

FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.

EXECUTIVE COMMITTEE MEETING

DRAFT MINUTES

May 20, 2024

Via Zoom and In-person

**Present:**

**Board of Directors**

David Benjamin, Treasurer  
Claire Dygert, President  
Rachel Walton, Secretary

**Division Staff**

Amy Johnson  
Weston Funcheon  
Kymberly Keaton  
Robin Martin

**Call to order**

The meeting was called to order by Claire Dygert at 11:01 a.m. Eastern on May 20, 2024. Roll was called.

**Introduction of board members, staff and guests**

Introductions were deemed unnecessary.

**Adoption of agenda**

Division Director Amy Johnson advised that the draft agenda included *Adoption of the draft FY2024-25 budget* in error. David Benjamin made a motion to adopt the revised agenda. The motion was seconded and the revised agenda was unanimously adopted.

**Discussion in preparation for the June 14, 2024 Board Meeting**

The Executive Committee reviewed the meeting materials for the June 14, 2024 Board Meeting.

David Benjamin requested Amy Johnson provide an overview of proposed changes to the draft FY2024-25 budget.

Claire Dygert requested a review of the draft agenda in preparation for the June 14, 2024, meeting, as well as a review and discussion of possible changes to the bylaws and the plan. Amy Johnson highlighted items requiring approval at the June meeting.

**Other business**

The Executive Committee set a tentative date of May 19, 2025, at 11 a.m. Eastern for an Executive Committee meeting in preparation for the June 9, 2025 board meeting. Amy Johnson provided an update on board member appointments.

**Next meeting**

The board will meet June 14, 2024, 9:30 a.m. Eastern until conclusion. The Executive Committee will meet September 23, 2024, 11 a.m. until 12 noon Eastern.

**Public comment**

A call was made for public comment and there was none.

**Adjourn**

Rachel Walton moved to adjourn the meeting. The motion was seconded, unanimously approved, and the meeting adjourned at 11:49 a.m. Eastern on May 20, 2024.

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