

# The Fort Lauderdale Children's Theatre, Inc.

**Project Title:** Florida Children's Theatre 2024-2025 General Support

**Grant Number:** 25.c.ps.141.165

**Date Submitted:** Friday, June 16, 2023

**Request Amount:** \$90,000.00

## A. Cover Page Page 1 of 12

### Guidelines

Please read the current Guidelines prior to starting the application: **General Program Support Grant Guidelines**

### Application Type

**Proposal Type: Discipline-Based**


**Funding Category: Level 2**

**Discipline: Community Theatre**

**Proposal Title: Florida Children's Theatre 2024-2025 General Support**

## B. Contacts (Applicant Information) Page 2 of 12

### Applicant Information

- a. Organization Name: The Fort Lauderdale Children's Theatre, Inc. 
- b. DBA: Florida Children's Theatre
- c. FEID: 59-0756789
- d. Phone number: 954.763.6882
- e. Principal Address: 3501 Davie Rd Bldg 5-101 Davie, 33314
- f. Mailing Address: 3501 Davie Rd Bldg 5-101 Davie, 33314
- g. Website: [www.flct.org](http://www.flct.org)
- h. Organization Type: Nonprofit Organization
- i. Organization Category: Other
- j. County: Broward
- k. UEI: SPKNWD2WM1D4
- l. Fiscal Year End Date: 05/31

#### 1. Grant Contact \*

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#### 2. Additional Contact \*

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#### 3. Authorized Official \*

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**4. National Endowment for the Arts Descriptors**

**4.1. Applicant Status**

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Organization - Nonprofit

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**4.2. Institution Type**

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Performing Group - Youth

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**4.3. Applicant Discipline**

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Theatre

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## C. Eligibility Page 3 of 12

### 1. What is the legal status of your organization?

- Florida Public Entity
- Florida Nonprofit, Tax-Exempt

### 2. Are all grant activities accessible to all members of the public regardless of sex, race, color, national origin, religion, disability, age or marital status?

- Yes (required for eligibility)
- No

### 3. Project start date: 7/1/2024 - Project End Date: 6/30/2025 \*

- Yes (required for eligibility)
- No

### 4. How many years of completed programming does your organization have?

- Less than 1 year (not eligible)
- 1-2 years (required for eligibility for GPS and SCP)
- 3 or more years (required minimum to request more than \$50,000 in GPS)

## D. Quality of Offerings Page 4 of 12

### 1. Applicant Mission Statement - (500 characters) \*

Florida Children's Theatre (FLCT) teaches the art of life through the magic of theatre.

(Formerly known as Fort Lauderdale Children's Theatre, Florida Children's Theatre now operates under the new name as a registered DBA.)

### 2. Programming Description - (2000 characters)

Briefly describe the project or program for which you are requesting funding. If you are an LAA or SSO, please include a statement that describes the services provided to your audience (including membership) and how those services are provided.

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Florida Children's Theatre is an educational center for theatre arts serving children and families in South Florida. The oldest documented children's theatre in the state, FLCT was founded in 1952 by two mothers in a garage and was later incorporated in 1959. After many decades in Fort Lauderdale, FLCT is now headquartered at Broward College Central Campus in Davie, featuring a 175-seat theatre, classrooms, and rehearsal space.

FLCT's programming is divided into three distinct areas: **CLASSES** and **CAMPS**, **PRODUCTIONS**, and **OUTREACH PROGRAMS**. All three are arts-education based and designed to balance quality cultural experiences with life changing opportunities for personal growth and development.

**CLASSES** and **CAMPS** provide formal theatre training and creative drama experiences, inspiring students ages 4 to 18 to discover their talents and achieve their potential. Students develop creativity, confidence, teamwork, empathy, poise, flexibility, problem solving, and professional theatre skills that will benefit them as they mature and grow.

**PRODUCTIONS** advance the highest possible standards of live theatre and encourage public appreciation of the art form while developing the audiences and artists of tomorrow. Under the guidance of professional directors, designers, and technicians, students collaborate on a full season of high quality theatrical productions as actors and crew. FLCT's Circus Arts program also performs annually.

**OUTREACH PROGRAMS** range from short to long-term, providing many opportunities for partnerships and collaborations with non-profit agencies, schools, local businesses and more. Projects include performing at community events, character appearances, facilitating arts education/arts integration workshops, and professional development trainings for artists and teachers, including a Teaching Artist Certification Program in partnership with the South Florida Cultural Consortium, Arts for Learning/Miami, and Broward Cultural Division. Other collaborations address topics such as bullying, conflict resolution, diversity, health crisis, and literacy.

In the fall of 2023, The Film Academy @ FLCT will launch in partnership with the After School Film Institute, supported by the Community Foundation of Broward. That will add film acting and production workshops to annual programming, in addition to work force development in the creative industries.

## 2.1. Programming Goals (2000 characters)

Please list at least three goals associated with the project or program for which you are requesting funding.

**Goals:** Broad statements that are usually general, abstract, issue oriented with realistic priorities. Goals are a long-term end to which programs and activities are developed and should reflect the organization's mission statement. Goals can be listed in priority order and ranked.

**Sample goal:** To provide residents and visitors with increased opportunities to view local art and meet local artists.

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### 1. DEVELOP the Full Potential of Young People as Members of the Community

FLCT cultivates an educational and nurturing environment where every young person is accepted and inspired to their utmost potential to become an engaged member of our community.

Through FLCT's artistic training, students develop critical thinking and problem solving, and learn how to succeed in even the most challenging environment. Theatre teaches empathy, teamwork, and perseverance in an engaging way, and encourages adaptability when things don't work as planned during a live performance, all critical skills required to succeed in today's world.

Through the collaborative art form of theatre, FLCT fosters healthy social development, confidence, the ability to communicate effectively, and an appreciation for diversity and culture.

### 2. ACHIEVE the Highest Possible Standards of Theatre Through Artistic Excellence

FLCT prides itself on the quality of its productions, and programming stems from a core value that the best and brightest artists need to work with, and for, young people to create engaging experiences. FLCT's staff are trained professionals that bring their expertise to create dynamic, engaging theatre experiences in collaboration with our students.

FLCT has received numerous awards including Broadway World awards for Best Musical, Best Director, and awards for sets, lighting, costumes, and choreography. FLCT was named one of "12 Great Children's Theatre across the US" by Backstage.com and received the prestigious Ruth Foreman Carbonell Award among many others.

### 3. ENCOURAGE Public Appreciation of the Art Form While Developing the Audiences and Patrons of Tomorrow

Through its productions and partnerships FLCT provides the first exposure to theatre for thousands of children each year as both audiences and participants, helping to create the next generation of artists and patrons.

#### **4. CELEBRATE the Diversity of South Florida's Population Through Collaboration and the Arts**

FLCT engages with diverse communities to provide participation opportunities. Partners have included the African American Research Library, Kids In Distress, Nova Southeastern University's Lifelong Learning Institute, Willow Wood Assisted Living Center, and others, offering workshops, performances, and talk backs. FLCT is committed to the twin goals of representation and opportunity for minorities in the arts.

#### **2.2. Programming Objectives (2000 characters)**

Please list the three corresponding objectives for the goals listed above.

**Objectives:** Specific, measurable ends that are achievable within a time frame and mark progress towards achieving goals.

**Sample Objective:** At least 300 residents and visitors will view local art and be invited to a "meet the artist reception"

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**1. Reach up to 3,500 individual audience members and 200 direct youth participants through a main stage production season of 5 plays or musicals, including our annual circus production. Additionally, FLCT will produce other performances such as concerts and smaller 'Second Stage' shows impacting an additional 1,000 individuals.**

**2. Secure approximately 400 individual enrollments in year-round classes and camps in acting, musical theatre, circus, film, and creative drama for ages 4-18 at the theatre's facilities in Broward County. Class sessions and weekly camps culminate in showcases for friends and family, expanding the total impact by up to 400 friends and family members.**

**3. Summer campers perform shows which will be attended by up to 1,500 audience members, including campers from other local camps.**

**4. Impact an additional 14,000 individuals through community and educational outreach programming including free performances, skill-based workshops, support services, and arts integration education programs including teacher training and modeling at primary, secondary and collegiate levels in support of current academic curriculum standards. Outreach events and programs happen year-round.**

**5. The grant period will coincide with the second year of the new Film Academy @ FLCT pilot program and as such, the objective for that program will be to modify curriculum and class offerings in response to metrics and feedback from the prior inaugural year of the Academy with the goal of long term sustainability and growth of the program.**

#### **2.3. Programming Activities (2000 characters)**

Please list the project or program activities.

**Activities:** These are the specific activities that achieve the objectives.

**Sample Activities:** Work with local arts and tourism organizations to promote art shows.

Communicate with local art teachers to encourage students to attend shows. Schedule artist commentaries and news articles to promote the shows.

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#### **Productions**

**FLCT produces 5-6 season productions each year including:**

- **Family Series productions (grades 2-12 participating)**
- **Teen Repertory Productions (middle and highschool)**
- **Circus Productions**
- **A Summer Production featuring students and adults performing together**

The Family Series is young audience focused. Examples include *Elf* and *Cinderella*.

Teen Repertory productions focus on challenging our older students with more mature/difficult subject matter. Examples include *Into The Woods* and *Chicago Teen Edition*.

FLCT offers a circus arts training program and a Cirque-du-Soleil style Circus Production is produced annually. The circus troupe also tours locally and in summer 2023 will perform at the prestigious regional theatre The Wick.

The Summer Production is all ages and ranges from family fare like *The Little Mermaid* to Broadway-style shows such as *Mamma Mia!*

In addition to performing, students also fill crew positions including lights, sound, deck, and stage management. Helmed by professional directors and designers, FLCT strives to balance a quality educational experience with a top notch artistic product.

### **Classes/Camps**

Classes balance learning in the art form of theatre with life skill development, and are creative drama-based to provide students with the confidence, creativity, teamwork, and poise to develop into happy, healthy, contributing young adults. Classes in acting, musical theatre, voice, circus, and more introduce students to concepts and techniques that support their growth as actors and as people. Trained professionals teach each class, and each session culminates in a showcase for family and friends. Over 50 unique class and camp sessions will be offered during the grant period.

New for 2023, the Film Academy @ FLCT will offer Acting for the Camera classes for different age groups and a Film Production Workshop for middle and high school students where students will write, produce, and edit a short film while learning a variety of technical film-making skills.

### **Outreach**

Outreach programs range from short to long-term and provide opportunities for partnerships with non-profit agencies, schools, and businesses. Projects include community performances, teacher trainings, and arts education/art integration workshops on a variety of social topics including literacy, diversity, bullying, health crisis/bereavement, and more at a variety of venues, year round.

## **2.4. Partnerships & Collaborations (2000 characters)**

Describe any partnerships and/or collaborations with organizations directly related to General Programming (GPS) or the Specific Cultural Project (SCP). Discuss the responsibilities and benefits of the relationship and whether any formal agreements are in place.



**FLCT is a leader in developing collaborative partnerships in Broward County and across the region and regularly partners with other cultural and social service organizations to meet shared goals and better serve the community.**

**Recent examples include:**

- **The City of Coral Springs contracts FLCT annually to facilitate an educational, hands-on workshop for their Martin Luther King Day student conference.**
- **FLCT partners with schools and social service organizations to provide classes, performance opportunities, production support, set and costume loans, etc. where arts programs do not exist or are under resourced. Examples: Kids in Distress, charter schools.**
- **Arts for Learning Miami selected FLCT's Executive Artistic Director to be trained in the Wolf Trap Early Learning Initiative to enhance early literacy, and chose her to develop and implement a teaching artist certification program.**
- **FLCT is a founding partner in the Broward Literacy Coalition's work to improve student performance through arts education.**
- **FLCT provides arts integration training and modeling at the primary, secondary and collegiate levels in support of current academic curriculum standards. Partners include Turnaround Arts, Florida Alliance for Arts Education, Partnership for Arts Integrated Teaching, Palm Beach State College, Broward College, and more.**
- **FLCT hosts readings, rehearsals, auditions, performances, meetings, and workshops for community and arts organizations.**
- **FLCT donates space and provides consulting and support to minority-led/minority-focused performances groups, including Beaux Production Company and Fulfillment Theatre, two local, innovative Black-led performing arts companies, and served as a host to the Black Fringe Festival.**
- **FLCT produced *Never Had A Friend*, an autobiographical play about overcoming racial and economic adversity and continues to host performances of the play.**
- **The Wick Theatre in Boca Raton will host a touring production of FLCT's Circus Troupe this summer.**
- **The new initiative the Film Academy @ FLCT is produced in partnership with Miami's After School Film Institute and the Community Foundation of Broward.**

**Partnerships and collaboration are an integral part of FLCT's philosophy, and through them we are able to increase participation, reach underserved populations, and expand community service.**

**See Partnership attachment for additional information.**

### **3. Project/Program Evaluation (2000 characters)**

**How will you determine if your Goals and Measurable Objectives are achieved? Who will conduct the evaluation, and who will the evaluation target? What methods will be used to collect participant feedback? (Surveys, evaluation forms, interviews, etc.) When will you collect the information, and how will it be used to inform future programming?**

Goals and objectives are derived from planning programming whose outcomes are predictable based on past performance. Year to year program offerings remain relatively stable, with some adjustments to the schedule based on demand, student interest, space, scheduling, staffing needs, etc.

Participation figures and program income including ticket sales, tuition and enrollment figures, are tracked through point of sale software.

Outreach attendance and participation numbers are calculated through a combination of head counts, program partner reported figures, and large event in-person estimates.

FLCT also does regular evaluation on the quality and relevance of all its programs.

FLCT staff interface directly with students and parents on a daily basis and receive and solicit ongoing feedback.

Classes are evaluated through student, parent and teacher assessments. Students are evaluated based upon progress, growth and achievement. Senior staff review teacher performance and coordinate curriculum based on feedback and direct observation.

Productions are evaluated throughout the process by the director, cast, and crew. Students receive verbal evaluations from the director. Staff and teaching artists de-brief after each production to discuss the process and quality, with improvements implemented as needed.

Outreach partnership programs utilize student and teacher evaluations, focus groups, and follow-up visits to assess the quality of the work. Staff and volunteers perform post-program evaluations and we regularly meet with our partners to evaluate the personal and educational impact of partnership programs.

Formal surveys also allow FLCT to receive, gauge, and quantify patron satisfaction.

The most recent survey conducted in January 2023 polled attendees of our December 2022 production of *Elf The Musical Jr* and students who attended class sessions during Fall of 2022. A survey response break down follows:

How would you rate the quality of the production *ELF, Jr.*?

- Excellent 90%
- Good 10%
- Fair 0%
- Low 0%

How would you rate the quality of class/classes your child attended?

- Excellent 80%
- Good 20%
- Fair 0%
- Low 0%

How likely is it you would recommend Florida Children's Theatre

- Very likely 100%
- Somewhat likely 0%
- Not likely 0%

How would you rate the the value for price paid?

- **Excellent 60%**
- **Good 40%**
- **Fair 0%**
- **Low 0%**

## E. Impact - Reach Page 5 of 12

**For questions 1-6, do not count individuals reached through TV, radio, cable broadcast, the Internet, or other media. Include actual audience numbers based on paid/free admissions or seats filled. Avoid inflated numbers, and do not double-count repeat attendees.**

**Total number of individuals who will be engaged?**

**21000**

**1. What is the estimated number of events related to this proposal?**

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**150**

**2. What is the estimated number of opportunities for public participation for the events?**

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**750**

**3. How many Adults will participate in the proposed events?**

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**5,000**

**4. How many K-12 students will participate in the proposed events through their school?**

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**1,500**

**5. How many individuals under the age of 18 will participate in the proposed events outside of their school?**

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**14,475**

## 6. How many artists will be directly involved?

Enter the estimated number of professional artists that will be directly involved in providing artistic services specifically identified with the proposal. Include living artists whose work is represented in an exhibition regardless of whether the work was provided by the artist or by an institution. This figure should reflect a portion of the total individuals benefiting. If no artists were directly involved in providing artistic services enter 0.

### 6.1. Number of artists directly involved?

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25

### 6.2. Number of Florida artists directly involved?

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24

## 7. Proposed Beneficiaries of Project

Select all groups of people that your project intends to serve directly. For each group, you can select more than one answer if applicable. If your project/program served the general public without a specific focus on reaching distinct populations, then select the “No Specific Group” options.

### 7.1. Race Ethnicity: (Choose all that apply) \*

No specific racial/ethnic group

### 7.2. Age Ranges (Choose all that apply): \*

Children/Youth (0-17 years)

Young Adults (18-24 years)

### 7.3. Underserved/Distinct Groups: \*

Individuals with Disabilities

Individuals below the Poverty Line

Youth at Risk

## 8. Describe the demographics of your service area. (2000 characters)\*

Demographics are distinct characteristics of a population. Examples include but are not limited to: age, race, ethnicity, religion, gender, income, family status, education, veteran, disability status, and employment.

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Broward County has a population of approximately 1,947,026 people, 732,464 households, and 463,812 families. Children under 18 make up 21% of the total population and seniors 65+ constitute 17.5%.

The racial make-up breaks down as 33.6% White (non-Hispanic), 32% Hispanic (all), 30.6% Black/African American, 3.9% Asian, 2.4% multi-racial, less than 1% Native American, Pacific Islander, Alaskan Native, or Other. The median income for a household is \$64,522. Per capita income is \$36,451. Persons living in poverty is estimated at 12.8%. Disability (under 65) is 6.6%.

### 9. Additional impact/participation numbers information (optional) (1500 characters)

Use this space to provide the panel with additional detail or information about the impact/participation numbers. Describe what makes your organization/programming unique.

FLCT takes a wholistic approach, focusing equally on the educational experience and high quality artistic products, as well as providing innovative arts integration outreach programs.

FLCT's core value that professional teaching artists need to work with, and for, young people informs every aspect of programming. We recognize that the awesome responsibility of helping young people learn and grow as they navigate the complexities of the world demands intentionality, age appropriate curricula, compassion, and skill. Only the highest quality arts experiences will encourage the artists, providers, and patrons of the future.

To that end, all staff members and artists are selected based on their commitment to that philosophy, their collaborative spirit, their experience in the field and in the community, and their desire to continue their own development as teaching artists, mentors, and theatre professionals.

FLCT serves a wide range of young people, providing a space to explore the arts with like minded peers. It often serves as a safe place for kids who feel they don't necessarily "fit" in others areas of their lives, and a place where live-long bonds are formed, both with each other and the arts. Program services extend to adults, seniors, and those with special needs as well. That breadth of programming requires a comprehensive and responsive decision making model, to ensure that every constituency is respected, represented, and inspired.

Whether its challenging our teens with productions like *Les Miserables* or *Hamlet*, exploring storytelling with PRE-K to first graders in their first acting class, or building up physical capabilities in our Circus program, FLCT puts student needs and abilities front and center. We teach, encourage, nurture, and guide so that each individual star shines bright.

### 10. In what counties will the project/program actually take place? (Select a minimum of one) \*

- Broward
- Miami-Dade
- Palm Beach

### 11. What counties does your organization serve? (Select a minimum of one)\*

- Broward
- Miami-Dade
- Orange
- Palm Beach
- Suwannee

## 12. Describe your virtual programming. Only for applicants with virtual programming. (2500 characters)

Briefly describe any virtual programming that you provide to the public. This information should include who is able to access the programming and any payment structure.

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When permitted by our licensing agreements, FLCT provides all participants digital access to streaming videos of our productions.

FLCT facilitates an arts education teacher training and certification program in partnership with Broward Cultural Division. Some of the workshops take place virtually via Zoom.

Some parent orientation meetings are held virtually via Zoom.

It is the goal as part of the new Film Academy @ FLCT that other streaming programming, virtual workshops, and live production streaming may be added in the future as the program grows.

## 13. Proposal Impact (3500 characters)

How is your organization benefitting your community .What is the economic impact of your organization?

**Organizations:** Include education and outreach activities.

**Solo or Individual Artists:** Include any positive social elements and community engagement anticipated from the project.

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FLCT primarily serves residents and visitors to Miami-Dade, Broward and Palm Beach Counties, with other counties served by outreach programs and performances when opportunities arise.

Each year approximately 20,000 individuals are impacted by FLCT's programs as audience members or participants in classes, productions and outreach events.

### ECONOMIC IMPACT

- FLCT provides full, part time, and project employment to local artists, teachers, administrative, production, and support staff.
- FLCT provides contract services for other organizations.
- FLCT provides rental income to other venues.
- FLCT purchases advertising from publications and websites.

- **FLCT purchases services and materials from outside merchants.**
- **FLCT provides up to \$100,000 yearly in financial assistance to families who would not otherwise be able to participate in paid programming. FLCT is committed to the philosophy that economic status will never be a barrier to participation.**
- **Free and reduced priced tickets are provided.**
- **Low cost and free services provided to schools and non-profit groups.**

**According to the Americans For The Arts Economic Prosperity Calculator, FLCT and its related activity account for total community expenditures of \$1.6 million, 48 full-time equivalent jobs, household income of \$1.1 million and local and state government revenue of \$160,000.**

### **EDUCATIONAL IMPACT**

**Educational programs stem from a commitment to foster life-long relationships with the arts and the benefits thereof. Staff members are trained professionals with degrees and experience in theatre, film, music, education, and psychology, and provide educational activities to support life-changing personal and artistic growth in our students.**

**Theatre teaches creative problem solving and teamwork, improves reading comprehension and executive function, all while building self-esteem and fostering empathy to help young people grow into thoughtful and successful members of the community.**

**Class curriculum supports artistic, academic, and social development in an age-appropriate manner from Pre-K to 12th grade, including a college prep program that offers counseling, audition prep, and application support.**

**Strong relationships are forged through long-term participation with FLCT programs, and often students continue to stay involved after graduation. Alumni participate in our summer productions, internships, and as seasonal staff. Many go on to successful careers in the performing arts, and even those who do not still credit FLCT for teaching them life skills which help them succeed in a wide variety of careers including education, medicine, law, marketing, entrepreneurship and more.**

### **COMMUNITY IMPACT**

**Outreach programs increase accessibility to cultural programming to those who may not have the resources to participate, and reach a diverse audience and student base.**

**Programs range from short to long-term, providing many opportunities for partnerships and collaboration. Projects include performing at community events, staffing information booths, mask making, holiday caroling, and more at venues around South Florida.**

**FLCT regularly provides performances and character appearances for the Museum of Discovery and Science, the Galleria Mall, children's hospitals, and other organizations, including the library at Nova Southeastern University, the Town of Davie, Old Davie School, Flamingo Gardens and more.**

**Past and current partnerships include collaborations with schools and agencies to present programs that utilize arts infusion to address topics such as bullying, cultural sensitivity, literacy, health crisis, family bereavement and more.**



**FLCT currently provides arts integration training and modeling for schools and colleges. Partnerships with Kids in Distress, Deliver the Dream, CARE Vitas Hospice and other social service groups provided life-changing performance opportunities to young people in need and help to build confidence, teamwork, and a sense of community to otherwise marginalized populations.**

**Providing arts-integrated outreach programs that serve important community needs is one of FLCT's core values and is one of the three pillars of programming in addition to productions and classes.**

## **14. Marketing and Promotion**

### **14.1. How are your marketing and promoting your organizations offerings? \***

- Brochures**
- Collaborations**
- Email Marketing**
- Magazine**
- Pay Per Click (PPC) Advertising**
- Organic Social Media**
- Paid Social Media**

### **14.2. What steps are you taking in order to build your audience and expand your reach? (3500 characters)**

**How are you marketing and promoting your organizations offerings?**

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**FLCT uses a variety of marketing, promotional, publicity and advertising methods to spread awareness of our programming and drive enrollments and ticket sales. These include, but are not limited to:**

- Purchasing print and online advertising in local publications including community papers and family magazines, family websites, and third-party emails**
- Maintaining an active and up-to-date informational website with 24-hour online ticketing**
- Comprehensive email address collection effort and regular marketing emails**
- Taking advantage of free calendar listings online and in print**
- Partnering with local organizations to offer free performances and workshops at which we can distribute our materials**
- Utilizing our relationships with the Galleria Mall and Broward College to increase awareness of our programming, including a presence at Guest Services and on the Galleria website, Broward College emails, participating in promotional and partner events, and other performance opportunities**
- Maintaining and cultivating organizational awareness within the county, non-profit, service, and business communities through memberships and participation in**

associations including the Broward Cultural Council, The Theatre League of South Florida, Chambers of Commerce, and more

- Distribution of show postcards and class brochures
- Telemarketing/email efforts for group ticketing
- Free and paid advertising opportunities as they arise including radio, email and online
- Participation in the Culture Force mobile app and ArtsCalendar.com
- Active social media including Facebook and Instagram
- Search engine optimization
- Free public performances at parks, festivals and other locations (e.g. Flamingo Gardens, YMCA, county and city parks, etc.)

FLCT is a resident company at Broward College providing FLCT with additional marketing opportunities through partner networks, and the ability to reach a wider audience through its central location in the county. FLCT also partnered with Bailey Hall, the 1,000+ seat theatre on campus, for larger productions and camp shows which allow for expanded group sales for field trip performances. Bailey Hall currently has limited operations post-COVID, but we are negotiating for access to the facility in coming seasons.

FLCT will produce *Why Mosquitoes Buzz* for the Broward Schools Student Enrichment in the Arts program which will be seen by up to 2,400 public school students.

Our newest initiative, The Film Academy at FLCT, is launching in fall of 2023 and will provide personal and pre-professional development for middle and high school students in the ever-expanding television and film industries, as well as classes for younger students.

Through a variety of workshops, hands-on artistic and technical training, community partnerships, and film festivals, Academy participants will learn the skills needed to enter the creative industries work force, gain acceptance into top collegiate level training programs, and benefit from the creativity of production at a deep level while growing into young adulthood.

The Film Academy programming has three distinct components: classes, a film creation project, and Pro Series experiences.

Acting for the Camera classes teach the skills and techniques specific to working in TV and film and how to act for the camera. Lessons in character development and script analysis will support industry specific skills such as auditioning, commercial work, and reel creation.

The Film Creation Project is held in partnership with The After School Film Institute and provides hands-on, pre-professional training in the industry. Students benefit from direct interaction with active industry professionals who serve as mentors, guiding students through the entire filmmaking process: conceiving, writing, filming, directing, producing, and editing a short film that will be eligible for entry into domestic and international film festivals.

The Pro Series sees industry professionals share their work, process, and experience in a series of intimate presentations and talk-backs.

The Film Academy @ FLCT is a three year pilot program funded by The Community Foundation of Broward and is key component in FLCT's growth strategy.



## F. Impact - Access for All Page 6 of 12

**1. Describe how the facilities and proposal activities are accessible to all audiences and any plans that are in place to improve accessibility. In addition to your facility, what specific step are you taking to make your programming accessible to persons of all abilities and welcoming to all members of your community? (3500 characters)**

For example, explain use of accessibility symbols in marketing materials, accessibility of facilities and programming and/or target population. You can find resources on accessibility at [dos.myflorida.com/cultural/info-and-opportunities/resources-by-topic/accessibility](https://dos.myflorida.com/cultural/info-and-opportunities/resources-by-topic/accessibility). We encourage all applicants to include images in the support materials showing the use of accessibility symbols in marketing materials.

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FLCT offices, classrooms, rehearsal, and performance spaces are fully accessible and ADA compliant. There are designated parking spaces for people with disabilities, elevators where needed, accessible restrooms, and dedicating disability seating. All rented performance venues are public, fully accessible facilities as well.

Students with many physical, cognitive, and emotional/behavioral challenges are invited to participate and welcomed. We have had students with autism, Cerebral Palsy, speech disorders, and other physical and emotional conditions fully participate as members of our production casts and classes.

We regularly work with young people with ADD/ADHD, autism, bipolar disorder, and a variety of sensory, visual or auditory processing complexities. FLCT programs are frequently recommended to parents by local psychologists, counselors and speech/language pathologists because of our comfort and experience in working with a wide range of abilities.

Staff members work closely with parents and caregivers to ensure that program activities will meet the individual needs of our students. One exceptional student with cerebral palsy and Asperger's Syndrome received an international award through the Council for Exceptional Children after being nominated by FLCT. He was one of only twenty seven recipients and one of only five in the arts category. FLCT's Executive Artistic Director joined the family for the awards ceremony in Washington D.C. Another autistic student who spent many years with FLCT portrayed the challenging lead role of Christopher (a character with Aspergers) in *The Curious Incident of the Dog in the Night-time* at the prestigious Interlochen Academy.

FLCT partners with Deliver the Dream, a social service organization, to provide specialty programming for families dealing with a terminal illness, death of a loved one, or other health crises, and has also worked with Camp Vitas, a hospice organization to provide integrated arts experiences for grieving families and children.

Free or reduced price tickets are provided to social service agencies that bring children, seniors, and adults with special needs or disabilities to our shows and we work with these organizations to ensure quality experiences for audience members of all abilities. FLCT also provides free tickets to assisted living and senior centers, who bus in groups to attend productions. For some, it is the only time they leave their facilities.

**The Exceptional Theatre Company (ETC) is a theatre program for special needs adults and is now a company-in-residence. FLCT is proud to be a producing partner, providing reduced price rental space for their offices, classes, and shows, as well as production and creative support.**

**In partnership with Kids In Distress, FLCT has provided dedicated performance opportunities to at-risk youth, and our summer productions encourage participation by FLCT adult alumni and others with special needs. A new partnership with HANDY (Helping Abused and Dependent Disadvantaged Youth) will focus on the therapeutic benefits of expressive arts as well as work force skill building for the young people in their care.**

## **2. Policies and Procedures**

Yes

No

## **3. Staff Person for Accessibility Compliance**

Yes

No

**3.1. If yes, what is the name of the staff person responsible for accessibility compliance?**

Janet Erlick

## **4. Section 504 Self Evaluation**

Yes, the applicant has completed the Section 504 Self Evaluation Workbook from the National Endowment for the Arts.

Yes, the applicant completed the Abbreviated Accessibility Checklist.

No, the applicant has not conducted an accessibility self-evaluation of its facilities and programs.

**4.1. If yes, when was the evaluation completed? 5/1/2022**

## **5. What efforts has your organization made to provide programming for all? (2000 characters)**

**The mission of FLCT is to teach the art of life through the magic of theatre. We commit to using our theatrical platform to shape our world in a way that honors, celebrates, protects, and highlights members of many different communities, so that the stories of all may be seen, learned from, and explored on our stages. Representation and opportunity are key components to fulfilling that promise. Show selection and casting choices also reflect that commitment.**

**Our production of Lin Manuel Miranda's *In the Heights* gave our teens the opportunity to reflect on the Hispanic/Latin cultural experience, and guest speakers during the rehearsal process, including cast parents, were invited to share their personal immigration stories. The teens researched and presented about their own families' countries of origin, immigration laws/reform, and issues that directly affect this community.**

**The teen cast of *Ragtime* explored issues of race and immigration in American history. One profound rehearsal activity called a privilege walk physically demonstrated how different life experiences were for the cast members themselves, as the group ranged from children of families with tremendous wealth to students dealing with significant poverty, including a student staying in a homeless shelter with his family after being found living in a car with his mother and seven of his siblings. The production content provided context for deep sharing, building of empathy and compassion, and skill in understanding, respecting, and celebrating difference.**

**In addition to Exceptional Theatre Company (serving special needs adults) being a company-in-residence, FLCT also offers free space and production support to several minority-led fledging theatre companies.**

**In accordance with the philosophy that no child should be barred from participation because of their family's financial circumstances, FLCT maintains a generous need-based scholarship program and also offers payment plans for tuitions and production fees.**

**Outreach programs prioritize underserved populations. Understanding that transportation may be an issue for many, FLCT often takes programming directly into communities and local neighborhoods through partnerships with venues such as schools, parks, and community centers.**

# G. Management and Operating Budget Page 7 of 12

## 1. Organization History (2000 characters)

Briefly describe your organization's history including founding dates and significant changes in management, location, mission, etc. Also, include major accomplishments and program growth, adaptation to external factors and significant relationships and partnerships.

---

Started by two moms in a garage in 1952, FLCT was the first documented children's theatre in the state of Florida and incorporated in 1959. Young aspiring actors began flocking to FLCT, which became both an anchor and a catalyst for cultural growth in the region.

In 1970, FLCT purchased a building on the edge of downtown Fort Lauderdale and became the first arts organization in Broward County to own its own property. "The Studio" on Andrews Avenue was home to FLCT until 2005, when extensive damage from Hurricane Wilma caused the theatre to relocate.

After a few years of nomadic operations, FLCT moved into the Galleria Mall in 2009, and spent a decade there. During that time, the Theatre rebranded as Florida Children's Theatre, to more accurately represent the breadth of programming taking place regionally and beyond. At the Mall, four store fronts hosted classes, productions, and offices until limited space for concurrent activities led to a stalling of programmatic growth.

A growing number of students came from west and south Broward, with many others interested but unable to make the drive to east Fort Lauderdale. An extensive review led the Board and Staff to search for a larger, more centrally located space, and determined that the best location would be on the I-595 corridor with easy access to major highways and closer to the high concentration of families out west.

In 2018, FLCT partnered with Broward College to relocate to its Central Campus in Davie. FLCT built out new classroom, rehearsal, and shared performance spaces, and moved operations in September of 2020. This venue brings additional arts programming to the central and western parts of Broward County, increasing opportunities for community participation.

While a couple hundred people participated in the early years, FLCT now serves approximately 20,000 people each year. Originally administrated by one staff member and several volunteers, Florida Children's Theatre currently employs 17 full and part-time staff members, with additional independently contracted professional artists, designers, and educators who bring the magic of live theatre to the families of South Florida.

The CEO has been at the helm since 1999, and has navigated the organization through many transformative changes.

FLCT offers Theatre and Circus Arts classes, camps, shows, and outreach programs year round, and is currently launching a film program as well.

## 2. Fiscal Condition and Sustainability (2000 characters)

Describe the fiscal condition of the organization as it relates to the successful completion of the proposal. Also describe plans to sustain the proposal activities after the grant period.

---

FLCT will be celebrating its 73rd year during the 2024-2025 season, and has a strong history of responsible financial management and sustainability including:

- A history of delivering a balanced budget
- 100% Board participation in fundraising
- Diverse income streams that do not rely on one source of income for stability
- Proven ability to deal swiftly with budget shortfalls or cash flow challenges through fundraising and program modifications to avoid incurring long term debt
- Commitment from the board, management, and staff to operate with fiscal responsibility through on going assessment of proposed-to-actual finances
- A generous scholarship fund to help students with financial hardships to participate, regardless of their ability to pay
- Consistent compliance with all contract obligations, including grants

FLCT relies on a variety of income sources including tuitions, ticket revenue, contracted services, and contributed income such as grants, foundation gifts, corporate sponsorship, individual giving, and special events.

Programming decisions are made based on total revenues so organization stability is not adversely affected by fluctuations in individual event revenue. FLCT's programming remains consistent year over year with a full roster of classes, productions and outreach programs. As funding levels and earned revenue patterns change, the budget is adjusted accordingly.

FLCT sold significant land holdings and allocated a portion of those funds to build out our facility at Broward College and to pre-pay several years rent to ease the financial burden of the transition, keeping the organization on strong financial footing during the relocation, transition, and eventual expansion.

Despite a slow down due to COVID shutdowns coinciding with our relocation, FLCT remained stable financially during the pandemic and is now seeing a steady recovery. A new capital campaign was delayed but will be launched to raise additional funds and start an endowment.

Over time, sustainable growth and program expansion, including the new Film Academy, is now possible because of the size and location of the new facility.

3. Completed Fiscal Year End Date (m/d/yyyy) \* 5/31/2023

## 4. Operating Budget Summary



<b>Expenses</b>	<b>Previous Fiscal Year</b>	<b>Current Fiscal Year</b>	<b>Next Fiscal Year</b>
<b>1. Personnel: Administrative</b>	<b>\$42,385</b>	<b>\$43,750</b>	<b>\$45,000</b>
<b>2. Personnel: Programmatic</b>	<b>\$171,623</b>	<b>\$230,250</b>	<b>\$235,000</b>
<b>3. Personnel: Technical/Production</b>	<b>\$80,279</b>	<b>\$80,000</b>	<b>\$81,000</b>
<b>4. Outside Fees and Services: Programmatic</b>	<b>\$87,410</b>	<b>\$80,000</b>	<b>\$80,000</b>
<b>5. Outside Fees and Services: Other</b>	<b>\$15,205</b>	<b>\$16,200</b>	<b>\$16,500</b>
<b>6. Space Rental, Rent or Mortgage</b>	<b>\$6,300</b>	<b>\$6,480</b>	<b>\$6,500</b>
<b>7. Travel</b>			
<b>8. Marketing</b>	<b>\$27,627</b>	<b>\$27,716</b>	<b>\$30,000</b>
<b>9. Remaining Operating Expenses</b>	<b>\$297,784</b>	<b>\$412,914</b>	<b>\$420,000</b>
<b>A. Total Cash Expenses</b>	<b>\$728,613</b>	<b>\$897,310</b>	<b>\$914,000</b>
<b>B. In-kind Contributions</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>C. Total Operating Expenses</b>	<b>\$748,613</b>	<b>\$917,310</b>	<b>\$934,000</b>
<b>Income</b>	<b>Previous Fiscal Year</b>	<b>Current Fiscal Year</b>	<b>Next Fiscal Year</b>
<b>10. Revenue: Admissions</b>	<b>\$73,413</b>	<b>\$65,000</b>	<b>\$75,000</b>
<b>11. Revenue: Contracted Services</b>	<b>\$405,649</b>	<b>\$414,160</b>	<b>\$415,000</b>
<b>12. Revenue: Other</b>	<b>\$3,323</b>	<b>\$7,150</b>	<b>\$8,000</b>
<b>13. Private Support: Corporate</b>	<b>\$5,380</b>	<b>\$10,000</b>	<b>\$10,000</b>

<b>14. Private Support: Foundation</b>	<b>\$10,000</b>	<b>\$146,000</b>	<b>\$146,000</b>
<b>15. Private Support: Other</b>	<b>\$94,512</b>	<b>\$85,000</b>	<b>\$90,000</b>
<b>16. Government Support: Federal</b>			
<b>17. Government Support: State/Regional</b>	<b>\$90,000</b>	<b>\$55,000</b>	<b>\$55,000</b>
<b>18. Government Support: Local/County</b>	<b>\$109,413</b>	<b>\$115,000</b>	<b>\$115,000</b>
<b>19. Applicant Cash</b>			
<b>D. Total Cash Income</b>	<b>\$791,690</b>	<b>\$897,310</b>	<b>\$914,000</b>
<b>B. In-kind Contributions</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>E. Total Operating Income</b>	<b>\$811,690</b>	<b>\$917,310</b>	<b>\$934,000</b>

### 5. Additional Operating Budget Information (1000 characters)

Use this space to provide the panel with additional detail or information about the operating budget. Please explain any deficits, excess revenue, or major changes to any line items or budget totals. If not applicable, then write "not applicable."

**Contracted Service revenue includes payments from partner organizations for program services as well as income from tuitions and production fees.**

**Remaining Operating Expenses includes all costs associated with physical productions and materials expenses for shows, camps, classes, outreach programs, etc.**

**Increase in Personnel: Programmatic due to increased staffing and modest pay raises**

**Increase in Remaining Operating Expenses due to increased expenses for the launch of The Film Academy including partner costs and is offset by the increase in Foundation Revenue.**

**Reduction in State support is due to the State GPS program being funded at a reduced percentage to prior fiscal year.**

**Decrease in cash box office reflects the fact that due to scheduling conflicts we are producing one less show this year.**

**Decrease in Private Support represents a change in venue for our Annual Gala and reduced capacity.**

**Please note that the Fiscal Year budgets do not include any rent payments for our space at Broward College since as part of our initial lease agreement there was a significant pre-payment for multi-year rent. Rent will be included on future budgets when costs are actually paid out in that year.**

## 6. Paid Staff

- Organization has no paid management staff.
- Organization has at least one part-time paid management staff member (but no full-time)
- Organization has one full-time paid management staff member
- Organization has more than one full-time paid management staff member

## 7. Hours \*

- Organization is open full-time
- Organization is open part-time

## 8. Does your organization have a strategic or long range plan?

- Yes
- No

# H. Management and Proposal Budget Page 8 of 12

## 1. Rural Economic Development Initiative (REDI) and Underserved Waiver

Yes

No

## 2. Proposal Budget Expenses:

Detail estimated proposal expenses in the budget categories listed below. Include only expenses that specifically related to the proposal. You can find a list of non-allowable and match only expenses at [dos.myflorida.com/cultural/grants/grant-programs](https://dos.myflorida.com/cultural/grants/grant-programs).

The expense section contains three columns:

- a. Grant funds (these are the funds you are requesting from the state)
- b. Cash Match (these are earned or contributed funds supplied by your organization)
- c. In-kind (the value of donated goods and services)

Save each individual line within the budget.

To update budget totals, save each page.

Do not include any non-allowable expenses in the proposal budget. (See: non-allowable expenses).

For General Program Support the Proposal Budget should match the operating budget minus any non-allowable expenses (see non-allowable expenses).

For Specific Cultural Projects the Proposal Budget expenses must equal the Proposal Budget income.

### 2.1. Personnel: Administrative \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Portion of Executive Artistic Director	\$0	\$15,000	\$0	\$15,000
2	Portion of Program Manager	\$0	\$5,000	\$0	\$5,000
3	Business Manager	\$0	\$25,000	\$0	\$25,000
<b>Totals:</b>		<b>\$0</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$45,000</b>

### 2.2. Personnel: Programmatic \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Portion of Executive Artistic Director	\$30,000	\$50,000	\$0	\$80,000
2	Portion of Program Manager	\$20,000	\$25,000	\$0	\$45,000
3	Education Director	\$20,000	\$27,000	\$0	\$47,000
4	Dir. of Development	\$0	\$63,000	\$0	\$63,000
<b>Totals:</b>		<b>\$70,000</b>	<b>\$165,000</b>	<b>\$0</b>	<b>\$235,000</b>

### 2.3. Personnel: Technical/Production \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Producing Director	\$20,000	\$39,000	\$0	\$59,000
2	Technical Support	\$0	\$22,000	\$0	\$22,000
<b>Totals:</b>		<b>\$20,000</b>	<b>\$61,000</b>	<b>\$0</b>	<b>\$81,000</b>

### 2.4. Outside Fees and Services: Programmatic \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Outside Artists (Set, Music, Costumes, etc)	\$0	\$80,000	\$5,000	\$85,000
<b>Totals:</b>		<b>\$0</b>	<b>\$80,000</b>	<b>\$5,000</b>	<b>\$85,000</b>

### 2.5. Outside Fees and Services: Other \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Business Expense (Accounting, legal, payroll)	\$0	\$16,500	\$5,000	\$21,500
<b>Totals:</b>		<b>\$0</b>	<b>\$16,500</b>	<b>\$5,000</b>	<b>\$21,500</b>

### 2.6. Space Rental (match only) \*

#	Description	Cash Match	In-Kind Match	Total
1	Satellite Classroom	\$6,500	\$0	\$6,500
2	Broward College	\$0	\$0	\$0
<b>Totals:</b>		<b>\$6,500</b>	<b>\$0</b>	<b>\$6,500</b>

### 2.7. Travel (match only) \*

### 2.8. Marketing \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Advertising	\$0	\$15,000	\$0	\$15,000
2	Online Marketing Expense	\$0	\$5,000	\$0	\$5,000
3	Printing	\$0	\$5,000	\$0	\$5,000
4	Other Misc. Marketing Expense	\$0	\$5,000	\$0	\$5,000
<b>Totals:</b>		<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

### 2.9. Remaining Proposal Expenses \*

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Scripts and Royalties	\$0	\$15,000	\$0	\$15,000
2	Physical Production (Set, Costume, lights, etc)	\$0	\$45,000	\$5,000	\$50,000
3	Class & Camp Expense	\$0	\$60,000	\$0	\$60,000
4	Arts Integration Program	\$0	\$25,000	\$0	\$25,000
5	Arts Integration Program	\$0	\$25,000	\$0	\$25,000
6	Film Academy	\$0	\$85,000	\$0	\$85,000
<b>Totals:</b>		<b>\$0</b>	<b>\$386,000</b>	<b>\$10,000</b>	<b>\$396,000</b>

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
7	Outreach Expense	\$0	\$5,000	\$5,000	\$10,000
8	Office Supplies	\$0	\$5,000	\$0	\$5,000
9	Training	\$0	\$1,500	\$0	\$1,500
10	Maintenance & Repairs	\$0	\$5,000	\$0	\$5,000
11	Benefits, Taxes	\$0	\$27,000	\$0	\$27,000
12	Banking, Fees, Processing	\$0	\$24,000	\$0	\$24,000
13	Insurance	\$0	\$17,000	\$0	\$17,000
14	Telephone	\$0	\$6,500	\$0	\$6,500
15	Fundraising	\$0	\$40,000	\$0	\$40,000
<b>Totals:</b>		<b>\$0</b>	<b>\$386,000</b>	<b>\$10,000</b>	<b>\$396,000</b>

**2.10. Amount of Grant Funding Requested:****\$90,000****2.11. Cash Match:****\$790,000****2.12. In-Kind Match:****\$20,000****2.13. Match Amount:****\$810,000****2.14. Total Project Cost:****\$900,000****3. Proposal Budget Income:**

Detail the expected source of the cash match (middle column) your organization will be using in order to match the state funds (first column) outlined in the expense section. Use the budget categories listed below. Do not include your grant request (first column) or in-kind (third column). Include only income that specifically relates to the proposal. The Proposal Budget income must equal to the Proposal Budget cash match in the expenses.

### 3.1. Revenue: Admissions \*

#	Description	Cash Match	Total
1	Cash Box Office	\$75,000	\$75,000
<b>Totals:</b>		<b>\$0</b>	<b>\$75,000</b>

### 3.2. Revenue: Contracted Services \*

#	Description	Cash Match	Total
1	Tuition	\$240,000	\$240,000
2	Production Fees	\$32,000	\$32,000
3	Other Production Income	\$5,000	\$5,000
4	Outreach	\$20,000	\$20,000
5	Arts Integration	\$40,000	\$40,000
6	Rentals	\$25,000	\$25,000
<b>Totals:</b>		<b>\$0</b>	<b>\$362,000</b>

### 3.3. Revenue: Other \*

#	Description	Cash Match	Total
1	Misc Revenue	\$3,000	\$3,000
<b>Totals:</b>		<b>\$0</b>	<b>\$3,000</b>

### 3.4. Private Support: Corporate \*

#	Description	Cash Match	Total
1	Corporate Sponsorships	\$10,000	\$10,000
<b>Totals:</b>		<b>\$0</b>	<b>\$10,000</b>



**3.5. Private Support: Foundation \***

#	Description	Cash Match	Total	
1	Community Foundation	\$126,000	\$126,000	
2	FAB	\$15,000	\$15,000	
3	Other	\$5,000	\$5,000	
<b>Totals:</b>		<b>\$0</b>	<b>\$146,000</b>	<b>\$146,000</b>

**3.6. Private Support: Other \***

#	Description	Cash Match	Total	
1	Donations	\$25,000	\$25,000	
2	Gala	\$65,000	\$65,000	
<b>Totals:</b>		<b>\$0</b>	<b>\$90,000</b>	<b>\$90,000</b>

**3.7. Government Support: Federal \*****3.8. Government Support: Regional \*****3.9. Government Support: Local/County \***

#	Description	Cash Match	Total	
1	Broward County Grant	\$100,000	\$100,000	
2	SEAS	\$4,000	\$4,000	
<b>Totals:</b>		<b>\$0</b>	<b>\$104,000</b>	<b>\$104,000</b>

**3.10. Applicant Cash \*****3.11. Total Project Income:****\$900,000****3.12. Proposal Budget at a Glance**

Line	Item	Expenses	Income	%
A.	Request Amount	\$90,000	\$90,000	10%

Line	Item	Expenses	Income	%
<b>B.</b>	<b>Cash Match</b>	<b>\$790,000</b>	<b>\$790,000</b>	<b>88%</b>
	<b>Total Cash</b>	<b>\$880,000</b>	<b>\$880,000</b>	<b>98%</b>
<b>C.</b>	<b>In-Kind</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>2%</b>
	<b>Total Proposal Budget</b>	<b>\$900,000</b>	<b>\$900,000</b>	<b>100%</b>

#### 4. Additional Proposal Budget Information (optional) (1000 characters)

Use this space to provide the panel with additional detail or information about the proposal budget. For example, if you have more in-kind than you can include in the proposal budget you can list it here.

**Broward College rent is not included in the proposal as it was pre-paid in a prior fiscal year.**

**Proposal budget varies from next projected fiscal year budget in order to comply with grant guidelines.**

# I. Attachments and Support Materials Page 9 of 12

Complete the support materials list using the following definitions.

- **Title:** A few brief but descriptive words. Example: "Support Letter from John Doe".
- **Description:** (optional) Additional details about the support materials that may be helpful to staff or panelists. Identify any works or artists featured in the materials. For larger documents, please indicate page number for DAC credit statement and/or logo.
- **File:** The file selected from your computer. For uploaded materials only. The following sizes and formats are allowed.

Content Type	Format/extension	Maximum size
Images	.jpg, .gif, .png, or .tiff	5 MB
documents	.pdf, .txt, .doc, or .docx	10 MB
audio	.mp3	10 MB
video	.mp4, .mov, or .wmv	200 MB

MacOS productivity files such as Pages, Keynote, and Numbers are not acceptable formats. Please save files into .pdf format before submission.

## 1. Required Attachment List

Please upload your required attachments in the spaces provided.

### 1.1. Substitute W-9 Form

File Name	File Size	Uploaded On	View (opens in new window)
Substitutew9.pdf	34 [KB]	6/15/2023 1:42:07 PM	<a href="#">View file</a>

### 1.2. Federal 990 Form (most recently completed)

File Name	File Size	Uploaded On	View (opens in new window)
2021.990.pdf	250 [KB]	6/15/2023 1:46:54 PM	<a href="#">View file</a>

## 2. Support materials (required)\*

<b>File</b>	<b>Title</b>	<b>Description</b>	<b>Size</b>	<b>Type</b>	<b>View (opens in new window)</b>
<b>Janet Letter 23.pdf</b>	<b>Letter from Executive Artistic Director</b>		<b>611 [KB]</b>		<b>View file</b>
<b>FLCT.ProductionPhotos23.pdf</b>	<b>Production Photos</b>		<b>35924 [KB]</b>		<b>View file</b>
<b>Staff &amp; Board 2023.pdf</b>	<b>Staff &amp; Board</b>		<b>693 [KB]</b>		<b>View file</b>
<b>Awards and Testimonials.pdf</b>	<b>Awards &amp; Testimonials</b>		<b>652 [KB]</b>		<b>View file</b>
<b>Flct Production Clips2.m4v</b>	<b>Production Clips</b>		<b>91415 [KB]</b>		<b>View file</b>
<b>FLCT Partnerships 2022.pdf</b>	<b>Partnerships</b>		<b>145 [KB]</b>		<b>View file</b>
<b>FLCT.DRW.Magazine.WriteUp.pdf</b>	<b>DRW Magazine Feature</b>		<b>2096 [KB]</b>		<b>View file</b>
<b>MarketingMaterials23.pdf</b>	<b>Sample Marketing Materials</b>		<b>8952 [KB]</b>		<b>View file</b>

2.1.

# J. Notification of International Travel Page 10 of 12

## Notification of International Travel

**In accordance with Section 15.182, Florida Statutes, the grantee shall notify the Department of State of any international travel at least 30 days before the date the international travel is to commence or, when an intention to travel internationally is not formed at least 30 days in advance of the date the travel is to commence, as soon as feasible after forming such travel intention. Notification shall include date, time, and location of each appearance.**

### 1. Notification of International Travel

**I hereby certify that I have read and understand the above statement and will comply with Section 15.182, Florida Statutes, International travel by state-funded musical, cultural, or artistic organizations; notification to the Division of Arts and Culture.**

# K. Single Audit Act Page 11 of 12

## Single Audit Act

**In accordance with 2 CFR 200, Subpart F - Audit Requirements; Section 215.97(2)(a) and 215.97(8)(a), Florida Statutes; and the policies and procedures established by the Division of Arts and Culture, the grantee is required to certify annually if your organization with FEIN 59-0756789 expended \$750,000 or more from all combined state sources and all combined federal sources during your organization's fiscal year. If your organization has exceeded the threshold of \$750,000, your organization will be required to comply with the Single Audit Act. You will be required to complete a separate certification form in dosgrants.com following the close of your fiscal year.**

### 1. Single Audit Act

**I hereby acknowledge that I have read and understand the above statement and will comply with: 2 CFR 200, Subpart F - Audit Requirements; Section 215.197, Florida Statutes, Florida Single Audit Act; and the policies and procedures established by the Division of Arts and Culture.**

# L. Review & Submit Page 12 of 12

## 1. Guidelines Certification

I hereby certify that I have read and understand the guidelines and all application requirements for this grant program outlined under section 265.286, Florida Statutes and incorporated by reference into Rule 1T-1.036, Florida Administrative Code.

## 2. Review and Submit

I hereby certify that I am authorized to submit this application on behalf of The Fort Lauderdale Children's Theatre, Inc. and that all information indicated is true and accurate. I acknowledge that my electronic signature below shall have the same legal effect as my written signature. I am aware that making a false statement or representation to the Department of State constitutes a third-degree felony as provided for in s. 817.155, F.S., punishable as provided for by ss. 775.082, 775.083, and 775.084.

### 2.1. Signature (Enter first and last name)

Sean Cutler

