

User Agency Representative Designation
(state agency)

I HEREBY DESIGNATE _____, to
serve as the User Agency Representative on the Local Art Selection Committee for

(project
number, name & city).

I understand that the art selection process usually requires three meetings
and that I will be sent a copy of all meeting reports.

I also understand that my designee will work with other state employees and
the project architect. They will also work with local visual arts professionals who
donate their time to contribute to the quality of the program. I also I understand that
my designee will represent this agency and I agree to support the decisions made
by my designee.

Signature_____

Name_____

Title_____

Agency_____

Date_____

User Agency Representative Designation
(state university)

I HEREBY DESIGNATE _____,
to serve as User Agency Representative on the Art Selection Committees for all eligible
projects for _____ until further notice.
(name of university)

I understand that each project's selection process usually requires three meetings
and that I will be sent a copy of all meeting minutes.

I understand that the committee is comprised of university employees as well as the
architect and visual arts professionals who donate their time to contribute to the quality of
the program.

I understand that my designee shall represent this university on the Art Selection
Committees and I agree to support the decisions made by my designee.

Signature _____

Name _____

Title _____

Date _____

*(Original sent to the Department of State Division of Arts and Culture, one copy sent to ASB Administrator
and one copy retained by agency.)*