

FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.

DRAFT MINUTES

June 14, 2024

In person and via webinar

Present:

Board of Directors

David Benjamin
Gloria Colvin
Claire Dygert
Ramona La Roche
Kathleen Malloy
Susan Swiatosz

Division Staff

Amy Johnson
Weston Funcheon
Lindsey Harrington
Kymberly Keaton
Robin Martin
Cathy Seeds

Call to order

The meeting was called to order by Claire Dygert at 9:31 a.m. Eastern on June 14, 2024. Roll was called and a quorum was noted.

Adoption of agenda

David Benjamin moved to adopt the draft agenda. The motion was seconded and the agenda was unanimously adopted.

Approval of minutes from the March 25-26, 2024 meeting

Gloria Colvin moved to approve the draft minutes. The motion was seconded and the minutes were approved.

Financial report

Treasurer David Benjamin, with Division staff assistance, presented the year-to-date budget and an update of the current account balance via the profit and loss worksheet. After discussion, President Claire Dygert moved to approve the proposed FY2024-25 budget. The motion was seconded and the budget was unanimously approved.

Division Director comments

Division Director Amy Johnson provided the information that there are currently three Board vacancies, including the most recent due to the resignation of Secretary Rachel Walton. Actions completed since the last Board meeting to keep the organization in good standing included bank

deposits, monthly budget updates, and the order and receipt of name badges for three board members.

Lindsey Harrington, the New Directors and Friends/Foundations Consultant in the Bureau of Library Development, provided an overview of her work with Florida library staff and Friends Groups.

Unfinished business

Board members reviewed the bylaws and the FY2024-25 plan as discussed in the March 2024 board meeting. Additional revisions to the bylaws will be presented for approval at the October Board meeting. David Benjamin moved to approve the FY2024-25 plan. The motion was seconded and the plan was unanimously approved.

New business

The board Secretary vacancy was discussed in terms of the Corporation bylaws. Board member Kathleen Malloy was named Secretary by acclamation.

Next meeting

The Executive Committee will meet September 23, 2024, 11 a.m. to 12 noon Eastern. The board will meet October 7, 2024, 9:30 a.m. Eastern until conclusion.

Public comment

A call was made for public comment and there was none.

Adjourn

Ramona La Roche moved to adjourn the meeting. The motion was seconded and unanimously approved. The meeting adjourned at 11:22 a.m. Eastern on June 14, 2024.