

Project Completion Form

This form is to be completed and submitted to the Division of Arts and Culture after installation of the artwork.

Project #, name, location: _____ Total Art allocation: _____
_____ Implementation Expenses: _____

The following artworks were acquired for this project through the Art in State Buildings Program:
Details about each artwork should be submitted using a Selection Detail Report.

Artist	Artwork Title

- ___ All required photo-documentation has been submitted to the Division or is attached.
- ___ The installed artwork has been labeled as required by the Division.
- ___ An Inventory Sheet for each artwork has been completed and a copy is attached.
- ___ A Condition Report for each artwork has been completed and a copy is attached.
- ___ Any publicity or educational materials relating to this project either previously published or for publication, are attached.

The User Agency Representative confirms his or her satisfaction with the completed project and artwork installation.

Signature Date

Comments: _____

Signature and title Date