

ANNUAL STATISTICAL REPORT FORM FOR PUBLIC LIBRARIES FISCAL YEAR 2024-2025 CHANGES

Note: Libraries will use the [2026 Annual Statistical Report Form for Public Libraries](#) to report on fiscal year 2024-2025.

Part IV- Library Expenditures
Collection Expenditures
[Indicators 67, 69]

Updated language for Collection Expenditures:

67. Electronic Materials Expenditures
Added “online learning platform expenditures” to list of expenditure types.

69. Other Materials Expenditures
Added “circulating portable electronic devices expenditures” to list of expenditure types.

Part V. Collection: Selected Library Materials
Collections Quantity Questions
[Indicators 78a, 81a, 84a]

Subdivided electronic collections with three new questions:

Report the number of each of the following items:

78a. Electronic Serials (E-Serials)
E-Serials are periodic digital publications equivalent to printed newspapers, magazines and similar media that are viewed as entire issues rather than as single articles returned from a

research query.

81a. Number of Research Databases Acquired Locally or Through a Cooperative Agreement

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Do not include the pre-filled number of Florida Electronic Library databases in your answer.

84a. Number of Online Learning Platforms acquired Locally or Through a Cooperative Agreement

Online learning platforms primarily provide instruction, tools and resources to enhance education, lifelong learning and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, résumé assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions.

Part V. Collection: Selected Library Materials

Collections Access Source Questions

[Indicators 77b, 77c, 77d, 78b, 78c, 78d, 79b, 79c, 79d, 80b, 80c, 80d, 84b, 84c, 84d]

For E-Books [77], E-Serials [78], Audio-Downloadable Units [79], Video-Downloadable Units [80], and Online Learning Platforms [84], answer these three questions:

b. Did the administrative entity provide access to [this material] purchased solely by the administrative entity?

c. Did the administrative entity provide access to [this material] purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?

d. Did the administrative entity provide access to [this material] provided by the state library agency or another state agency at no or minimal cost to the administrative entity?

Part V. Collection: Selected Library Materials [Indicators 81b, 81c, 82b]

For Research Databases, answer these three questions:

81b. Did the administrative entity provide access to research databases purchased solely by the administrative entity?

81c. Did the administrative entity provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?

82b. Did the administrative entity provide access to research databases provided by the state library agency or another state agency at no or minimal cost to the administrative entity?

Part VI- Library Services Children's Circulation Questions [Indicators 93, 94]

Split Children's circulation into two subsets:

93. Circulation of Children's Physical Materials

The total annual circulation of all children's physical materials. Include renewals.

94. Circulation of Children's Digital Materials

The total annual circulation of all children's digital materials.
Include renewals.

These subsets should sum to Total Circulation of Children's
Materials [Indicator 95].

Part VI- Library Services

Automatic Renewal of Physical Items [Indicator 97]

Added a new question:

97. Did your library offer automatic renewal for any physical
materials during the reporting period? (Y/N)

Note: Patrons do not have to take any action for automatic
renewals. The Integrated Library System (ILS) rules determine
how/when automatic renewals occur.

Part VI - Library Services
Use of Electronic Materials Questions
[Indicators 99, 100, 101, 102]

Added new questions for Use of Electronic Materials:

Report circulation for E-Books [99], E-Serials [100], Audio-Downloadable Units [101], and Video-Downloadable Units [102].

Note: These subsets should sum to the total Use of Electronic Materials [Indicator 103].

Part VI- Library Services
Traditional Reference Transactions
[Indicator 108]

Previous language:

108. Unscheduled instruction and assistance in using information sources.

Updated language:

108. Scheduled and unscheduled instruction and assistance in using information sources.

Part VI- Library Services
Meeting Rooms
[Indicator 114]

Added a new question:

114. Enter the number of meeting rooms available to the public. A meeting room is a separate, reservable space available for public use.

Part VII- Resource Sharing
Interlibrary Loan Definition
[Indicator 140, 141]

Updated language:

Interlibrary loan involves some level of library staff member involvement in lending or borrowing the library material.

Part VIII – Internet/Other Electronic Resources
Laptops/Tablets
[Indicator 152]

Added a new question:

152. Does your library lend laptops or tablets?
Yes, in-house and outside use
Yes, in-house use only
No
-

Part VIII – Internet/Other Electronic Resources
Wi-Fi Hotspots
[Indicator 153]

Added a new question:

153. Does your library lend Wi-Fi Hotspots? (Y/N)
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Part VIII- Access to Electronic Services
Deleted Website Visits
[Indicator N/A]

Deleted a question:

No longer requesting the number of web visits for your library.

Part IX- Friends of the Library Information

Funds expended by endowment vs. funds expended by library foundation

[Indicator 159, 160]

Previous language combined funds expended on behalf of your library or donated to your library by both the library foundation and endowment funds. These are now split into two separate items.

159. Total amount of funds expended on behalf of your library and/or donated to your library by the Friends of the Library.

160. Total amount of funds expended on behalf of your library and/or donated to your library by a library foundation.

Part X- Emergency Questions

Closed Outlets due to major event(s)

[Indicator 162a, 162b]

Added a follow-up question to indicator 162a:

162a. Closed Outlets Due to a Major Event? (Y/N)

162b. List the Major Event(s)

If an outlet closed due to a major event, identify the major event(s).