Meeting Minutes

Commission Members Present In-Person: None.

Commission Members Present Via Webinar: Dr. Judy Bense, Chair; Mr. John Browning, Jr.; Mr. Bill Clague; Mr. Tony Cortes; Ms. Kathleen Kauffman; Dr. Clifford Smith.

Commission Members Not Present: Mr. Steve Birtman; Dr. Michael Francis; Mr. Rick Gonzalez, Vice Chair; Mr. John Phelps.

DOS Staff Members Present: Dr. Timothy Parsons, Director; Ms. Alissa Lotane, Chief, Bureau of Historic Preservation; Dr. Kathryn Miyar, Chief, Bureau of Archaeological Research; Mr. Michael Hart, Historical Marker Program; Dr. Sarah Liko, Program Administrator.

Members of the Public Present: None.

Item I. Call to Order and Roll Call
Dr. Bense called the meeting to order at 9:32 a.m. and asked Dr. Liko to call the roll. Quorum was confirmed.

Item II. Introduction of Commission, Staff & Guests
Dr. Bense asked the commissioners, staff, and guests to introduce themselves.

Item III. Adoption of Agenda
Dr. Bense asked for a motion to adopt the May 20, 2022, FHC business meeting agenda. Ms. Kauffman so moved. Dr. Smith seconded, and the motion passed unanimously.

Item IV. Approval of Minutes from February 4, 2022, Meeting
Dr. Bense asked for a motion to accept the minutes from the February 4, 2022, FHC business meeting. Ms. Kauffman so moved. Dr. Smith seconded, and the motion passed unanimously.

Item V. Chairman’s Comments
Dr. Bense discussed the Legislature approving the entire Special Category grants list and the future of the historic preservation grants coalition.

Item VI. Director’s Comments
Dr. Bense recognized Dr. Parsons to give the Director’s Comments. Dr. Parsons thanked the commissioners for their time and effort. He briefly discussed the budget and provided legislative updates, including funding of the Special Category grants, historic property maintenance funds, the artifact curation facility, and the African American Cultural and Historical grants program.
Item VII. Committee Reports
Dr. Bense recognized Dr. Miyar to give the Bureau of Archaeological Research report. Dr. Miyar provided updates for each program area, including human remains cases and NAGPRA repatriation, looting cases, and loans and exhibits. She discussed the events that the Bureau held for Archaeology Month and work on a canoe publication.

Dr. Bense recognized Ms. Lotane to give the Bureau of Historic Preservation report. Ms. Lotane provided updates for each program area in addition to the historic cemetery initiative. She discussed staffing, the Florida Master Site File IT update, and the upcoming Preservation on Main Street Conference. She also provided the commissioners with information regarding several county-wide surveys contracted by the Division using federal disaster grant funds.

Dr. Bense recognized Dr. Parsons to give the Grants Program report. Dr. Parsons explained that he had provided the grant program updates during his Director’s Comments.

Item VIII. Business Items
Dr. Bense asked Dr. Liko to provide the commissioners with upcoming dates for the FHC business meetings. The commissioners would like other dates considered for the November business meeting.

Item IX. Other Business
Ms. Kauffman reminded the commissioners to send their appreciation to the legislators.

Item X. Public Comment
None.

Item XI. Adjourn
Dr. Bense asked for a motion to adjourn. Ms. Kauffman so moved, and Dr. Smith seconded. The meeting adjourned at 10:55 a.m.

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Presiding Officer

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State Historic Preservation Officer and
Director, Division of Historical Resources

Approved: ____________________