which achieves community interest and publicity as part of that celebration.**
- At least one exhibit opening and one lecture will take place during Manatee County Heritage Days, which takes advantage of the wide publicity generated by listing our event as part of the County's promotional efforts.**

At least one lecture will be videotaped and shared to the public through the Reflections of Manatee website.

F. Impact - Diversity, Equity and Inclusion Page 6 of 12

1. Describe how the facilities and proposal activities are accessible to all audiences and any plans that are in place to improve accessibility. In addition to your facility, what specific step are you taking to make your programming accessible to persons of all abilities and welcoming to all members of your community? (3500 characters)

For example, explain use of accessibility symbols in marketing materials, accessibility of facilities and programming and/or target population. You can find resources on accessibility at dos.myflorida.com/cultural/info-and-opportunities/resources-by-topic/accessibility. We encourage all applicants to include images in the support materials showing the use of accessibility symbols in marketing materials.

Reflections of Manatee Inc. strives to be open and accessible to all parties interested in the history of Bradenton. While restoring the first two houses that we purchased, we constructed wheelchair accessible ramps going up to the back doors (protecting historic front facade). In wake of completion, Reflections placed a call for volunteers describing the access ramps. In addition, Reflections also made sure that there was a wheelchair accessible port-a-let on the premises. Renovation of the third house included the addition of an accessible bathroom with wide door, steel handrails, and a roll-in shower.

In addition to the ramps and accessible restroom, Reflections has ADA compliant parking on both sides of the street near the ramps. We are working with the City of Bradenton to get additional ADA compliant street parking that, in concert with new Mobimats, will provide access to the backyard of the visitor center, where most of our programming occurs. Our development Master Plan includes the addition of more sidewalks to connect all areas of the museum with the new park and Riverwalk expansion.

To increase engagement in our new garden programming, we procured wheelchair accessible raised garden beds, and we are constructing an accessible potter's bench so children and adults with disabilities can assist in seeding, potting, and transplanting new plants. For activities that take place inside the museum complex, we are implementing new procedures within the 2022-2023 season. This includes enlarged signage and dyslexia friendly fonts in our display areas, Spanish language translations of interpretative signage, and audio tours in both English and Spanish. To increase engagement with our new displays on the Angola community and local archaeology, we intend to make large print copies of our tours for hearing impaired visitors. We also are producing large print versions, in both English and Spanish, of signage in our displays and we use voice amplifiers for tours on request.

Many of our events include academic speakers. For these events we are working on finding and employing an ASL interpreter. For people unable to attend our lectures in person, we record them and upload the videos to our website. We have plans in the immediate future to provide

captioning for these videos in both English and Spanish. Additionally, to make our website more accessible, we are adding a dyslexia-friendly widget and low/high contrast options.

In future advertising for personnel, volunteers, and events, we intend to use accessibility symbols to encourage the participation of a more diverse population from our local community. We are currently in the process of developing a more diverse group of individuals to help us develop a more complete accessibility plan within our five-year strategic plan.

2. Policies and Procedures

Yes

No

3. Staff Person for Accessibility Compliance

Yes

No

3.1. If yes, what is the name of the staff person responsible for accessibility compliance?

Jean Lammie

4. Section 504 Self Evaluation

Yes, the applicant has completed the Section 504 Self Evaluation Workbook from the National Endowment for the Arts.

Yes, the applicant completed the Abbreviated Accessibility Checklist.

No, the applicant has not conducted an accessibility self-evaluation of its facilities and programs.

4.1. If yes, when was the evaluation completed? 5/1/2022

5. Does your organization have a diversity/equity/inclusion statement?

Yes

No

5.1. If yes include here. (500 characters)

Reflections' policy of Equal Opportunity applies to employment, volunteers, and board members. We select applicants who can perform the work in a competent and professional manner. We do not discriminate on the basis of age, sex, race, color, religion, national origin, sexual orientation, gender identity, disability or veteran status.

1) There will be no hint of sexism, homophobia, racism, or classism while performing any function or activity associated with Reflections.

2) Every person, including staff, volunteers, and visitors will be treated with utmost respect.

6. Accessibility includes other factors besides physical. What efforts has your organization made to provide programming for all? (2000 characters)

Reflections strives to provide programming in varying locations in the Manatee and Sarasota communities, such as libraries, parks, universities, and civic and community organizations. There are specific efforts to offer talks to locations in underserved communities. Providing materials to schools is a way to make sure our programming is accessible to all youths.

Many of the schools within the Sarasota and Manatee County School Districts are Title I institutions with little to no funds for field trips to museums. To help bridge the class gap in education we are developing traveling field trips, trunk programs, and in-class speakers that will be made available to Title I schools free of charge. Activities and materials provided with these programs will represent a diverse history inclusive of all social groups that made their home in Manatee County. In addition, the education trunks will utilize materials from Seminole and Maroon descendent communities to diversify the educational experience these programs can offer.

7. Describe the Diversity of your staff, volunteers, and board members. (1000 characters)

As is the case in much of the history, museum, and preservation fields, the majority of our staff and volunteers are white women. The board has been making a concerted effort to diversify; there is now one board member who is a woman of color, and a recent intern (who is becoming our newest hire) is also a woman of color. The advisors to our board are more diverse, including community scholar Vickie Oldham and anthropologist Dr. Rosalyn Howard who are both African American.

Many of our community partnerships involve people of color. This includes the Back to Angola Festival, which we are a primary sponsor of, whose staff and volunteers are all Black; most are Angolan descendants from the Bahamas.

G. Track Record Page 7 of 12

1. Organization History (2000 characters)

Briefly describe your organization's history including founding dates and significant changes in management, location, mission, etc. Also, include major accomplishments and program growth, adaptation to external factors and significant relationships and partnerships.

Reflections was founded in 1997 for the purpose of conservation of historical and archaeological resources surrounding and including the Manatee Mineral Spring. Reflections preserved the Spring from development and rescued and restored three historic houses, now listed on the National Register as the Curry Houses Historic District, to repurpose as a museum complex. Exhibits in the 3 buildings include interpretations and artifacts of the early Manatee settlement; the Archaeology of Freedom exhibit about excavations for Angola; and the Freedom Seekers at the Manatee exhibit focused on the maroon community of Angola and Florida's Underground Railroad.

Reflections assisted and helped fund archaeologists to locate evidence of Angola and led its nomination (2018) as a site on the NPS Underground Railroad-Network to Freedom.

We educate the public about Manatee's rich and diverse histories with historical walking tours, educational brochures, lectures, field trips, website, exterior interpretive signage, and various events hosted at our properties.

After 20 years as an all-volunteer group of 5 focused on starting a small museum, we are now an organization committed to serving our audience and conducting programs that are valued by and strengthen our community.

For 25 years, Reflections has provided enormous impact to the community:

- Purchased the Manatee Mineral Spring and surrounding land/preserved it from development.

- Donated 2 acres including the spring to become a community park designated a Historical Park in perpetuity.

- With grant funding, purchased/restored 3 adjacent historic homes; listed them on the NR of Historical Places.

- Supported archaeology at the Spring site, most recently for the maroon settlement of Angola.

- Wrote/secured designation of the Angola Maroon Settlement as a site on the National Park Service Underground Railroad Network to Freedom.

- Erected 12 interpretive signs within our Historic District

- Hosted 1800 students for field trips

- Provided Living History Exhibitors to various museums/parks/ the Florida State Fair
- 6,000 participants on interpretive walking tours
- Hosted multiple scholarly lectures about the diverse histories of Manatee and Sarasota counties
- Compiled 8000 Manatee Pioneer Family genealogies on Ancestry.com
- Documented \$812,046 value of volunteer and in-kind services, and \$646,711 grant revenue spent within the community

2. Fiscal Condition and Sustainability (2000 characters)

Describe the fiscal condition of the organization as it relates to the successful completion of the proposal. Also describe plans to sustain the proposal activities after the grant period.

Reflections of Manatee's plans for future stability and financial growth involve growing its board, growing its professional staff, and widening its funding base.

Fiscal Condition/ Sustainability

Founded 1997, Reflections is a success because of the grit and determination of a small group of dedicated volunteers who acquired the Manatee Mineral Spring and acquired, saved from demolition, and fully restored 3 historic houses, all through a mixture of donations, personal loans, grant monies and thousands of hours of in-kind service.

Reflections has a history of being financially sustaining by always operating within our budgets. The board has always been fiscally conservative, not approving spending unless there was income (past or projected) or grant money to pay for it. Each year, donations/fund raising added a bit to the coffers and all loans have been repaid. The management team is committed to continuing these policies, while a significant expansion of grant funding, service income, and fundraising has already reaped results. Future grants are not yet reflected in our budget.

Reflections has received \$646,711 grant revenue in the past 25 years. Each of those dollars was spent according to the grant proposal budget and each grant was closed successfully with full reports and financial backups submitted. Significant grants for restoration of the three historic homes have been sustained through ongoing maintenance by volunteers/grant writing for needed building upkeep.

Other grant funding has supported lecture series, brochures, signage, or exhibits. Each of these activities built on those that preceded it, and resources acquired or developed for one would be stored to use again whenever appropriate. In the same way, programs or resources funded by this grant will be designed to complement our long range goals so they are sustainable far into the future.

Future growth

This past year, one of Reflections' founders retired and brought in a new executive director, Jean Lammie M.A., AB.D. (Ph.D. expected 2022 Applied Anthropology). Ms. Lammie and Board Chair, heritage professional/grant writer Sherry Svekis, have lead the effort to build service income, develop mission related events, and expand funding sources. The 5-year plan is to achieve sufficient operating funds to be able to add a full time staff person.

3. Program Evaluation (2000 characters)

How will you determine if your Goals and Measurable Objectives are achieved? Who will conduct the evaluation, and who will the evaluation target? What methods will be used to collect participant feedback? (Surveys, evaluation forms, interviews, etc.) When will you collect the information, and how will it be used to inform future programming?

Evaluation of Reflections' exhibits, on-site activities, tours, and outreach programming will include the following strategies and methods:

- 1. To measure the efficacy of anti-racism measures in outdoor interpretation stations and museum exhibits, Reflections of Manatee will establish "reflection" zones where people can share their thoughts on race and inequality. Increased engagement in these "reflection" zones will be one metric we will use to assess our success quarterly. Engagement data will also be used to drive revisions in museum displays moving forward to better engage the community.**
- 2. Audience count, anecdotal comments, and follow up surveys will be used in conjunction with lectures, workshops, and panel discussions to determine effectiveness and tailor future programs to the needs of the community. We expect to see a twenty percent increase in attendance at these events as a result of survey data review in response to community needs.**
- 3. Efficacy of our garden programs will be measured by participant tracking. We will collect information on how many people attend gardening sessions and workshops, as well as how many ask for assistance establishing their own gardens. Issues of food insecurity and overall health improvements will be assessed through voluntary participation in long-term focus groups that provide community members with the opportunity to assess their own nutritional progress without asking for personal health information. Success will also be measured by tracking increased participation in garden spaces and requests for new spaces to be made available. Data will also be tracked with these participants quarterly to see what supports the museum may provide to foster their continuing success.**
- 4. To address the efficacy of STEM and environmental learning, Reflections of Manatee will use participant tracking and pre and post surveys of those who sign out equipment for science activities at the stations. Additionally, people can share their thoughts at "Reflection" stations, either by accessing an online survey or filling out a comment card.**
- 5. To address sustainability, a calendar of scheduled events and the numbers of participants will demonstrate and track the impact of the initiative. The engagement data will be shared with the Bradenton Area Convention and Visitor Center to assist them in developing strategies to encourage heritage tourism.**

3.1. Describe the expected outcomes of the project. How will you determine the success of the project? (2000 characters)

Outcome 1: People consider points of views other than their own and share their thoughts on history, race, and inequality

Outcome 2: People, including children, will have opportunities to engage with history, environment, and science learning

Racism and inequality continue to be significant problems broadly across the United States and locally in Manatee County and Bradenton. Reflections of Manatee strives to provide interpretative space that includes a rich multi-cultural understanding of the past inclusive of the Paleoindians that first visited the source of water known today as the Manatee Mineral Spring, the Seminole and Freedom Seekers that sought refuge in the area, and eventually the White settlers that came with enslaved individuals to settle the area in the early nineteenth century. Our story, history stations , and exhibits provide a safe and grounded space to discuss the history of racism as well as consider meaningful ways of creating change in the present. The Manatee Mineral Spring ties all these shared histories to a specific space within the community creating a place of learning about, remembering, and commemorating our shared history.

Outcome 3:

Children will have opportunities to engage with STEM activities in an out of doors setting

Studies show that just being out of doors has many benefits for children (and adults), including reducing stress, improving moods, and allowing greater focus. Using the landscape and structures of our historic complex for inquiry and observation can help students see the world through a STEM lens. Activities may include mapping, observing the natural environment, understanding the water cycle, or learning how things grow. Families can borrow any needed equipment to guide their child’s learning.

Outcome 4: People learn new skills for growing their own food

Knowing common plants in a maroon or pioneer garden can have benefits beyond understanding history. Through the reconceptualization and redesign of our museum grounds, Reflections can address several areas of concern for the local neighborhood. Situated within a food desert, our garden and environment stations coupled with education opportunities about seasonal growing, soil conditions, and cultivation provides families with the opportunity to learn new gardening skills and to reduce food costs with their own home-grown produce.

4. Completed Fiscal Year End Date (m/d/yyyy) * 8/31/2021

5. Operating Budget Summary

Expenses	Previous Fiscal Year	Current Fiscal Year	Next Fiscal Year
1. Personnel: Administrative			\$5,000

2.	Personnel: Programmatic	\$62,564	\$17,000	\$20,000
3.	Personnel: Technical/Production			
4.	Outside Fees and Services: Programmatic	\$24,492	\$69,500	\$70,000
5.	Outside Fees and Services: Other			\$40,000
6.	Space Rental, Rent or Mortgage	\$1,075	\$1,500	\$2,400
7.	Travel			
8.	Marketing			
9.	Remaining Operating Expenses	\$1,257	\$6,000	\$6,600
A.	Total Cash Expenses	\$89,388	\$94,000	\$144,000
B.	In-kind Contributions	\$16,502	\$10,000	\$10,000
C.	Total Operating Expenses	\$105,890	\$104,000	\$154,000
	Income	Previous Fiscal Year	Current Fiscal Year	Next Fiscal Year
10.	Revenue: Admissions			
11.	Revenue: Contracted Services		\$500	\$1,000
12.	Revenue: Other	\$2,153	\$2,000	\$2,000
13.	Private Support: Corporate			\$2,000
14.	Private Support: Foundation	\$4,907	\$75,000	\$15,000
15.	Private Support: Other		\$8,500	\$10,000
16.	Government Support: Federal		\$14,300	

17. Government Support: State/Regional	\$42,448	\$4,000	\$30,000
18. Government Support: Local/County		\$15,000	\$5,000
19. Applicant Cash			
D. Total Cash Income	\$49,508	\$119,300	\$65,000
B. In-kind Contributions	\$16,502	\$10,000	\$10,000
E. Total Operating Income	\$66,010	\$129,300	\$75,000

6. Additional Operating Budget Information (1000 characters)

Use this space to provide the panel with additional detail or information about the operating budget. Please explain any deficits, excess revenue, or major changes to any line items or budget totals. If not applicable, then write "not applicable."

Our operating budget is greatly influenced by grant funding for projects.

Prior fiscal year:

Personnel programmatic and Outside programmatic expenses were primarily for the major archaeology project and subsequent exhibit on Angola.

On the Income side, the Government support was from DHR for that archaeology work.

Current fiscal year:

The outside programmatic expenses were for replacing the traditional cedar-shake roofs on our 1860 houses. The houses are considered part of our collection and used in our preservation and historic architecture programming.

On the income side, the Private Support/Foundation funds covered the roof work.

Federal Support and County Support include COVID relief funding.

Next fiscal year:

Outside fees, programmatic and outside fees other are both projected dollars for a major initiative to turn our yards/landscape into education stations. This includes building a story-telling pavilion and ADA walkways between stations.

The income from Private Foundation is the grant that we have applied for to fund that concept plan and construction. (We were 1 of 2 finalists last year and have strengthened the application and answered their questions from that process.)

7. Paid Staff

- Organization has no paid management staff.
- Organization has at least one part-time paid management staff member (but no full-time)
- Organization has one full-time paid management staff member
- Organization has more than one full-time paid management staff member

8. Hours *

- Organization is open full-time
- Organization is open part-time

9. Does your organization have a strategic or long range plan?

- Yes
- No

10. Rural Economic Development Initiative (REDI) and Underserved Waiver

- Yes
- No

H. Budget Page 8 of 12

1. Proposal Budget Expenses:

Detail estimated proposal expenses in the budget categories listed below. Include only expenses that specifically related to the proposal. You can find a list of non-allowable and match only expenses at dos.myflorida.com/cultural/grants/grant-programs.

The expense section contains three columns:

- a. Grant funds (these are the funds you are requesting from the state)
- b. Cash Match (these are earned or contributed funds supplied by your organization)
- c. In-kind (the value of donated goods and services)
- d. Save each individual line within the budget.
- e. To update budget totals, save each page.

Do not include any non-allowable expenses in the proposal budget. (See: non-allowable expenses).

For General Program Support the Proposal Budget should match the operating budget minus any non-allowable expenses (see non-allowable expenses).

For Specific Cultural Projects the Proposal Budget expenses must equal the Proposal Budget income.

1.1. Personnel: Administrative *

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Bookkeeping and Tax Reporting	\$0	\$0	\$2,000	\$2,000
2	Grant writing/project management	\$0	\$0	\$5,000	\$5,000
Totals:		\$0	\$0	\$7,000	\$7,000

1.2. Personnel: Programmatic *

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Executive Director \$1200 x 12 months	\$14,400	\$0	\$0	\$14,400
2	Museum Techs	\$2,100	\$5,250	\$0	\$7,350
Totals:		\$16,500	\$5,250	\$0	\$21,750

1.3. Personnel: Technical/Production *

1.4. Outside Fees and Services: Programmatic *

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Exhibit design and construction	\$0	\$10,000	\$2,000	\$12,000
Totals:		\$0	\$10,000	\$2,000	\$12,000

1.5. Outside Fees and Services: Other *

1.6. Space Rental (match only) *

#	Description	Cash Match	In-Kind Match	Total
1	Occupation expenses	\$2,400	\$0	\$2,400
Totals:		\$2,400	\$0	\$2,400

1.7. Travel (match only) *

1.8. Marketing *

1.9. Remaining Proposal Expenses *

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Phone/Internet/Office expenses	\$0	\$3,850	\$0	\$3,850
Totals:		\$0	\$3,850	\$0	\$3,850

1.10. Amount of Grant Funding Requested:

\$16,500

1.11. Cash Match:

\$21,500

1.12. In-Kind Match:

\$9,000

1.13. Match Amount:

\$30,500

1.14. Total Project Cost:

\$47,000

2. Proposal Budget Income:

Detail the expected source of the cash match (middle column) your organization will be using in order to match the state funds (first column) outlined in the expense section. Use the budget categories listed below. Do not include your grant request (first column) or in-kind (third column). Include only income that specifically relates to the proposal. The Proposal Budget income must equal to the Proposal Budget cash match in the expenses.

2.1. Revenue: Admissions *

2.2. Revenue: Contracted Services *

#	Description	Cash Match	Total	
1	Contracted programs for private groups	\$1,000	\$1,000	
Totals:		\$0	\$1,000	\$1,000

2.3. Revenue: Other *

#	Description	Cash Match	Total	
1	Fundraising Events	\$2,000	\$2,000	
Totals:		\$0	\$2,000	\$2,000

2.4. Private Support: Corporate *

#	Description	Cash Match	Total	
1	Corporate grant funding for Girls in Science program	\$2,000	\$2,000	
Totals:		\$0	\$2,000	\$2,000

2.5. Private Support: Foundation *

#	Description	Cash Match	Total	
1	Bishop/Parker Foundation	\$10,000	\$10,000	
Totals:		\$0	\$10,000	\$10,000

2.6. Private Support: Other *

#	Description	Cash Match	Total
1	Individual Donor contributions	\$6,500	\$6,500
Totals:		\$0	\$6,500

2.7. Government Support: Federal *

2.8. Government Support: Regional *

2.9. Government Support: Local/County *

2.10. Applicant Cash *

2.11. Total Project Income:

\$47,000

2.12. Proposal Budget at a Glance

Line	Item	Expenses	Income	%
A.	Request Amount	\$16,500	\$16,500	35%
B.	Cash Match	\$21,500	\$21,500	46%
	Total Cash	\$38,000	\$38,000	81%
C.	In-Kind	\$9,000	\$9,000	19%
	Total Proposal Budget	\$47,000	\$47,000	100%

3. Additional Proposal Budget Information (optional) (1000 characters)

Use this space to provide the panel with additional detail or information about the proposal budget. For example, if you have more in-kind than you can include in the proposal budget you can list it here.

This budget reflects the total operating expenses of our organization, but may not reflect all programming expenses that will be undertaken during the proposal year.

Some programming is likely to be funded from sources such as the Florida Humanities Council, that cannot be used as match.

Reflections receives additional in-kind support for maintenance, gardening, and volunteer docents.

I. Attachments and Support Materials Page 9 of 12

Complete the support materials list using the following definitions.

- **Title:** A few brief but descriptive words. Example: "Support Letter from John Doe".
- **Description:** (optional) Additional details about the support materials that may be helpful to staff or panelists. Identify any works or artists featured in the materials. For larger documents, please indicate page number for DAC credit statement and/or logo.
- **File:** The file selected from your computer. For uploaded materials only. The following sizes and formats are allowed.

Content Type	Format/extension	Maximum size
Images	.jpg, .gif, .png, or .tiff	5 MB
documents	.pdf, .txt, .doc, or .docx	10 MB
audio	.mp3	10 MB
video	.mp4, .mov, or .wmv	200 MB

MacOS productivity files such as Pages, Keynote, and Numbers are not acceptable formats. Please save files into .pdf format before submission.

1. Required Attachment List

Please upload your required attachments in the spaces provided.

1.1. Substitute W-9 Form

File Name	File Size	Uploaded On	View (opens in new window)
FL Substitute W9 Form 12.2021.pdf	53 [KB]	5/4/2022 12:08:42 PM	View file

1.2. Federal 990 Form (most recently completed)

File Name	File Size	Uploaded On	View (opens in new window)
2020-2021 990 ROM.pdf	2116 [KB]	5/4/2022 12:09:08 PM	View file

2. Support materials (required)*

File	Title	Description	Size	Type	View (opens in new window)
Archaeology of Freedom EXHIBIT REPORT.pdf			11018 [KB]		View file
Manatee Settlement EXHIBIT REPORT.pdf			4171 [KB]		View file
FREEDOM SEEKERS exhibit and opening event.pdf	Freedom Seekers at the Manatee EXHIBIT		2079 [KB]		View file
Rack Card 2020.pdf	Rack Card		1807 [KB]		View file
Spring Panels low res 9-12-13.pdf	Manatee Mineral Spring Interpretive Signs		5641 [KB]		View file
URR NTF Angola Maroon Community Certificate.pdf	NPS Network to Freedom Certificate		1108 [KB]		View file
Reflections Support Letters NTHP 2021.pdf	Recent Initiative Support Letters		2431 [KB]		View file
Programming Spring 2022.pdf	Programming Spring 2022		85218 [KB]		View file
BOARD MEMBERS 2022.pdf	Board of Directors		39 [KB]		View file
Reflections Achievement Record as of April 2022.pdf	25 Year Achievement Record		91 [KB]		View file

2.1.

J. Notification of International Travel Page 10 of 12

Notification of International Travel

In accordance with **Section 15.182, Florida Statutes**, the grantee shall notify the **Department of State** of any international travel at least **30 days** before the date the international travel is to commence or, when an intention to travel internationally is not formed at least **30 days** in advance of the date the travel is to commence, as soon as feasible after forming such travel intention. Notification shall include **date, time, and location** of each appearance.

1. Notification of International Travel

I hereby certify that I have read and understand the above statement and will comply with **Section 15.182, Florida Statutes**, International travel by state-funded musical, cultural, or artistic organizations; notification to the **Division of Arts and Culture**.

K. Florida Single Audit Act Page 11 of 12

Florida Single Audit Act

In accordance with Section 215.97(2)(a) and 215.97(8)(a), Florida Statutes, and the policies and procedures established by the Division of Arts and Culture, the grantee is required to certify annually if your organization with FEIN (insert FEIN here) expended \$750,000 or more from all combined state sources and all combined federal sources during your organization's fiscal year. If your organization has exceeded the threshold of \$750,000, your organization will be required to comply with the Florida Single Audit Act. You will be required to complete a separate certification form in dosgrants.com following the close of your fiscal year.

1. Florida Single Audit Act

I hereby acknowledge that I have read and understand the above statement and will comply with Section 215.197, Florida Statutes, Florida Single Audit Act and the policies and procedures established by the Division of Arts and Culture.

L. Review & Submit Page 12 of 12

1. Guidelines Certification

I hereby certify that I have read and understand the guidelines and all application requirements for this grant program outlined under section 265.701, Florida Statutes and incorporated by reference into Rule 1T-1.036, Florida Administrative Code.

2. Review and Submit

I hereby certify that I am authorized to submit this application on behalf of Reflections of Manatee, Inc. and that all information indicated is true and accurate. I acknowledge that my electronic signature below shall have the same legal effect as my written signature. I am aware that making a false statement or representation to the Department of State constitutes a third-degree felony as provided for in s. 817.155, F.S., punishable as provided for by ss. 775.082, 775.083, and 775.084.

2.1. Signature (Enter first and last name)

Sherry Robinson Svekis

